

Office of Fleet Management Dashboard Frequently Asked Questions (FAQs)

General Questions

Q. Who should I contact for general questions regarding the Fleet Dashboard?

A. For questions regarding the Dashboard, please contact The Office of Fleet Management at 404-463-5458 or you may send an email to: fms@doas.ga.gov.

Q. Are the criteria for these new tools based on the current state guidelines for mileage?

A. No, the criteria for Replacement Cycle Analysis and Underutilized Vehicle Analysis are based on new criteria for the vehicle replacement cycle that will be introduced in the updated release of Policy 10.

Q. Is the information in the dashboard the same data that can be pulled from ARI?

A. The information in the dashboard can be retrieved from several sources, i.e. ARI, WEX, etc.; however, the dashboard compiles information into one place for Fleet Managers to easily access pertinent information relative to their fleet environments. The dashboard also includes additional information that is not available in third-party systems, i.e. Replacement Vehicle Analysis and Underutilized Vehicle Analysis.

Q. Is the data real-time?

A. No, data is updated at the following intervals: Replacement Cycle Analysis, Underutilized Vehicle Analysis, Driver Count, Vehicle Count, Fuel Card Driver Acknowledgement List will update annually. Spend data and Tier Reports will update quarterly. Audit reports will update as reports are completed by OFM.

Q. Why is there no data available for my agency?

A. There is no data available for your agency during the reporting period or reports are not available for your agency.

Q. Can I download the charts?

A. The information in the dashboard can be downloaded as an image or downloaded to an Excel spreadsheet.

Q. How do I navigate through the various components of the dashboard?

A. There are two white arrows in the black panel to the left when you enter the dashboard. The two white arrows allow you to expand or collapse the left navigation panel. When the panel is expanded, you can view the various dashboard components and navigate to each component from that area, instead of going back to the homepage.

Replacement Cycle Analysis/Underutilized Vehicle Analysis Questions

Q. What is the Replacement Vehicle Cycle Analysis & Underutilized Vehicle Analysis?

A. Replacement Cycle Analysis and Underutilized Vehicle Analysis are new tools that OFM has developed in accordance with the release of Policy 10 to assist Fleet Managers with their evaluation process when determining candidates for vehicle replacement.

The Underutilized Vehicle Analysis will help with identifying underutilized vehicles that should be used as an alternative to vehicle acquisition.

Q. Why is the vehicle replacement cycle model being changed from the traditional greater than 135,00 miles or greater than 10 years model?

A. A new method is being introduced to properly align the vehicle replacement cycle with the various fleet environments, taking into consideration the repair costs to maintain the vehicle and vehicle's book value.

Q. What information is important for me to see as it relates to Replacement Vehicle Analysis?

A. The Replacement Vehicle Analysis data provides Fleet Managers with a list of vehicles, by asset type, that will help them easily identify vehicles that are eligible for replacement.

Q. What information is important for me to see as it relates to Underutilized Vehicle Analysis?

A. The Underutilized Vehicle Analysis provides Fleet Managers with a list of vehicles that are being underutilized and-considered as replacement vehicles, prior to purchasing a vehicle.

Agency Active Driver and Vehicle and Questions

Q. What database is the driver count pulled from?

A. Agency Driver Count is based on the count of drivers with an active PIN in WEX.

Q. Are Out of Service (OOS) vehicles counted in the Agency Vehicle count?

A. No, the count only includes active vehicles for the fiscal year.

Fuel Card Driver Acknowledgement Questions

Q. Is the fuel card acknowledgment list feeding from the DOAS website?

A. The fuel acknowledgement list on the dashboard displays a count of drivers who performed the acknowledgement for the fiscal year. To obtain real-time driver acknowledgement data, you must access the DOAS website:

<https://service.doas.ga.gov/app/FuelCard>.

Agency Rental Spend Questions

Q. Where database is the rental spend data pulled from?

A. The Agency Rental Spend data is retrieved from the Hertz and Enterprise databases and reviewed and compiled by OFM.

Audit and Tier Reports

Q. Will audit reports and tier reports no longer be emailed to Fleet Managers?

A. Audit and Tier Reports will no longer be emailed. Fleet Managers will receive an email notifying them when reports are available for their agency.