




Brian P. Kemp
Governor

J. Alexander Atwood
Commissioner

February 24, 2021

MEMORANDUM

To: Agency Heads
HR Leaders

From: J. Alexander Atwood, Commissioner 
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

Re: **March 2021 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Tuesday, March 9, 2021. Below are agenda items for the meetings, as well as information to register for and join the meetings.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Vice Chair Monirah Womack
- ** 2. **Council vote** on the approval of the EBPC October 13, 2020 meeting minutes
3. Presentation on the Request for Proposal for a Flexible Benefits Program Consultant/Advisor/Broker
- ** 4. **Council vote** to approve the Request for Proposal for a Flexible Benefits Program Consultant/Advisor/Broker
5. Status updates on the Requests for Proposals (Dental PPO and Vision Insurance)
6. Status update on the Pet Insurance implementation
7. Presentation on the Flexible Spending Accounts (FSAs) Summary Plan Description Amendment (The Consolidated Appropriations Act of 2021 – Dependent Care and Health Care FSAs)
- ** 8. **Council vote** to approve the Flexible Spending Accounts (FSAs) Summary Plan Description Amendment (The Consolidated Appropriations Act of 2021 – Dependent Care and Health Care FSAs)
9. Presentation on the Open Enrollment metrics for the 2021 Plan Year

10. **Other Business** the Council members may wish to bring before the Council

****11. Adjournment**

State Personnel Board

1. Call to Order by the Chair

****2. Approval of Minutes** of the October 13, 2020 SPB Meeting

3. Presentation of rule modifications to release for Public Comment: *State Personnel Board Rule 478-1-.01, Organization of the Board*

****4. Board vote** on SPB Rule 478-1-.01, *Organization of the Board*

5. **Other Business** the members may wish to bring before the Board

****6. Adjournment**

****** Indicates review and Board action required.

Please register for Employee Benefit Plan Council and State Personnel Board Meetings on Mar 9, 2021
10:00 AM EST at:

<https://attendee.gotowebinar.com/register/1556221457129741>

After registering, you will receive a confirmation email containing information about joining the webinar.