



GEORGIA DEPARTMENT OF REVENUE

▪ MOTOR VEHICLE DIVISION ▪

P.O. Box 740381, Atlanta, GA 30374-0381 ▪ Tel: 1-855-406-5221

Lynnette T. Riley, Commissioner ▪ **Georgia Steele**, Director

December 14, 2016

This letter is to provide information on Georgia's Confidential License Plate Program and in securing confidential license plates for eligible vehicles as quickly and efficiently as possible.

IMPORTANT NOTICE: In accordance with O.G.C.A 40-2-37, confidential license plates can only be issued for secret or covert investigatory police functions on vehicle owned or leased by governmental entities. State law does not permit their use on your personnel's privately owned vehicles.

General guidelines for obtaining, transferring, renewing, and canceling confidential license plates are as follows:

- When an agency sells, transfers a vehicle out-of-state or surpluses a vehicle, they must notify this office to generate a release of confidential status of the vehicle's registration.
- All registrants must complete an Agency Registration Application Form, Title and Tag Application must be typed in full.
- Confidential license plate issuance/renewal fee, \$20.00 per vehicle, transfer to a new vehicle \$5.00.
- Confidential license plate applications must include agency letterhead stationery indication contact person; a descriptive synopsis of purpose of the vehicle (i.e. undercover purposes, surveillance's etc); a brief description of the vehicle (ID#, year and make). The letter must be signed by the department head and/or designee from the department head. (If signed by designee, a letter from the department head conveying this authority must be on file with the Department of Revenue). A letter containing this detail must accompany all requests.
- City, county, or state agencies must list the PBLE Number of the vehicle's law enforcement officer on the application.
- Federal agencies must make reference to the Code of Federal Regulation Title 40, chapter 102 parts 102.34 and the subsection that applies to your agency in your letter; including a statement that the vehicle is used by sworn personnel only.
- Vehicle identification number, tag number must be reflected correctly on registration forms.
- Vehicle emission inspection applies. For information on obtaining an Exception waiver, please contact the Department of Natural Resources at (404) 363-7028.

Non-compliance with the above requirements will result in application being returned to your agency, thus delaying receipt of the appropriate license plate.

Applications may be dropped off at: Motor Vehicle Division, 4125 Welcome All Rd, Atlanta, GA 30349 or submitted by mail to Motor Vehicle Division, Attention: Cecelia Mingo Dealer Registration/Confidential Tags, P.O. Box 740381 Atlanta, Georgia 30374-0381. If you would like to pick up your confidential license plates/renewals in lieu of having them mailed, please indicate in your letter the person responsible for the pickup.

We look forward to assisting you in the registration of your vehicles. If you have any questions, please do not hesitate to contact Cecelia Mingo at (404).724.7766