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**MINUTES**  
**EMPLOYEE BENEFITS PLAN COUNCIL MEETING**  
**November 14, 2017 – 10:00 a.m.**  
200 Piedmont Avenue  
Boardroom 512 (West Tower)  
James Floyd Veterans Memorial Building, Atlanta, GA

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The meeting of the Employee Benefits Plan Council (EBPC) was called to order by Vice Chair Monirah Womack on Tuesday, November 14, 2017.

**Council members present:**

Monirah Womack, Vice-Chair  
Spencer Moore, Member  
Jewelle Johnson, Member  
Robert Joseph, Member  
Glianny Fagundo, Member  
Angie Surface, Member  
Terrell West, Member

**Council members absent:**

Teresa MacCartney, Member  
Taylor Hanson Haley, Member  
Paul Babaz, Member

Additional attendees: Shawn Ryan, Executive Secretary, DOAS Commissioner, Debbie Smith, Deputy Commissioner, DOAS-HRA; Rebecca Sullivan, DOAS General Counsel; Laura McDonald and Courtney Poole, Assistant Attorney Generals, Georgia Law Department; Katy Townsend, Director, DOAS-HRA Policy and Compliance Unit, and Nicole Long, Director, DOAS-HRA Compensation and Benefits Unit.

**Introduction of New EBPC/SPB Executive Secretary by Vice Chair Monirah Womack:**

Vice-Chair Monirah Womack introduced the new Executive Secretary for the Employee Benefits Plan Council and the State Personnel Board, Shawn Ryan, Commissioner of DOAS.

**Approval of Minutes by Vice Chair:**

There being no corrections or changes requested by the members present, Ms. Womack called for a motion to approve the May 9, 2017, Employee Benefits Plan Council Minutes as presented. The motion was moved by Ms. Fagundo, seconded by Ms. Johnson and carried unanimously.

**Vote on 2018 EBPC Vice Chair:**

Ms. Womack called for nominations for the 2018 EBPC Vice Chair. Mr. Joseph moved that the Board nominate Ms. Monirah Womack to continue serving as the Council Vice Chair for 2018. The motion was seconded by Mr. West and carried unanimously.

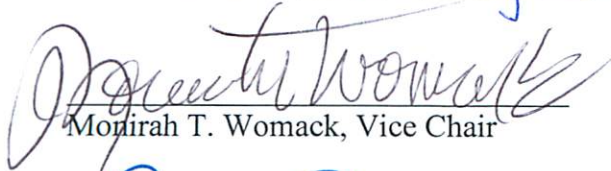
**Council Vote on 2018 State Personnel Board/Council Meeting Calendar:**

Ms. Womack called for a motion to modify the 2018 Board/Council meeting calendar to meet on the 2<sup>nd</sup> Tuesday in February, May, July, and November beginning at 10:00 am. Mr. West moved that we adopt the 2018 Board/Council meeting calendar as presented. The motion was seconded by Mr. Joseph and carried unanimously.

**Other Business / Adjournment:**

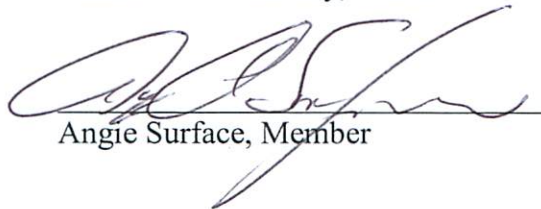
There being no further business to discuss, Ms. Womack made a motion to adjourn the November 14, 2017, Employee Benefits Plan Council meeting. The motion was moved by Ms. Fagundo, seconded by Ms. Johnson and carried unanimously.

READ AND APPROVED on 8 of May, 2018 by:

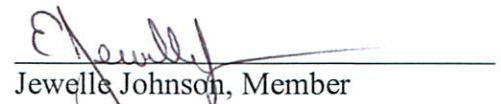
  
Monirah T. Womack, Vice Chair

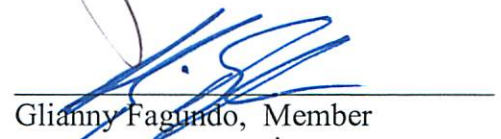
  
Robert R. Joseph, Member

(Absent)  
Teresa A. McCartney, Member

  
Angie Surface, Member

(Absent)  
Taylor Hanson Haley, Member

  
Jewelle Johnson, Member

  
Glianny Fagundo, Member

  
Terrell West, Member

  
Spencer Moore, Member

(Absent)  
Paul Babaz, Member