

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM010	Mgr 1, Env. Protection	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Manages a program of regulatory review and enforcement in the area of environmental health/protection. Assists in the development of policies and procedures in assigned area. Directs subordinate supervisors and staff.

Entry Qualifications

Bachelor's degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical or sanitary) or a related field from an accredited college or university AND Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of Two years non-managerial/supervisory experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM011	Mgr 2, Env Protection	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N

Job Summary

Leads a program of regulatory review and enforcement in the area of environmental health/protection. Assists in the development of policies and procedures in assigned area. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

Bachelor's degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical or sanitary) or a related field from an accredited college or university AND Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research, Two years of which in a managerial or supervisory capacity OR Three years of experience required at the lower level Mgr 1, Env Protection (RCM010) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of Two years non-managerial/supervisory experience.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM012	Sr Mgr 1, Env Protection	Front Line Mgr	Senior Manager	Professionals	SWD	O

Job Summary

Directs a program of regulatory review and enforcement in the area of environmental health/protection. Develops and procedures for assigned area. Directs subordinate managers and staff.

Entry Qualifications

Bachelor's degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical or sanitary) or related field from an accredited college or university AND Five years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research, Two years of which in a managerial or supervisory capacity OR Three years of experience required at the lower level Mgr 2, Environmental Protection (RCM011) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of Two years non-managerial/supervisory experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM013	Sr Mgr 2, Env Protection	Mid Level Mgr	Director	Officials and Administrators	SWD	P

Job Summary

Plans and develops a program of regulatory review and enforcement in the area of environmental health/protection. Develops policies and procedures for assigned area. Provides leadership to subordinate managers and staff.

Entry Qualifications

Bachelor's degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical or sanitary) or a related field from an accredited college or university AND Six years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research, Two years of which in a managerial or supervisory capacity OR Three years of experience required at the lower level Sr Mgr 1, Env Protection (RCM012) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of Two years non-managerial/supervisory experience.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM020	Mgr, Utils & Pipeline Complnc	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	O

Job Summary

Manages a program of regulatory review and enforcement in the areas of utilities compliance or pipeline safety. Directs subordinate supervisors and staff.

Entry Qualifications

Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Two years of experience in engineering, public utilities, or a directly related field, Two years of which in a lead/supervisory capacity OR Two years of experience required at the lower level Utilities Analyst Spv (RCP093) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM021	Mgr 2, Utils/Pipeline Complnc	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	P

Job Summary

Leads a program of regulatory review and enforcement in the areas of utilities compliance or pipeline safety. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Four years of experience in engineering, public utilities, or a directly related field, Two years of which in a lead/supervisory capacity OR Three years of experience required at the lower level Mgr, Utils & Pipeline Compliance (RCM020) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM022	Sr Mgr Utils Pipeline Complnc	Front Line Mgr	Senior Manager	Professionals	SWD	Q

Job Summary

Directs a program of regulatory review and enforcement in the areas of utilities compliance or pipeline safety. Directs subordinate supervisors, managers and staff.

Entry Qualifications

Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Seven years of experience in engineering, public utilities, or a directly related field, Five years of which in a management capacity OR Five years of experience required at the lower level Mgr 2, Utils & Pipeline Compliance (RCM021) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM023	Dir, Utils & Pipeline Complnc	Mid Level Mgr	Director	Officials and Administrators	SWD	R

Job Summary

Oversees a program of regulatory review and enforcement in the areas of utilities compliance or pipeline safety. Provides leadership for subordinate managers and staff.

Entry Qualifications

Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Nine years of experience in engineering, public utilities, or a directly related field, Seven years of which in a management capacity OR Seven years of experience required at the lower level Sr Mgr Utils & Pipeline Compliance (RCM022) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM030	Mgr, Financial Complnc	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N
Job Summary Manages a program of regulatory review and enforcement in the area of financial compliance. Provides leadership for subordinate supervisors and staff.			Entry Qualifications Bachelor's degree from an accredited college or university AND One year of supervisory experience in the area of assignment OR One year of experience required at the lower level Financial Examiner Spv (RCP113) or position equivalent.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM031	Sr Mgr, Financial Complnc	Front Line Mgr	Senior Manager	Professionals	SWD	O
Job Summary Directs a program of regulatory review and enforcement in the area of financial compliance. Directs subordinate managers and staff.			Entry Qualifications Bachelor's degree from an accredited college or university AND One year of management experience in the area of assignment OR Two years of experience required at the lower level Mgr, Financial Compliance (RCM030) or position equivalent.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM032	Dir, Financial Complnc	Mid Level Mgr	Director	Officials and Administrators	SWD	P
Job Summary Oversees a program of regulatory review and enforcement in the area of financial compliance. Provides leadership to subordinate managers.			Entry Qualifications Bachelor's degree from an accredited college or university AND Five years of experience required at the lower level Sr Mgr, Financial Compliance (RCM031) or position equivalent.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM040	Mgr, Insurance Investigation	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N
Job Summary Manages a program of regulatory review and enforcement in the area of insurance investigation. Directs subordinate supervisors and staff.			Entry Qualifications Bachelor's degree in a related field from an accredited college or university AND Two years of supervisory experience in a related field OR Six years of related experience, Three years of which in a supervisory position.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM041	Sr Mgr Insurance Investigation	Front Line Mgr	Senior Manager	Professionals	SWD	O
Job Summary Directs a program of regulatory review and enforcement in the area of insurance investigation. Directs subordinate managers and staff.			Entry Qualifications Bachelor's degree in a related field from an accredited college or university AND Two years of management experience in a related field OR Two years of experience required at the lower level Mgr, Insurance Investigation (RCM040) or position equivalent.			

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM042	Dir, Insurance Investigation	Mid Level Mgr	Director	Officials and Administrators	SWD	P

Job Summary

Oversees a program of regulatory review and enforcement in the area of insurance investigation. Provides leadership subordinate managers and staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Five years of management experience in a related field OR Two years of experience required at the lower level Sr Mgr, Insurance Investigation (RCM041) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM050	Mgr, Regulatory Complnc	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	L

Job Summary

Manages programs of regulatory review and enforcement in a variety of areas. Performs investigations and audits as necessary. Assists in the development of policies and procedures for assigned area. Directs subordinate supervisors and staff.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND One year of related supervisory experience in the area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Two years of related supervisory experience in the area of assignment OR Six years of experience in the area of assignment, Three years of which in a supervisory role.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM051	Mgr 2, Regulatory Complnc	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Leads programs of regulatory review and enforcement in a variety of areas. Performs investigations and audits as necessary. Assists in the development of policies and procedures for assigned area. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND One year of management experience in the area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Two years of management experience in the area of assignment OR Six years of experience in the area of assignment, Three years of which in a management role OR One year of experience required at the lower level Mgr, Regulatory Compliance (RCM050) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM052	Sr Mgr, Regulatory Complnc	Mid Level Mgr	Senior Manager	Professionals	SWD	O

Job Summary

Directs programs of regulatory review and enforcement in a variety of areas. Performs investigations and audits as necessary. Develops and implements policies and procedures for assigned area. Directs subordinate managers and staff.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND Two years of management experience in the area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Three years management experience in the area of assignment OR Seven years of experience in the area of assignment, Three years of which in a management role OR One year of experience required at the lower level Mgr 2, Regulatory Compliance (RCM051) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM053	Dir, Regulatory Complnc	Mid Level Mgr	Director	Officials and Administrators	SWD	P

Job Summary

Oversees programs of regulatory review and enforcement in a variety of areas. Develops and implements policies and procedures for assigned area. Provides leadership to subordinate managers and staff.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND Three years of management experience in the area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Four years of management experience in the area of assignment OR Eight years of experience in the area of assignment, Four years of which in a management role OR One year of experience required at the lower level Sr Mgr, Regulatory Compliance (RCM052) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM060	County Mgr, PH Environ	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	K

Job Summary

Manages the overall comprehensive environmental health program operations for a county health department. Manages subordinate assigned staff.

Entry Qualifications

Bachelor's degree in a laboratory science from an accredited college or university with 27 semester hours (40 quarter hours) in chemistry, biology, geology, physics, etc. AND Two years of experience as a PH Envir Compl Specialist 4 (RCP123) or position equivalent OR One year of experience as a PH Envir Compl Specialist 5 (RCP124) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM061	Dist Dep Dir, PH Environ	Mid Level Mgr	Manager (1,2,3)	Professionals	SWD	L

Job Summary

Leads a comprehensive district wide public health program of regulatory review and enforcement in the area of environmental health. Assists the EHD Director in managing district wide public health program. May direct subordinate staff.

Entry Qualifications

Bachelor's degree in a laboratory science from an accredited college or university with 27 semester hours (40 quarter hours) in chemistry, biology, geology, physics, etc. AND Four years of full time professional level experience equivalent to a PH Envir Compl Specialist 3 (RCP122), Two years of which as a lead worker or at a supervisory level.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM062	District Dir 1, PH Environ	Mid Level Mgr	Director	Professionals	SWD	M

Job Summary

Directs a comprehensive district wide public health environmental health program of regulatory review and enforcement in the area of environmental health. Directs subordinate staff.

Entry Qualifications

Bachelor's degree in a laboratory science from an accredited college or university, with 27 semester hours (40 quarter hours) in chemistry, biology, geology, physics, etc. AND Four years of full time professional level experience equivalent to a PH Envir Compl Specialist 4 (RCP123), Two years of which were at a lead worker or supervisory level OR Three years as an County Mgr, PH Environ (RCM060) OR Three years as a Dist Dep, PH Environ (RCM061) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM063	Dist Dir 2, Environ Health	Mid Level Mgr	Director	Professionals	SWD	N

Job Summary

Plans and develops short-term (one year) and long term (five year) goals and strategies for the district environmental health program. Directs environmental health programs for the district that provide technical assistance and expertise to other government agencies, corporations, and the general public. Directs the evaluation of technical documents, environmental and public health issues, and facilities using sound engineering and scientific principals as appropriate. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

Master's degree in environmental health, public health or related field OR Bachelor's degree in a laboratory science from an accredited college or university with 27 semester hours (40 quarter hours) in chemistry, biology, geology, physics, etc. AND current registration as a Registered Environmental Health Specialist or Sanitarian by the National Environmental Health Association or an equivalent recognized credentialing board AND Two years of experience as a Dist Dir 1, Eviron Health (RCM062) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM064	Deputy Dir, Environ Health	Front Line Mgr	Assistant Director	Professionals	SWD	O

Job Summary

Responsible for compliance in environmental health and safety policies. Provides advice on safety, protection, and performs audits to ensure that organization and government standards on environmental health and safety are met. Frequently reports to a top executive within the Environmental Health and Safety department. Directs subordinate managers and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND Six years of full time professional level environmental health experience equivalent to an Environmental Health Specialist IV, Four years of which were at a lead worker or supervisory level OR Five years of experience as an Environmental Health County Manager OR Four years of experience as an Environmental Health Assistant District Director, Four years of which were at a lead worker or supervisory level. Note: Completion of graduate coursework (e.g. business administration, public administration or environmental health science) may substitute on a year-for-year basis for up to three years of the non-supervisory experience.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCM065	Dir, Environ Health	Mid Level Mgr	Director	Officials and Administrators	SWD	P

Job Summary

Oversees and is responsible for the development of health safety and environmental objectives. Establishes all policies and procedures in compliance with OSHA and other rules, regulations, and codes. Ensures the safety of employees and the community. Directs subordinate managers and staff. Will provide some direction and influence on agency policy. Provides leadership across multiple units, departments, and /or regions.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND Seven years of full time professional level environmental health experience equivalent to an Environmental Health Specialist IV, Five years of which were at a lead worker or supervisory level OR Six years of experience as an Environmental Health County Manager OR Five years of experience as an Environmental Health Assistant District Director, Five years of which were at a lead worker or supervisory level. Note: Completion of a graduate coursework (e.g. business administration, public administration or environmental health science) may substitute on a year-for-year basis for up to four years of the non-supervisory experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP010	Safety & Complnc Spec 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, learns to perform inspections for compliance with policy, procedures, state and federal regulations and standards to ensure environmental health, safety, and/or compliance.

Entry Qualifications

High school diploma or GED AND One year of related experience. Note: Some positions may require a valid driver's license. Note: Some positions may require certification and/or licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP011	Safety & Complnc Spec 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, coordinates and performs inspections for compliance with policy, procedures, state and federal regulations and standards to ensure driver safety, environmental health, safety, and/or compliance. Develops policies, methods and programs on safe driving, driving education, alcohol or drug awareness or occupational safety and health issues.

Entry Qualifications

Associate's degree in a related field from an accredited college or university OR High school diploma or GED AND Two years of related experience. Note: Some positions may require a valid driver's license. Note: Some positions may require certification and/or licensure.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP012	Safety & Complnc Spec 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, coordinates and performs inspections for compliance with policy, procedures, state and federal regulations and standards to ensure environmental health, safety, and/or compliance. Develops policies, methods and programs on safe driving, driver education, alcohol or drug awareness or occupational safety and health issues. May serve as lead worker.

Entry Qualifications

Associate's degree in a related field from an accredited college or university AND One year of related experience OR High school diploma or GED AND Three years of related experience OR One year of experience required at the lower level Safety & Compliance Spec 2 (RCP011) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require certification and/or licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP013	Safety & Complnc Spec Spv	Supervisor	Supervisor	Professionals	SWD	L

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for coordinating and/or performing inspections for compliance with policy, procedures, state and federal regulations and standards to ensure adequate driver education programs, driver safety, environmental health, safety, and/or compliance. Develops policies, procedures, methods and programs on safe driving, driver education curriculum, alcohol or drug awareness programs, occupational safety and health issues.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree in a related field from an accredited college or university AND Two years of related experience OR High school diploma or GED AND Four years of related experience OR One year of experience required at the lower level Safety & Compliance Spec 3 (RCP012) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require certification and/or licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP020	Environmental Complnc Spec 1	Professional	Professional	Professionals	SWD	H

Job Summary

Under supervision, learns to evaluate programs for compliance with environmental laws, rules, and regulations and recommend monitoring and corrective/enforcement actions.

Entry Qualifications

Bachelor's degree in chemistry, biology, physics, geology or other natural or physical science or engineering field from an accredited college or university.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP021	Environmental Complnc Spec 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, evaluates programs for compliance with environmental laws, rules, and regulations. Recommends monitoring and enforcement/corrective actions.

Entry Qualifications

Bachelor's degree in chemistry, biology, physics, geology or other natural or physical science or engineering field from an accredited college or university AND Two years of professional experience in environmental protection OR One year of experience at the lower level Environmental Compliance Spec 1 (RCP020) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP022	Environmental Complnc Spec 3	Professional	Professional	Professionals	SWD	K
Job Summary			Entry Qualifications			
Under general supervision, evaluates programs for compliance with environmental laws, rules, and regulations. Recommends monitoring and enforcement/corrective actions. May serve as lead worker.			Bachelor's degree in chemistry, biology, physics, geology or other natural or physical science or engineering field from an accredited college or university AND Three years of professional experience in environmental protection OR One year of experience at the lower level Environmental Compliance Spec 2 (RCP021) or position equivalent.			
RCP023	Environmental Complnc Spec 4	Supervisor	Supervisor	Professionals	SWD	L
Job Summary			Entry Qualifications			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs personnel in the evaluation of programs for compliance with environmental laws, rules and regulations. Recommends monitoring and enforcement/corrective actions.			Bachelor's degree in chemistry, biology, physics, geology or other natural or physical science or engineering field from an accredited college or university AND Four years of professional experience in environmental protection OR One year of experience at the lower level Environmental Compliance Spec 3 (RCP022) or position equivalent.			
RCP030	Complnc Business Analyst 1	Professional	Professional	Professionals	SWD	H
Job Summary			Entry Qualifications			
Under supervision, performs audits and analysis of corporate practices in insurance, real estate, securities transactions, and other business to detect and remediate fraud, malfeasance, or licensing issues.			Bachelor's degree in a related field from an accredited college or university OR Associate's degree from an accredited college or university AND Two years of related experience OR Three years of related experience.			
RCP031	Complnc Business Analyst 2	Professional	Professional	Professionals	SWD	I
Job Summary			Entry Qualifications			
Under general supervision, performs detailed audits and analysis of corporate practices in insurance, real estate, securities transactions, and other business to detect and remediate fraud, malfeasance, or licensing issues.			Bachelor's degree in a related field from an accredited college or university AND One year of experience in a related field OR Associate's degree from an accredited college or university AND Three years of related experience OR Four years of related experience.			
RCP032	Complnc Business Analyst 3	Professional	Professional	Professionals	SWD	J
Job Summary			Entry Qualifications			
Under broad supervision, performs detailed audits and analysis of corporate practices in insurance, real estate, securities transactions, and other business to detect and remediate fraud, malfeasance, or licensing issues. May serve as lead worker.			Bachelor's degree in a related field from an accredited college or university AND Three years of experience in a related field OR Associate's degree from an accredited college or university AND Five years of related experience OR One year of experience required at the lower level Compliance Business Analyst 2 (RCP031) or position equivalent.			

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP033	Complnc Business Analyst Spv	Supervisor	Supervisor	Professionals	SWD	K

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs personnel in the performance of audits and analysis of corporate practices in insurance, real estate, securities transactions, and other business to detect and remediate fraud, malfeasance, or licensing issues.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Five years of related experience, Two years of which in a supervisory position OR One year of experience required at the lower level Compliance Business Analyst 3 (RCP032) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP040	Agriculture Complnc Spec 1	Professional	Professional	Professionals	SWD	F

Job Summary

Under supervision, learns to perform inspections and investigations in food, dairy and processing plants to ensure compliance with established state and federal laws, rules and regulations.

Entry Qualifications

Bachelor's degree in agronomy, animal science, biology, chemistry or a related area from an accredited college or university OR certification as a Registered Sanitarian or Environmental Health Specialist.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP041	Agriculture Complnc Spec 2	Professional	Professional	Professionals	SWD	G

Job Summary

Under general supervision, performs inspections and investigations in food, dairy and processing plants to ensure compliance with established state and federal laws, rules and regulations.

Entry Qualifications

Bachelor's degree in agronomy, animal science, biology, chemistry or a related area from an accredited college or university AND One year of experience conducting inspections and investigations for compliance OR certification as a Registered Sanitarian or Environmental Health Specialist AND One year of experience conducting inspections and investigations for compliance OR One year of experience required at the lower level Agriculture Compliance Spec 1 (RCP040) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP042	Agriculture Complnc Spec 3	Professional	Professional	Professionals	SWD	H

Job Summary

Under broad supervision, performs inspections and investigations in food, dairy and processing plants to ensure compliance with established state and federal laws, rules and regulations. May serve as lead worker.

Entry Qualifications

Bachelor's degree in agronomy, animal science, biology, chemistry or a related area from an accredited college or university AND Two years of experience conducting inspections and investigations for compliance OR certification as a Registered Sanitarian or Environmental Health Specialist AND Two years of experience conducting inspections and investigations for compliance OR One year of experience required at the lower level Agriculture Compliance Spec 2 (RCP041) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP043	Agriculture Complnc Spec Spv	Supervisor	Supervisor	Professionals	SWD	I

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs personnel in the performance of inspections and investigations in food, dairy and processing plants to ensure compliance with established state and federal laws, rules and regulations.

Entry Qualifications

Bachelor's degree in agronomy, animal science, biology, chemistry or a related area from an accredited college or university AND Three years of experience conducting inspections and investigations for compliance, One year of which in a lead/supervisory level OR certification as a Registered Sanitarian or Environmental Health Specialist AND Three years of experience conducting inspections and investigations for compliance, One year of which in a lead/supervisory level OR Two years of experience required at the lower level Agriculture Compliance Spec 3 (RCP042) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP050	Building Safety Spec 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, provides technical assistance, inspection, certification, and licensure of facilities to ensure compliance with regulations and laws governing health, quality, and safety.

Entry Qualifications

High school diploma or GED.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP051	Building Safety Spec 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, provides technical assistance, inspection, certification, and licensure of facilities to ensure compliance with regulations and laws governing health, quality, and safety.

Entry Qualifications

High school diploma or GED AND Two years of experience in a field closely related to the area of assignment.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP052	Building Safety Spec 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, provides technical assistance, inspection, certification, and licensure of facilities to ensure compliance with regulations and laws governing health, quality, and safety. May serve as lead worker.

Entry Qualifications

High school diploma or GED AND Four years of experience in a field closely related to the area of assignment OR One year of experience required at the lower level Building Safety Spec 2 (RCP051) or position equivalent AND meet National Bridge Inspection Standards (NBIS) qualifications.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP053	Building Safety Spec Spv	Supervisor	Supervisor	Professionals	SWD	L

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Provides technical assistance, inspection, certification, and licensure of facilities to ensure compliance with regulations and laws governing health, quality, and safety.

Entry Qualifications

High school diploma or GED AND Four years of experience in a field closely related to the area of assignment, Two years of which must have been in a supervisory role OR Two years of experience required at the lower level Building Safety Spec 3 (RCP052) or position equivalent AND meet National Bridge Inspection Standards (NBIS) qualifications.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP060	Complnc Specialist 1	Professional	Professional	Professionals	SWD	K

Job Summary

Under supervision, may plan, organize, or coordinate the activities of an assigned program. Learns to review, monitor and ensure compliance with assigned program area's policies and procedures.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree in a related field from an accredited college or university AND One year of related experience OR High school diploma or GED AND Two years of related experience. Note: Some positions may require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP061	Complnc Specialist 2	Professional	Professional	Professionals	SWD	L

Job Summary

Under general supervision, may plan, organize or coordinate the activities of an assigned program. Reviews, monitors and ensures compliance with assigned program area's policies and procedures.

Entry Qualifications

Master's degree in a related field from an accredited college or university OR Bachelor's degree in a related field from an accredited college or university AND Two years of related experience OR Associate's degree in a related field from an accredited college or university AND Three years of related experience OR Four years of related professional experience. Note: Some positions may require a certification or licensure. Note: Some positions may require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP062	Complnc Specialist 3	Professional	Professional	Professionals	SWD	M

Job Summary

Under broad supervision, may plan, organize or coordinate the activities of an assigned program. Reviews, monitors and ensures compliance with assigned program area's policies and procedures.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND Two years of related experience OR Bachelor's degree in a related field from an accredited college or university AND Four years of related experience OR Associate's degree in a related field from an accredited college or university AND Five years of experience, Two years of which in a position directly related to the area of assignment OR Two years of experience required at the lower level Complnc Specialist 2 (RCP061) or position equivalent. Note: Some positions may require a certification or licensure. Note: Some positions may require a valid driver's license.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP063	Complnc Specialist Spv	Supervisor	Supervisor	Professionals	SWD	N

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. May plan, organize or coordinate the activities of an assigned program. Reviews, monitors and ensures compliance with assigned program areas policies and procedures.

Entry Qualifications

Master's degree in a related field from an accredited college or university AND Three years of related experience, One year of which in a supervisory position OR Bachelor's degree in a related field from an accredited college or university AND Five years of related experience, Two years of which in a supervisory position OR Associate's degree in a related field from an accredited college or university AND Six years of experience, Two years of which in a supervisory position related to the area of assignment OR Two years of experience required at the lower level Compliance Specialist 3 (RCP062) or a position equivalent. Note: Some positions may require a certification or licensure. Note: Some positions may require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP070	UI Claims Examiner 1	Professional	Professional	Professionals	SWD	F

Job Summary

Under supervision, conducts fact-finding interviews to determine claimant's eligibility for unemployment insurance benefits. Attains a working knowledge of U.I. and Employment Security laws, policies, and procedures and learns to examine U.I. claims and make non-monetary determinations.

Entry Qualifications

Associate's degree from an accredited college or university OR High school diploma or GED AND Three years of related experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP071	UI Claims Examiner 2	Professional	Professional	Professionals	SWD	G

Job Summary

Under general supervision, conducts interviews, compiles, and evaluates data to determine eligibility for unemployment benefits. Provides technical assistance to the field and answers all claimant questions regarding unemployment program laws, rules and regulations.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree from an accredited college or university AND Two years of related experience OR High school diploma or GED AND Four years of related experience OR Two years of experience required at the lower level UI Claims Examiner 1 (RCP070) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP072	UI Claims Examiner 3	Professional	Professional	Professionals	SWD	H

Job Summary

Under broad supervision, conducts interviews, compiles, and evaluates data to determine eligibility for unemployment benefits. Provides technical assistance to the field and answers all claimant questions regarding unemployment program laws, rules and regulations. May serve as lead worker.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree from an accredited college or university AND Three years of related experience OR High school diploma or GED AND Five years of related experience OR Three years of experience required at the lower level UI Claims Examiner 2 (RCP071) or position equivalent.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP073	UI Claims Examiner Spv	Supervisor	Supervisor	Professionals	SWD	I
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Conducts interviews, compiles, and evaluates data to determine eligibility for unemployment benefits. Provides technical assistance to the field and answers all claimant questions regarding unemployment program laws, rules and regulations.			Entry Qualifications Bachelor's degree in a related field from an accredited college or university OR Associate's degree from an accredited college or university AND Four years of related experience OR High school diploma or GED AND Six years of related experience OR Four years of experience required at the lower level UI Claims Examiner 3 (RCP072) or position equivalent.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP080	EEO Ofc 1	Professional	Professional	Professionals	SWD	F
Job Summary Under supervision, investigates and evaluates complaints related to discrimination or illegal practices in housing and employment. Ensures practices are in compliance with federal and state laws, rules and regulations.			Entry Qualifications Bachelor's degree in law, criminal justice or a related area from an accredited college or university AND One year of experience in a related field.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP081	EEO Ofc 2	Professional	Professional	Professionals	SWD	G
Job Summary Under general supervision, investigates and evaluates complaints related to discrimination or illegal practices in housing and employment. Ensures practices are in compliance with federal and state laws, rules and regulations.			Entry Qualifications Bachelor's degree in law, criminal justice or a related area from an accredited college or university AND Two years of experience in a related field.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP082	EEO Ofc 3	Professional	Professional	Professionals	SWD	I
Job Summary Under broad supervision, investigates and evaluates complaints related to discrimination or illegal practices in housing and employment. Ensures practices are in compliance with federal and state laws, rules and regulations. May serve as lead worker.			Entry Qualifications Bachelor's degree in law, criminal justice or a related area from an accredited college or university AND Three years of experience in a related field OR Two years of experience required at the lower level EEO Officer 2 (RCP081) or position equivalent.			

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP083	EEO Ofc Spv	Supervisor	Supervisor	Professionals	SWD	K
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for the operation of all fair employment/housing activities within an agency. Devises and implements all training. Oversees all fair employment/housing investigations, outreach, and litigation.			Entry Qualifications Bachelor's degree in law, criminal justice or a related area from an accredited college or university AND Four years of experience in a related field OR Two years of experience required at the lower level EEO Officer 3 (RCP082) or position equivalent.			

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP090	Utilities Analyst 1	Professional	Professional	Professionals	SWD	K
Job Summary Under supervision, learns to review technical and financial basis of changes to rates or regulations affecting public utilities.			Entry Qualifications Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university OR High school diploma or GED AND Two years of experience in engineering, operations, inspection in the area of assignment which included work with public utilities.			
RCP091	Utilities Analyst 2	Professional	Professional	Professionals	SWD	L
Job Summary Under general supervision, reviews technical and financial basis of changes to rates or regulations affecting public utilities. Prepares recommendations and evaluation for hearings. Monitors compliance with orders and statutes.			Entry Qualifications Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Two years of experience in engineering, public utilities, or a directly related field OR High school diploma or GED AND Four years of experience in engineering, operations, inspection in the area of assignment which included work with public utilities OR Two years of experience required at the lower level Utilities Analyst 1 (RCP090) or position equivalent.			
RCP092	Utilities Analyst 3	Professional	Professional	Professionals	SWD	N
Job Summary Under broad supervision, reviews technical and financial basis of changes to rates or regulations affecting public utilities. Prepares recommendations and evaluation for hearings. Monitors compliance with orders and statutes.			Entry Qualifications Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Three years of experience in engineering, public utilities, or a directly related field OR High school diploma or GED AND Four years of experience in engineering, operations, inspection in the area of assignment which included work with public utilities, One year of which was a lead/supervisory level OR Two years of experience required at the lower level Utilities Analyst 2 (RCP091) or position equivalent.			
RCP093	Utilities Analyst Spv	Supervisor	Supervisor	Professionals	SWD	O
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Reviews technical and financial basis of changes to rates or regulations affecting public utilities. Prepares recommendations and evaluation for hearings. Monitors compliance with orders and statutes.			Entry Qualifications Bachelor's degree in criminal justice, engineering, safety or industrial hygiene, or a related field from an accredited college or university AND Seven years of experience in engineering, public utilities, or a directly related field OR Two years of experience required at the lower level Utilities Analyst 3 (RCP092) or position equivalent.			

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP100	Criminal Just Complnc Spec 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, conducts performance audits of municipal, county, state, federal public safety agencies and authorities as required by law and regulations. Develops and presents training interventions to assists with compliance.

Entry Qualifications

Bachelor's degree from an accredited college or university. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP101	Criminal Just Complnc Spec 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, conducts performance audits of municipal, county, state, federal public safety agencies and authorities as required by law and regulations. Develops and presents training interventions to assists with compliance.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience at the lower level Criminal Justice Compliance Spec 1 (RCP100). Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP102	Criminal Just Complnc Spec 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, conducts performance audits of municipal, county, state, federal public safety agencies and authorities as required by law and regulations. Develops and presents training interventions to assists with compliance. May act as a lead worker.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience at the lower level Criminal Justice Compliance Spec 2 (RCP101) OR Four years of experience at a level equivalent to a compliance auditor.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP103	Criminal Just Complnc Spec Spv	Supervisor	Supervisor	Professionals	SWD	L

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Conducts performance audits of municipal, county, state, federal public safety agencies and authorities as required by law and regulations. Develops and presents training interventions to assists with compliance.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of supervisory experience OR Two years of experience required at the lower level Criminal Justice Compliance Spec 3 (RCP102) OR Four years of experience at a level equivalent to a compliance auditor, One year of which in a supervisory capacity.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP110	Financial Examiner 1	Professional	Professional	Professionals	SWD	J

Job Summary

Under supervision, confirms the integrity of financial statements, verifying assets, determining liabilities, and ensuring compliance with state laws and regulations by interpreting laws and policies, and auditing records, transactions, and financial data. May require special certification.

Entry Qualifications

Bachelor's degree in business administration or a related field from an accredited college or university OR Three years of experience in a related area.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP111	Financial Examiner 2	Professional	Professional	Professionals	SWD	L

Job Summary

Under general supervision, confirms the integrity of financial statements, verifying assets, determining liabilities, and ensuring compliance with state laws and regulations by interpreting laws and policies, and auditing records, transactions, and financial data. May require special certification.

Entry Qualifications

Master's degree in business administration or a related field from an accredited college or university OR Bachelor's degree in business administration or a related field from an accredited college or university AND One year of experience required at the lower level Financial Examiner 1 (RCP110) or position equivalent OR Four years of experience in a related area.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP112	Financial Examiner 3	Professional	Professional	Professionals	SWD	M

Job Summary

Under broad supervision, confirms the integrity of financial statements, verifying assets, determining liabilities, and ensuring compliance with state laws and regulations by interpreting laws and policies, and auditing records, transactions and financial data. May require special certification. Owns assigned tasks. May also serve in a lead role.

Entry Qualifications

Master's degree in business administration or a related field from an accredited college or university AND One year of related experience OR Bachelor's degree in business administration or a related field from an accredited college or university AND Two years of related experience OR Five years of experience in a relevant area.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP113	Financial Examiner Spv	Supervisor	Supervisor	Professionals	SWD	N

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff". Confirms the integrity of financial statements, verifying assets, determining liabilities, and ensuring compliance with state laws and regulations by interpreting laws and policies, and auditing records, transactions, and financial data. May require special certification.

Entry Qualifications

Master's degree in business administration or a related field from an accredited college or university AND Two years of professional level experience in accounting and/or a closely related fiscal activity, One year of which in a supervisory, administrative or lead worker role OR Bachelor's degree in business administration, accounting, finance, or a closely related field from an accredited college or university AND Four years of professional level experience in accounting and/or a closely related fiscal activity, Two years of which in a supervisory, administrative or lead worker role OR One year of experience required at the lower level Financial Examiner 3 (RCP112) or position equivalent.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP120	PH Envir Compl Specialist 1	Professional	Professional	Professionals	SWD	H

Job Summary

Under supervision, assists in performing inspections, interviews, and technical reviews for an environmental health program in a public health department. Assists in investigating complaints and recommending enforcement action as necessary.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.).

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP121	PH Envir Compl Specialist 2	Professional	Professional	Professionals	SWD	I

Job Summary

Under general supervision, performs inspections, interviews, and technical reviews for an environmental health program in a public health department. Investigates complaints and recommends enforcement action as necessary.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 1 (RCP120) or position equivalent AND Attendance and completion of the Georgia Environmental Health Training class.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP122	PH Envir Compl Specialist 3	Professional	Professional	Professionals	SWD	J

Job Summary

Under broad supervision, conducts inspections and audits of assigned facilities/sites for compliance with applicable health codes in a Public Health District. Reviews and/or prepares applications, permits and technical reports. Investigates and responds to complaints of potential health hazards and requests for service. Owns assigned tasks. May also serve in a lead role.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 2 (RCP121) or position equivalent AND completion of the Georgia Environmental Health Training class.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP123	PH Envir Compl Specialist 4	Professional	Professional	Professionals	SWD	K

Job Summary

Under limited supervision, performs inspections, interviews, and technical reviews for an environmental health program in a public health department. Investigates complaints and recommends enforcement action as necessary. May also serve in a lead role and/or supervise work of assigned staff.

Entry Qualifications

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 3 (RCP122) or position equivalent AND completion of the Georgia Environmental Health Training class.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP124	PH Envir Compl Specialist 5	Supervisor	Supervisor	Professionals	SWD	L

Job Summary

Under minimal supervision, conducts inspections and audits of assigned facilities/sites for compliance with applicable health codes in a Public Health District. Reviews and/or prepares applications, permits and technical reports. Investigates and responds to complaints of potential health hazards and requests for service. May also serve in a lead role and/or supervise and plan work of assigned staff.

Entry Qualifications

Master's degree in environmental health, public Health or related field from an accredited college or university OR Bachelor's degree in a laboratory science with 27 semester hours (40 quarter hours) in chemistry, biology, geology, physics, etc. from an accredited college or university AND current registration as a Registered Environmental Health Specialist or Sanitarian by the National Environmental Health Association or an equivalent recognized credentialing board AND One year of experience as a PH Envir Compl Specialist 4 (RCP123) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP130	Env Transportation Analyst 1	Professional	Professional	Professionals	SWD	L

Job Summary

Under supervision, provides senior level professional support in environmental services.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of related experience OR One year of experience at the lower level Env Transportation Spec 4 (RCP143) or position equivalent AND demonstrated experience as a lead worker.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP131	Env Transportation Analyst 2	Professional	Professional	Professionals	SWD	M

Job Summary

Under general supervision, provides expert level professional support in environmental services. May serve as a lead worker.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of related experience OR One year of experience at the lower level Env Transportation Analyst 1 (RCP130) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP132	Env Transportation Analyst 3	Professional	Professional	Professionals	SWD	N

Job Summary

Under broad supervision, serves as a group leader to professional staff providing support in environmental services.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Four years of related experience OR One year of experience at the lower level Env Transportation Analyst 2 (RCP131) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP140	Env Transportation Spec 1	Professional	Professional	Professionals	SWD	H

Job Summary

Under supervision, provides entry level professional support in environmental services.

Entry Qualifications

Bachelor's degree from an accredited college or university.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP141	Env Transportation Spec 2	Professional	Professional	Professionals	SWD	I

Job Summary

Under general supervision, provides working level professional support in environmental services.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Six months of related experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP142	Env Transportation Spec 3	Professional	Professional	Professionals	SWD	J

Job Summary

Under broad supervision, provides advanced level professional support in environmental services.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of related experience OR One year of experience at the lower level Env Transportation Spec 2 (RCP141) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCP143	Env Transportation Spec 4	Professional	Professional	Professionals	SWD	K

Job Summary

Under limited supervision, provides senior level professional support in environmental services. May also serve in a lead role.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of related experience OR One year of experience at the lower level (RCP142) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT010	Licensing Tech 1	Technician	Technician/Uncertified	Professionals	SWD	F

Job Summary

Under direct supervision, learns to examine, evaluate, and investigate businesses or government agencies to determine conformity with applicable laws and licensing requirements.

Entry Qualifications

Associate's degree in a related field from an accredited college or university OR Two years of related experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT011	Licensing Tech 2	Technician	Technician/Uncertified	Professionals	SWD	G

Job Summary

Under general supervision, examines, evaluates, and investigates businesses or government agencies to determine conformity with applicable laws, routes and licensing requirements.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree in a related field from an accredited college or university AND One year of related experience OR Three years of related experience OR One year of experience at the lower level (RCT010) or position equivalent.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT012	Licensing Tech 3	Technician	Technician/Uncertified	Professionals	SWD	H

Job Summary

Under broad supervision, examines, evaluates, and investigates businesses or government agencies to determine conformity with applicable laws, routes and licensing requirements.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of related experience OR Associate's degree in a related field from an accredited college or university AND Three years of related experience OR Five years of related experience OR One year of experience at the lower level (RCT011) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT013	Licensing Tech Spv	Supervisor	Supervisor	Professionals	SWD	I

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for the supervision of assigned staff in designated functional area. Examines, evaluates, and investigates businesses or government agencies to determine conformity with applicable laws and licensing requirements.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Two years of related experience, One year of which in a supervisory position OR Associate's degree in a related field from an accredited college or university AND Five years of related experience, Two years of which in a supervisory position OR Six years of related experience, Three years of which in a supervisory position OR One year of experience at the lower level (RCT012) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT020	Construction Inspector 1	Technician	Technician/Uncertified	Professionals	SWD	F

Job Summary

Under direct supervision, evaluates structural soundness and condition of infrastructure.

Entry Qualifications

High school diploma or GED AND One year of general maintenance, construction or related experience. Note: Some positions may require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT021	Construction Inspector 2	Technician	Technician/Uncertified	Professionals	SWD	G

Job Summary

Under general supervision, evaluates structural soundness and condition of infrastructure. Evaluates work of contractors to determine compliance with contract specifications and qualification for payment.

Entry Qualifications

High school diploma or GED AND Two years of relevant work experience OR One year of experience at the lower level Construction Inspector 1 (RCT020) or position equivalent. Note: Some positions may require a valid drivers license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT022	Construction Inspector 3	Technician	Technician/Uncertified	Professionals	SWD	H

Job Summary

Under broad supervision, evaluates structural soundness and condition of infrastructure. Evaluates work of contractors to determine compliance with contract specifications and qualification for payment. May serve as a lead worker.

Entry Qualifications

High school diploma or GED AND Three years of relevant work experience OR One year of experience at the lower level Construction Inspector 2 (RCT021) or position equivalent. Note: Some positions may require a valid drivers license.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT023	Construction Inspector Spv	Supervisor	Supervisor	Professionals	SWD	I

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Plans, directs, coordinates, or budgets activities concerned with the construction and maintenance of structures, facilities, and systems. Participate in the conceptual development of a construction project and oversee its organization, scheduling, and implementation. Evaluates structural soundness and condition of infrastructure. Evaluates work of contractors to determine compliance with contract specifications and qualification for payment.

Entry Qualifications

High school diploma or GED AND Four years of relevant work experience OR One year of experience at the lower level Construction Inspector 3 (RCT022) or position equivalent. Note: Some positions may require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT030	Hlth & Safety Inspector 1	Technician	Technician/Uncertified	Skilled Craft	SWD	E

Job Summary

Under direct supervision, performs assessments, inspections to enforce adherence to laws and regulations governing health and safety. Performs environmental tests and/or safety inspections.

Entry Qualifications

High school diploma or GED.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT031	Hlth & Safety Inspector 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F

Job Summary

Under general supervision, conduct assessments, inspections and enforce adherence to laws and regulations governing the health and safety. Performs environmental tests and/or safety inspections. Investigates incidents and complaints.

Entry Qualifications

High school diploma or GED AND One year of experience OR One year of experience at the lower level Hlth & Safety Inspector 1 (RCT030) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT032	Hlth & Safety Inspector 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G

Job Summary

Under broad supervision, conduct assessments, inspections and enforce adherence to laws and regulations governing health and safety. Performs environmental tests and/or safety inspections. Investigates incidents and complaints.

Entry Qualifications

High school diploma or GED AND Two years of experience OR One year of experience at the lower level Hlth & Safety Inspector 2 (RCT031) or position equivalent.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT033	Hlth & Safety Inspector Spv	Supervisor	Supervisor	Skilled Craft	SWD	H
Job Summary			Entry Qualifications			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Conduct assessments, inspections and enforce adherence to laws and regulations governing health and safety. Performs environmental tests and/or safety inspections. Investigates incidents and complaints.			High school diploma or GED AND Three years of experience OR One year of experience at the lower level Hlth & Safety Inspector 3 (RCT032) or position equivalent.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT040	Agriculture Inspector 1	Technician	Technician/Uncertified	Technicians	SWD	E
Job Summary			Entry Qualifications			
Under direct supervision, learns to inspect agricultural commodities, processing equipment and facilities, and fish and logging operations to ensure compliance with regulations and laws governing health, quality, and safety.			Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college OR High school diploma or GED AND One year of experience in the area of assignment OR Two years of college, which included 12 semester hours or 20 quarter hours in chemistry or life sciences.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT041	Agriculture Inspector 2	Technician	Technician/Uncertified	Technicians	SWD	F
Job Summary			Entry Qualifications			
Under general supervision, inspects agricultural commodities, processing equipment and facilities, and fish and logging operations to ensure compliance with regulations and laws governing health, quality, and safety.			Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND One year of experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND One year of experience in a directly related area OR Two years of experience required at the lower level Agriculture Inspector 1 (RCT040) or position equivalent.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT042	Agriculture Inspector 3	Technician	Technician/Uncertified	Technicians	SWD	G
Job Summary			Entry Qualifications			
Under broad supervision, inspects agricultural commodities, processing equipment and facilities, and fish and logging operations to ensure compliance with regulations and laws governing health, quality, and safety. Acts as lead worker.			Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND Two years of experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND Two years of experience in a directly related area OR Two years of experience required at the lower level Agriculture Inspector 2 (RCT041) or position equivalent.			

Job Code Catalog: Regulatory

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT043	Agriculture Inspector Spv	Supervisor	Supervisor	Technicians	SWD	H

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Inspects agricultural commodities, processing equipment, and facilities, and fish and logging operations, to ensure compliance with regulations and laws governing health, quality, and safety.

Entry Qualifications

Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND Three years of lead experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND Three years of lead experience in a directly related area OR Two years of experience required at the lower level Agriculture Inspector 3 (RCT042) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT050	Driver Examiner 1	Technician	Technician/Uncertified	Office/Clerical	SWD	E

Job Summary

Under direct supervision, provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations.

Entry Qualifications

High school diploma or GED AND Eighteen years of age AND possess a valid GA Class C driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT051	Driver Examiner 2	Technician	Technician/Uncertified	Office/Clerical	SWD	F

Job Summary

Under general supervision, provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations. Administers and grades written exams and road tests.

Entry Qualifications

High school diploma or GED AND Two years of experience at the lower level Driver Examiner 1 (RCT050) OR Two years of experience in Driver Services Administration or related field AND possess a valid GA Class C driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT052	Driver Examiner 3	Technician	Technician/Uncertified	Office/Clerical	SWD	G

Job Summary

Under broad supervision, provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations. Administers and grades written exams and road tests. May act as lead worker.

Entry Qualifications

High school diploma or GED AND Two years of experience at the lower level Driver Examiner 2 (RCT051) OR Four years of experience in Driver Services Administration or related field AND possess a valid GA Class C driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT060	Market Ops Spec 1	Technician	Technician/Uncertified	Skilled Craft	SWD	D

Job Summary

Under direct supervision, provides assistance to farmers and growers in the selling/buying of product. Manages produce sales at the state farmers' market. Assign produce owners to appropriate areas and stalls.

Entry Qualifications

High school diploma or GED AND One year of experience in the area of assignment.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT061	Market Ops Spec 2	Technician	Technician/Uncertified	Skilled Craft	SWD	E

Job Summary

Under general supervision, provides assistance to farmers and growers in the selling/buying of product. Manages produce sales at the state farmers' market. Assign produce owners to appropriate areas and stalls.

Entry Qualifications

High school diploma or GED AND Three years of experience in the area of assignment.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT062	Market Ops Spec 3	Technician	Technician/Uncertified	Skilled Craft	SWD	F

Job Summary

Under broad supervision, manages large full-time, year-round state farmers' market that provides an outlet for the sale of products by farmers, retailers, and wholesalers. Provides direction to farmers in sale of produce to consumers.

Entry Qualifications

High school diploma or GED AND Four years of experience in the area of assignment OR Two years of experience at the lower level Market Ops Spec 2 (RCT061) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT063	Market Ops Spec Spv	Supervisor	Supervisor	Skilled Craft	SWD	G

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Manages large full-time, year-round state farmers' market that provides an outlet for the sale of products by farmers, retailers, and wholesalers. Provides direction to farmers in sale of produce to consumers.

Entry Qualifications

High school diploma or GED AND Six years of experience in the area of assignment, Two years of which in a supervisory capacity OR Two years of experience at the lower level Market Ops Spec 3 (RCT062) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT070	Compliance Monitor 1	Technician	Technician/Uncertified	Office/Clerical	SWD	G

Job Summary

Under direct supervision, compiles reports of indicators pertaining to potential fraud. Reviews system reports to determine state or program compliance or changes in state or program guidelines. Examines documents to identify noncompliance with state policies and procedures.

Entry Qualifications

High school diploma or GED AND One year of experience performing office work, conducting research, or reviewing policy.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT071	Compliance Monitor 2	Technician	Technician/Uncertified	Office/Clerical	SWD	H

Job Summary

Under general supervision, compiles reports of indicators pertaining to potential fraud. Reviews system reports to determine state or program compliance or changes in state or program guidelines. Examines documents to identify noncompliance with state policies and procedures.

Entry Qualifications

High school diploma or GED AND Three years of experience in a technical job related to the area of assignment. May require a valid driver's license.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT072	Compliance Monitor 3	Technician	Technician/Uncertified	Office/Clerical	SWD	I

Job Summary

Under broad supervision, compiles reports of indicators pertaining to potential fraud. May analyze system reports to determine state or program compliance or changes in state or program guidelines. May validate documents to identify noncompliance with state policies and procedures. Owns assigned tasks. May serve as lead a lead worker.

Entry Qualifications

High school diploma or GED AND Five years of experience in a technical job related to the area of assignment. May require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT073	Compliance Monitor Spv	Supervisor	Supervisor	Office/Clerical	SWD	J

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Compiles reports of indicators pertaining to potential fraud. Analyzes system reports to determine state or program compliance or changes in state or program guidelines. Examines and validates documents to identify noncompliance with state policies and procedures.

Entry Qualifications

High school diploma or GED AND Seven years of experience in a technical job related to the area of assignment. May require a valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT080	CSC Supervisor 1	Supervisor	Supervisor	Office/Clerical	SWD	G

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for the daily operation of the center. Provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations.

Entry Qualifications

High school diploma or GED AND Two years of experience at the lower level Driver Examiner 3 (RCT052) or position equivalent OR Four years of experience in Driver Services Administration or related field AND Two years in a lead role capacity AND must possess a driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT081	CSC Supervisor 2	Supervisor	Supervisor	Office/Clerical	SWD	H

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for the daily operation of the center. Provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations.

Entry Qualifications

High school diploma or GED AND Three years of experience at the lower level Driver Examiner 3 (RCT052) or position equivalent OR Five years of experience in Driver Services Administration or related field AND Two years in a lead role capacity AND must possess a driver's license.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT082	CSC Supervisor 3	Supervisor	Supervisor	Office/Clerical	SWD	I

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Delegates and monitors subordinates on the daily operation of the center. Provides consistent, high quality customer service in the issuance of driver's licenses and identification cards based on established guidelines, laws, rules, and regulations.

Entry Qualifications

High school diploma or GED AND Four years of experience at the lower level Driver Examiner 3 (RCT052) or position equivalent OR Six years of experience in Driver Services Administration or related field AND Two years in a lead role capacity AND must possess a driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT090	Meat Inspector 1	Technician	Technician/Uncertified	Skilled Craft	SWD	G

Job Summary

Under direct supervision, learns to inspect red meat, red meat products, and meat processing facilities to determine compliance with legal standards. This includes ante-mortem and post-mortem inspections. This position requires a personal vehicle or transportation. Incumbent must work in adjoining areas as dictated by program requirements although travel outside of assigned area is expected to be less than 15% of total travel.

Entry Qualifications

Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college OR High school diploma or GED AND One year of experience in the area of assignment OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT091	Meat Inspector 2	Technician	Technician/Uncertified	Skilled Craft	SWD	H

Job Summary

Under general supervision, inspects red meat, red meat products, and meat processing facilities to determine compliance with legal standards. This includes ante-mortem and post-mortem inspections. This position requires a personal vehicle or transportation. Incumbent must work in adjoining areas as dictated by program requirements although travel outside of assigned area is expected to be less than 15% of total travel. Incumbents in the job may require additional training or experience to attain full proficiency in some or all of the job responsibilities.

Entry Qualifications

Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND One year of experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND One year of directly related experience OR Two years of experience required at the lower level Meat Inspector 1 (RCT090) or position equivalent.

Job Code Catalog: Regulatory

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT092	Meat Inspector 3	Technician	Technician/Uncertified	Skilled Craft	SWD	I

Job Summary

Under broad supervision, provides ante-mortem and post-mortem inspections at livestock slaughter establishments, provides re-inspection of livestock and poultry products, and performs inspections of facilities to ensure regulatory compliance. These duties are performed at various establishments as necessary to provide district and state-wide relief coverage when inspection personnel are unavailable. This position includes overnight travel. The incumbent works closely with the District Supervisor and discusses findings and coverage assignments as needed. Incumbent acts as lead worker and may fill in as supervisor in emergency situations.

Entry Qualifications

Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND Two years of experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND Two years of experience in a directly related area OR Four years of experience required at the lower level Meat Inspector 2 (RCP091) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
RCT093	Meat Inspector Spv	Supervisor	Supervisor	Skilled Craft	SWD	J

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Serves as supervisor of staff engaged in conducting ante-mortem and post-mortem inspections at livestock slaughter establishments and/or inspections of facilities to ensure regulatory compliance. Conducts and/or coordinates training of new inspectors and completes administrative reports. Investigates and/or resolves consumer or industry complaints. Coordinates investigations with USDA APHIS and other agencies. Monitors workload and performance of assigned employees in accordance with established policies and procedures.

Entry Qualifications

Vocational/Technical degree in agriculture, horticulture, environmental science, pest control, entomology or a closely related field from an accredited college AND Three years of lead experience in a directly related area OR Two years of college which included 12 semester hours or 20 quarter hours in chemistry or life sciences AND Three years of experience in a directly related area OR Two years of experience required at the lower level Meat Inspector 3 (RCP092) or position equivalent.