

# Job Code Catalog: Transportation

As of: 12/01/2016

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM010	Mgr, Air Transport Admin	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

### Job Summary

Manages the operation of an aviation program or air transportation office. Develops and implements flight safety and maintenance policies. Directs subordinate supervisors and staff.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of management training and experience in aviation operations and multi-aircraft flight commander functions OR Two years of experience at the lower level Pilot Spv (TRP013) or position equivalent. Note: Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM011	Sr Mgr, Air Transport Admin	Front Line Mgr	Senior Manager	Professionals	SWD	N

### Job Summary

Directs the operation of an aviation program or air transportation office. Develops and implements flight safety and maintenance policies. Directs subordinate managers and staff.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of management training and experience in aviation operations and multi-aircraft flight commander functions. Note: Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM012	Dir, Air Transport Admin	Mid Level Mgr	Director	Officials and Administrators	SWD	O

### Job Summary

Oversees the operation of an aviation program or air transportation office. Develops and implements flight safety and maintenance policies. Provides leadership to subordinate managers and staff.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Five years of management training and experience in aviation operations and multi-aircraft flight commander functions. Note: Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM020	Mgr, Intermodal Prgm	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

### Job Summary

Manages an intermodal program engaged in aviation, waterways, rail, or transit. Provides direction to employees, government officials, and to the private sector regarding public transportation policy. Assists the department with specialized intermodal transportation evaluation and analysis.

### Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Four years of related professional experience, One year of which was managing professional level staff.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM021	Sr. Mgr, Intermodal Prgm	Front Line Mgr	Senior Manager	Professionals	SWD	N

## Job Summary

Directs an intermodal program engaged in aviation, waterways, rail, or transit. Provides direction to employees, government officials, and to the private sector regarding public transportation policy. Assists the department with specialized intermodal transportation evaluation and analysis.

## Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Two years of experience managing professional level staff OR Six years of related professional experience, Two years of which was managing professional level staff.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM022	Dir, Intermodal Prgm	Mid Level Mgr	Director	Officials and Administrators	SWD	O

## Job Summary

Oversees an intermodal program engaged in aviation, waterways, rail, or transit. Provides direction to employees, government officials, and to the private sector regarding public transportation policy. Evaluates and analyzes specialized intermodal transportation programs. Directs subordinate managers and staff.

## Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Four years of experience managing professional level staff OR Eight years of related professional experience, Four years of which was managing professional level staff OR Two years of experience required at the lower level Sr. Mgr, Intermodal Prgm (TRM021) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM030	Mgr 1, Transport Specialist	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N

## Job Summary

Manages one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. Serves as group leader to professionals providing professional support in one or more of the areas listed.

## Entry Qualifications

High school diploma or GED AND Five years of experience in shipping/transporting goods and services.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM031	Mgr 2, Transport Specialist	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	O

## Job Summary

Leads one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. Serves as section manager to professionals providing professional support in one or more of the areas listed.

## Entry Qualifications

High school diploma or GED AND Six years of experience in shipping/transporting goods and services.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM032	Mgr 3, Transport Specialist	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	P

## Job Summary

Leads and assists in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. Serves as assistant office head to professionals providing professional support in one or more areas listed.

## Entry Qualifications

High school diploma or GED AND Seven years of experience in shipping/transporting goods and services.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM033	Sr Mgr 1, Transport Specialist	Front Line Mgr	Senior Manager	Professionals	SWD	Q

### Job Summary

Directs one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. May also serve in a lead role. Serves as office head to professionals providing professional support in one or more of the areas listed.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Four years of experience in shipping/transporting goods and services OR Two years of experience required at the lower level Mgr 3, Transport Specialist (TRM032) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM034	Sr Mgr 2, Transport Specialist	Front Line Mgr	Senior Manager	Professionals	SWD	R

### Job Summary

Plans for one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. Serves as director to professionals providing professional support in one or more of the areas listed.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Five years of experience in shipping/transporting goods and services OR One year of experience required at the lower level Sr Mgr 1, Transport Specialist (TRM033) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM040	HERO Manager	Supervisor	Supervisor	Skilled Craft	SWD	N

### Job Summary

Manages the Highway Emergency Response Operator (H.E.R.O) program and its staff. Develops and updates H.E.R.O. certification program and training for H.E.R.O. supervisors. Develops and updates program policies and procedures. Develops and administers the budget for program. Evaluates and purchases new vehicles, equipment, and supplies for program. Represents the department and H.E.R.O. program at various external meetings speaking to the public about the program. Works with other governments involved in implementing incident management programs. Ensures appropriate maintenance of equipment and facility. Coordinates with internal and external partners to improve traffic incident management and reduce response timelines.

### Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Three years of related experience OR Associate's degree in a related field from an accredited college or university AND Four years of related experience OR One year of experience required at the lower level HERO Assistant Manager (TRP023) or position equivalent. Demonstrated experience in a lead worker or supervisory role.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM063	Mgr 1, Planning Group Ldr	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N

**Job Summary**

Manages the transportation planning activities of an organization, division or agency. Serves as a group leader to professionals providing professional support.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Three years of related experience, One year of which in a lead or supervisory role OR Associate's degree from an accredited college or university AND Four years of related experience, One year of which in a lead or supervisory OR One year of experience required at the lower level Transport Planning Spec 4 (TRP063) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM064	Sr.Mgr1,Planning Ast Off Head	Front Line Mgr	Senior Manager	Professionals	SWD	P

**Job Summary**

Directs the transportation planning activities of an organization, division or agency. Serves as an assistant office head to professionals providing professional support. May also serve in a lead role.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Three years of related experience OR Associate's degree from an accredited college or university AND Four years of related experience OR One year of experience at the lower level Mgr 1 Planning Group Ldr (TRM063) or position equivalent. Demonstrated experience in a leadership position.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRM065	Sr Mgr 2,Planning Office Head	Front Line Mgr	Senior Manager	No EEO-4 Reporting	SWD	Q

**Job Summary**

Plans the transportation planning activities of an organization, division or agency. Serves as office head to professionals providing professional support.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Four years of related experience OR Associate's degree from an accredited college or university AND Five years of related experience OR One year of experience required at the lower level Sr. Mgr 1, Planning Ast Off Head (TRM064) or position equivalent. Demonstrated experience in a leadership position.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP010	Pilot 1	Professional	Professional	Professionals	SWD	K

**Job Summary**

Under supervision, operates aircraft in accordance with federal and state regulations. Conducts safety inspections.

**Entry Qualifications**

High school diploma or GED AND commercial pilot's license, instrument rating, and 500 hours of flight time.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP011	Pilot 2	Professional	Professional	Professionals	SWD	L
<b>Job Summary</b>			<b>Entry Qualifications</b>			
Under general supervision, operates aircraft in accordance with federal and state regulations. Conducts safety inspections.			High school diploma or GED. Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP012	Pilot 3	Professional	Professional	Professionals	SWD	M
<b>Job Summary</b>			<b>Entry Qualifications</b>			
Under broad supervision, operates aircraft in accordance with federal and state regulations. Conducts safety inspections.			High school diploma or GED. Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP013	Pilot Spv	Supervisor	Supervisor	Professionals	SWD	N
<b>Job Summary</b>			<b>Entry Qualifications</b>			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the operation of aircraft in accordance with federal and state regulations. May conduct annual training in accordance with FAA regulations.			High school diploma or GED. Meets agency specific flight hour requirements. Holds appropriate FAA certification for agency specific missions and aircraft types OR experience at the lower level Pilot 3 (TRP012) or position equivalent.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP023	HERO Assistant Manager	Supervisor	Supervisor	Professionals	SWD	L
<b>Job Summary</b>			<b>Entry Qualifications</b>			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Develops and updates certification programs, policies and procedures for emergency response and incident management. Ensures appropriate maintenance of equipment and facilities.			High school diploma or GED AND Two years of supervisory or lead worker experience in highway incident management OR One year of experience required at the lower level HERO Tech Spv (TRT023) or position equivalent.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP030	Fleet Ops Spec 1	Professional	Professional	Professionals	SWD	E
<b>Job Summary</b>			<b>Entry Qualifications</b>			
Under supervision, coordinates the delivery of automotive/equipment maintenance and associated fleet services.			Bachelor's degree from an accredited college or university AND One year of experience in risk or fleet management OR One year of inventory and/or office management functions. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.			

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP031	Fleet Ops Spec 2	Professional	Professional	Professionals	SWD	F

**Job Summary**

Under general supervision, coordinates the delivery of automotive/equipment maintenance and associated fleet services.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Two years of experience in risk or fleet management OR Two years of inventory and/or office management functions. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP032	Fleet Ops Spec 3	Professional	Professional	Professionals	SWD	G

**Job Summary**

Under broad supervision, coordinates the delivery of automotive/equipment maintenance and associated fleet services.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Three years of experience in risk or fleet management OR Four years of inventory and/or office management functions OR One year of experience required at the lower level Fleet Ops Spec 2 (TRP031) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP033	Fleet Ops Spec Spv	Supervisor	Supervisor	Professionals	SWD	H

**Job Summary**

Supervises, guides, and/or instructs the work assignments of subordinate staff. Coordinates, through subordinates, the delivery of automotive/equipment maintenance and associated fleet services.

**Entry Qualifications**

Bachelor's degree from an accredited college or university AND Five years of experience in transportation delivery systems, Two years of which in a lead or supervisory role.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP040	Vessel Captain 1	Professional	Professional	Professionals	SWD	I

**Job Summary**

Under supervision, operates maritime vessels in accordance with federal and state regulations.

**Entry Qualifications**

High school diploma or GED AND Six months of experience in the operation of a motor vessel of more than 15 gross tons in the coastal or inland waters. Note: Must also possess or obtain a valid U.S. Coast Guard license to operate or navigate mechanically propelled passenger carrying vessels of not more than 100 gross tons upon waters other than ocean coastline AND must obtain a valid Third Class Radio/Telephone Operator's license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP041	Vessel Captain 2	Professional	Professional	Professionals	SWD	J

## Job Summary

Under general supervision, operates maritime vessels in accordance with federal and state regulations.

## Entry Qualifications

High school diploma or GED AND One year of experience in the operation of a motor vessel of more than 15 gross tons in the coastal or inland waters. Note: Must also possess or obtain a valid U.S. Coast Guard license to operate or navigate mechanically propelled passenger carrying vessels of not more than 100 gross tons upon waters other than ocean coastline AND must obtain a valid Third Class Radio/Telephone Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP042	Vessel Captain 3	Professional	Professional	Professionals	SWD	K

## Job Summary

Under broad supervision, operates maritime vessels in accordance with federal and state regulations. Learns to organizes vessel activities and allocates work.

## Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of a motor vessel of more than 15 gross tons in the coastal or inland waters OR One year of required experience at a level equivalent to a Vessel Captain 2 (TRP041). Note: Must also possess or obtain a valid U.S. Coast Guard license to operate or navigate mechanically propelled passenger carrying vessels of not more than 100 gross tons upon waters other than ocean coastline AND must obtain a valid Third Class Radio/Telephone Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP043	Vessel Captain Spv	Supervisor	Supervisor	Professionals	SWD	L

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Operates maritime vessels in accordance with federal and state regulations. Organizes vessel activities and allocates work.

## Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of a motor vessel of more than 15 gross tons in the coastal or inland waters OR Three years of required experience at a level equivalent to a Vessel Mate Spv (TRS033) aboard a research vessel which included substantial experience in the actual operation of the vessel. Note: Must also possess or obtain a valid U.S. Coast Guard license to operate or navigate mechanically propelled passenger carrying vessels of not more than 100 gross tons upon waters other than ocean coastline AND Must obtain a valid Third Class Radio/Telephone Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP050	Transportation Specialist 1	Professional	Professional	Professionals	SWD	I

## Job Summary

Under supervision, provides entry level professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental and traffic.

## Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's degree in a related field from an accredited college or university AND Six months of related experience OR One year of experience required at the lower level Transportation Tech 4 (TRT053) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP051	Transportation Specialist 2	Professional	Professional	Professionals	SWD	J

## Job Summary

Under general supervision, provides working level professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic.

## Entry Qualifications

Bachelor's degree from an accredited college or university in a related field AND Six months of related experience OR Associate's degree in a related field from an accredited college or university AND One year of related experience OR One year of experience required at the lower level Transportation Specialist 1 (TRP050) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP052	Transportation Specialist 3	Professional	Professional	Professionals	SWD	K

## Job Summary

Under broad supervision, provides advanced level professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. May also serve as a lead worker providing training to lower level staff.

## Entry Qualifications

Bachelor's degree from an accredited college or university in a related field AND One year of related experience OR Associate's degree in a related field from an accredited college or university AND Two years of related experience OR One year of experience required at the lower level Transportation Specialist 2 (TRP051) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP053	Transportation Specialist 4	Professional	Professional	Professionals	SWD	L

## Job Summary

Under limited supervision, provides expert level professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. May also serve as a lead worker providing training to lower level staff.

## Entry Qualifications

Bachelor's degree from an accredited college or university in a related field AND Two years of related experience OR Associate's degree in a related field from an accredited college or university AND Three years of related experience OR One year of experience required at the lower level Transportation Specialist 3 (TRP052) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP054	Transportation Specialist 5	Supervisor	Supervisor	Professionals	SWD	M

## Job Summary

Under minimal supervision, provides senior expert professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. May supervise subordinates or serve as a lead worker providing training to lower level staff.

## Entry Qualifications

Bachelor's degree from an accredited college or university in a related field AND Three years of related experience OR Associate's degree in a related field from an accredited college or university AND Four years of related experience OR One year of experience required at the lower level Transportation Specialist 4 (TRP053) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP060	Transport Planning Spec 1	Professional	Professional	Professionals	SWD	H

## Job Summary

Under supervision, provides entry level professional support in transportation planning activities including multimodal short and long range transportation plans and geographic planning analyses.

## Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience in transportation-related work.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP061	Transport Planning Spec 2	Professional	Professional	Professionals	SWD	J

### Job Summary

Under general supervision, provides working level professional support in transpiration planning activities including multimodal short and long range transportation plans and geographic planning analyses.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience in transportation-related work OR One year of experience required at the lower level Transport Planning Spec 1 (TRP060) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP062	Transport Planning Spec 3	Professional	Professional	Professionals	SWD	L

### Job Summary

Under broad supervision, provides advanced level professional support in transpiration planning activities including multimodal short and long range transportation plans and geographic planning analyses. May also serve as a lead worker.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of experience in transportation-related work OR Two years of experience required at the lower level Transport Planning 2 (TRP061) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP063	Transport Planning Spec 4	Supervisor	Supervisor	Professionals	SWD	M

### Job Summary

Under limited supervision, monitors and updates multimodal short and long range transportation plans for the assigned area. Assists in transportation planning analyses for multi-county areas, individual counties, urban areas, corridors or routes as required by gathering pertinent data and learning to analyze study area conditions. Assists in developing State the Transportation Improvement Program for rural and/or urban areas. Attends planning related meetings as assigned.

### Entry Qualifications

Bachelor's degree from an accredited college or university AND Four years of related experience OR Associate's degree from an accredited college or university AND Six years of related experience OR Three years of experience at the lower level Transport Planning Spec 3 (TRP062) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP070	Transport Environment Spec 1	Professional	Professional	Professionals	SWD	G

### Job Summary

Under supervision, learns to conduct early document planning activities for federal and state funded projects in order to establish a level of analysis and organizes work activities to facilitate the timely completion of Environmental Assessments (EA), Categorical Exclusions (CE), Section 4(f) Evaluations, and Environmental Effects Reports (EER) for projects of minimal to moderate difficulty. Learns to gather data from appropriate outside agencies and other offices through correspondence, personal contact, and telephone to assure a broad base of accurate information to include in the study. Learns to prepare a legally sufficient final environmental document that identifies the preferred alternative and addresses all substantive comments as required by federal or state regulations.

### Entry Qualifications

Bachelor's degree from an accredited college or university.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP071	Transport Environment Spec 2	Professional	Professional	Professionals	SWD	H

## Job Summary

Under general supervision, gathers data from appropriate outside agencies and other offices through correspondence, personal contact, and telephone to assure a broad base of accurate information to include in the study. Prepares a legally sufficient final environmental document that identifies the preferred alternative and addresses all substantive comments as required by federal or state regulations.

## Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience required at the lower level Transport Environment Spec 1 (TRP070) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP072	Transport Environment Spec 3	Professional	Professional	Professionals	SWD	I

## Job Summary

Under broad supervision, delegates and monitors subordinates in the conducting of early document planning activities for federal and state funded projects in order to establish a level of analysis and organizes work activities to facilitate the timely completion of Environmental Assessments (EA), Categorical Exclusions (CE), Section 4(f) Evaluations, and Environmental Effects Reports (EER) for projects of minimal to moderate difficulty and allocates staff. May gather data from appropriate outside agencies and other offices through correspondence, personal contact, and telephone to assure a broad base of accurate information to include in the study. May prepare a legally sufficient final environmental document that identifies the preferred alternative and addresses all substantive comments as required by federal or state regulations. Owns assigned tasks. May serve as a lead or train staff.

## Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience required at the lower level Transport Environment Spec 2 (TRP071) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP073	Transport Environment Spec 4	Professional	Professional	Professionals	SWD	J

## Job Summary

Under limited supervision, assists in the overall document planning activities in order to establish a level of analysis and organizes work priorities for preparation of regulatory compliance documents. Serves as the highest advanced level subject matter expert, providing authoritative guidance for professional staff. May also serve in a lead role. Does not supervise staff.

## Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of experience required at the lower level Transport Environment Spec 3 (TRP072) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRP074	Transport Environ Spec Spv	Supervisor	Supervisor	Professionals	SWD	K

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the overall document planning activities in order to establish a level of analysis and organizes work priorities for preparation of regulatory compliance documents. Initiates database gathering and establishes contacts with appropriate outside agencies as well as offices within the department. Supervises and contributes to the preparation of legally sufficient environmental documents acceptable to federal and state oversight agencies and presents them to appropriate review agencies and/or the public as required by regulations. Plans the development of the department's environmental procedures for the most efficient advancement of projects, ensuring that they are in compliance with applicable regulations.

## Entry Qualifications

Bachelor's degree from an accredited college or university AND Five years of experience required at the lower level Transport Environment Spec 4 (TRP073) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS010	Ground Transp Worker 1	Support	Support/Labor	Service Maintenance	SWD	B

## Job Summary

Under direct supervision transports passengers and/or mail and materials in an assigned geographical area traveling by foot, bicycle, motorcycle, automobile, van or public conveyance. Learns to transmit, receive, and relay radio communication among remote office base stations and mobile units. Some positions may transport medications and emergency drug boxes from the pharmacy to the units and from the units to the pharmacy.

## Entry Qualifications

High school diploma or GED AND ability to operate heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks AND valid driver's license with clean motor vehicle report.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS011	Ground Transp Worker 2	Support	Support/Labor	Service Maintenance	SWD	C

## Job Summary

Under general supervision, transports passengers and/or mail and materials in an assigned geographical area traveling by foot, bicycle, motorcycle, automobile, van or public conveyance. Transmits, receives, and relays radio communication among remote office base stations and mobile units. Some positions may transport medications and emergency drug boxes from the pharmacy to the units and from the units to the pharmacy.

## Entry Qualifications

High school diploma or GED AND Two years of experience in transportation AND valid driver's license with clean motor vehicle report OR One year of experience at the lower level Ground Transp Worker 1 (TRS010) or position equivalent. Note: Some positions may require one year of experience in the operation of heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS012	Ground Transp Worker 3	Support	Support/Labor	Service Maintenance	SWD	D

### Job Summary

Under broad supervision, transports passengers and/or mail and materials in an assigned geographical area traveling by foot, bicycle, motorcycle, automobile, van or public conveyance. Transmits, receives, and relays radio communication among remote office base stations and mobile units. Some positions may transport medications and emergency drug boxes from the pharmacy to the units and from the units to the pharmacy.

### Entry Qualifications

High school diploma or GED AND Four years of experience in transportation AND valid driver's license with clean motor vehicle report OR Two years of experience at the lower level Ground Transp Worker 2 (TRS011) or position equivalent. Note: Some positions may require two years of experience in the operation of heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS013	Ground Transp Worker Spv	Supervisor	Supervisor	Service Maintenance	SWD	E

### Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Responsible for the transportation of passengers and/or mail and materials in an assigned geographical area traveling by foot, bicycle, motorcycle, automobile, van or public conveyance. Ensures transmission, receipt, and relay of radio communication among remote office base stations and mobile units. Some positions may ensure transport medications and emergency drug boxes from the pharmacy to the units and from the units to the pharmacy.

### Entry Qualifications

High school diploma or GED AND Four years of experience in transportation, One year of which in a supervisory or lead role AND valid driver's license with clean motor vehicle report. Note: Some positions may require three years of experience in the operation of heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS020	Equipment Operator 1	Support	Support/Labor	Service Maintenance	SWD	C

### Job Summary

Under direct supervision, performs semi-skilled labor in transportation-related areas such as maintenance of highways and right of ways, operation and maintenance of construction equipment or maritime vessels. Operates motor vehicles, tractors, or light construction equipment or serves as crew of seafaring vessels.

### Entry Qualifications

High school diploma or GED.

# Job Code Catalog: Transportation

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS021	Equipment Operator 2	Support	Support/Labor	Service Maintenance	SWD	D

## Job Summary

Under general supervision, performs semi-skilled labor in transportation-related areas such as maintenance of highways and right of ways, operation and maintenance of construction equipment or maritime vessels. Operates motor vehicles, tractors, or light construction equipment or serves as crew of seafaring vessels.

## Entry Qualifications

High school diploma or GED AND One year of experience in the operation of various motorized equipment OR One year of experience required at the lower level Equipment Operator 1 (TRS020) or position equivalent. Note: Positions require a CDL license or eligibility for licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS022	Equipment Operator 3	Support	Support/Labor	Service Maintenance	SWD	E

## Job Summary

Under broad supervision, performs semi-skilled labor in transportation-related areas such as maintenance of highways and right of ways, operation and maintenance of construction equipment or maritime vessels. Operates motor vehicles, tractors, or light construction equipment or serves as crew of seafaring vessels. May also serve in a lead role.

## Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of various motorized equipment OR One year of experience required at the lower level Equipment Operator 2 (TRS021) or position equivalent. Note: Positions require a CDL license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS023	Equipment Operator Spv	Supervisor	Supervisor	Service Maintenance	SWD	F

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Performs semi-skilled labor in transportation-related areas such as maintenance of highways and right of ways, operation and maintenance of construction equipment or maritime vessels. Operates motor vehicles, tractors, or light construction equipment or serves as crew of seafaring vessels.

## Entry Qualifications

High school diploma or GED AND Three years of experience in the operation of various motorized equipment, One year of which as a lead worker OR One year of experience required at the lower level Equipment Operator 3 (TRS022) or position equivalent. Note: Positions require a CDL license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS030	Vessel Mate 1	Support	Support/Labor	Paraprofessionals	SWD	E

## Job Summary

Under direct supervision, performs semi-skilled labor/maintenance in the maritime vessel transportation-related area. Serves as support crew for a seafaring ferry vessel navigating the inland waterways along the Georgia coast.

## Entry Qualifications

High school diploma or GED AND any combination of training and experience which would have enabled the applicant to acquire the necessary knowledge, skills and abilities to perform manual task of a routine or repetitive nature, read, write, and follow oral and written directions.

# Job Code Catalog: Transportation

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS031	Vessel Mate 2	Support	Support/Labor	Paraprofessionals	SWD	F

## Job Summary

Under general supervision, performs semi-skilled labor/maintenance in the maritime vessel transportation-related area. Serves as support crew for a seafaring ferry vessel navigating the inland waterways along the Georgia coast.

## Entry Qualifications

High school diploma or GED AND Two years of experience as a crew member on a research, commercial fishing, or a similar ocean going vessel of more than 15 gross tons. Note: Must possess or obtain a valid U.S. Coast Guard Motorboat Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS032	Vessel Mate 3	Support	Support/Labor	Paraprofessionals	SWD	G

## Job Summary

Under broad supervision, performs semi-skilled labor/maintenance in the maritime vessel transportation-related area. Serves as support crew for a seafaring ferry vessel navigating the inland waterways along the Georgia coast. May also serve in a lead role.

## Entry Qualifications

High school diploma or GED AND Four years of experience as a crew member on a research, commercial fishing, or a similar ocean going vessel of more than 15 gross tons OR Two years of experience at the level equivalent to a Vessel Mate 2 (TRS031). Note: Must possess or obtain a valid U.S. Coast Guard Motorboat Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRS033	Vessel Mate Spv	Supervisor	Supervisor	Paraprofessionals	SWD	H

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Performs semi-skilled labor/maintenance in the maritime vessel transportation-related area. Serves as support crew for a seafaring ferry vessel navigating the inland waterways along the Georgia coast.

## Entry Qualifications

High school diploma or GED AND Six years of experience as a crew member on a research, commercial fishing, or a similar ocean going vessel of more than 15 gross tons, Two years of which in a supervisory or lead role OR Two years of experience at the level equivalent to Vessel Mate 3 (TRS032). Note: Must possess or obtain a valid U.S. Coast Guard Motorboat Operator's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT010	Heavy Equipment Operator 1	Technician	Technician/Uncertified	Skilled Craft	SWD	E

## Job Summary

Under direct supervision, operates heavy construction, towing, or maintenance equipment to remove, distribute, level, pave, or grade earth or maintain traffic flow.

## Entry Qualifications

High school diploma or GED AND Six months of experience in the operation of heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks. Note: Some positions may require the possession of a CDL license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT011	Heavy Equipment Operator 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F

## Job Summary

Under general supervision, operates heavy construction, towing, or maintenance equipment to remove, distribute, level, pave, or grade earth or maintain traffic flow.

## Entry Qualifications

High school diploma or GED AND One year of experience in the operation of heavy equipment and large vehicles such as bulldozers, frontend loaders, ditchers, road graders, dump trucks, drilling equipment and heavy duty trucks. Note: Some positions may require the possession of a CDL license.

# Job Code Catalog: Transportation

As of: 12/01/2016

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT012	Heavy Equipment Operator 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G

### Job Summary

Under broad supervision, performs work in the maintenance of state highways and rights of way and the installation of traffic control devices. May use hand tools and power tools as well as serve as the primary equipment operator on various types of heavy equipment. Performs preventive maintenance on assigned equipment. Responds to emergency situations affecting the state routes system during and after normal working hours. In the absence of the Foreman, may provide supervision of a maintenance crew to accomplish the assigned task and assist the Foreman in all duties.

### Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of heavy equipment and large vehicles such as bulldozers, front end loaders, ditchers, road graders, dump trucks, drilling equipment and/or heavy duty trucks. Note: Positions require a CDL license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT013	Heavy Equipment Foreman 1	Supervisor	Supervisor	Skilled Craft	SWD	H

### Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Performs work in the maintenance of state highways and rights of way and the installation of traffic control devices. May use hand tools and power tools as well as serve as the primary equipment operator on various types of heavy equipment. Performs preventive maintenance on assigned equipment. Responds to emergency situations affecting the state routes system during and after normal working hours. Provides supervision of a maintenance crew to accomplish the assigned task and assists the Superintendent in all duties.

### Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of heavy equipment and large vehicles such as bulldozers, front end loaders, ditchers, road graders, dump trucks, drilling equipment and/or heavy duty trucks AND previous experience as a lead worker. Note: Positions require a CDL license.

# Job Code Catalog: Transportation

As of: 12/01/2016

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT014	Heavy Equipment Foreman 2	Supervisor	Supervisor	Skilled Craft	SWD	I

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Monitors a crew performing routine maintenance activities on the state route system. Trains personnel safety procedures and preventive maintenance techniques and enforces compliance with same. Responsible for the coordinating, planning, and directing of all activities of the crew to accomplish the tasks assigned by the Superintendent. Maintains a positive working relationship with the travelling public. Evaluates personnel performance, and provides feedback counseling for professional growth. Completes required documents, forms and reports. Operates equipment assigned to the crew as required to assist in the accomplishment of assigned tasks. May perform regular inspections of state routes and rights of way throughout an assigned area for maintenance and safety needs. May facilitate team response to emergencies on the state route.

## Entry Qualifications

High school diploma or GED AND Two years of experience in the operation of heavy equipment and large vehicles such as bulldozers, front end loaders, ditchers, road graders, dump trucks, drilling equipment and/or heavy duty trucks AND previous experience in a supervisory role. Note: Positions require a CDL license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT015	Heavy Equip Superintendent	Supervisor	Supervisor	Skilled Craft	SWD	J

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises a maintenance crew involved in district wide operations to include pavement preservation activities, emergency repairs to roadway and grading of areas within the state route system. Trains personnel safety procedures and preventive maintenance techniques and enforces compliance with same. Responsible for the coordinating, planning, and directing of all activities of the crew to accomplish the tasks assigned. Maintains a positive working relationship with the travelling public. Evaluates personnel performance, and provides feedback counseling for professional growth. Completes required documents, forms and reports. Operates equipment assigned to the crew as required to assist in the accomplishment of assigned tasks. May facilitate team response to emergencies on the state route.

## Entry Qualifications

High school diploma or GED AND Three years of experience in the operation of heavy equipment and large vehicles such as bulldozers, front end loaders, ditchers, road graders, dump trucks, drilling equipment and/or heavy duty trucks AND previous experience in a supervisory role. Note: Positions require a CDL license.

# Job Code Catalog: Transportation

As of: 12/01/2016

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT020	HERO Tech 1	Technician	Technician/Uncertified	Technicians	SWD	E

## Job Summary

Under direct supervision, trains to detect, respond to, and manage congestion causing incidents on the metropolitan interstate system. Learns various emergency response procedures used to assist motorists with disabled vehicles, and removes congestion causing incidents from the metropolitan interstate system.

## Entry Qualifications

High school diploma or GED AND valid driver's license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT021	HERO Tech 2	Technician	Technician/Uncertified	Technicians	SWD	F

## Job Summary

Under general supervision, detects, responds to, and manages congestion causing incidents on the metropolitan interstate system. Performs various emergency response procedures used to assist motorists with disabled vehicles, and removes congestion causing incidents from the metropolitan interstate system.

## Entry Qualifications

High school diploma or GED AND One year of experience in highway incident management AND valid driver's license OR completion of HERO certification AND valid driver's license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT022	HERO Tech 3	Technician	Technician/Uncertified	Technicians	SWD	G

## Job Summary

Under broad supervision, detects, responds to, and manages complex congestion causing incidents on the metropolitan interstate system. Performs various emergency response procedures to assist motorists with disabled vehicles, and removes congestion causing incidents from the metropolitan interstate system.

## Entry Qualifications

High school diploma or GED AND Two years of experience in highway incident management AND valid driver's license OR One year of experience required at the lower level HERO Tech 2 (TRT021) or position equivalent AND valid driver's license.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT023	HERO Tech Spv	Supervisor	Supervisor	Technicians	SWD	H

## Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs a crew of operators during an assigned shift. Detects, responds to, and manages congestion causing incidents on the metropolitan interstate system. Performs various emergency response procedures to assist motorists with disabled vehicles, and removes congestion causing incidents from the metropolitan interstate system.

## Entry Qualifications

High school diploma or GED AND Three years of experience in highway incident management AND valid driver's license OR One year of experience required at the lower level HERO Tech 3 (TRT022) or position equivalent AND valid driver's license.

# Job Code Catalog: Transportation

As of: 12/01/2016

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT050	Transportation Tech 1	Technician	Technician/Uncertified	Technicians	SWD	E

**Job Summary**

Under direct supervision, provides entry level technical support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic.

**Entry Qualifications**

High school diploma or GED.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT051	Transportation Tech 2	Technician	Technician/Uncertified	Technicians	SWD	F

**Job Summary**

Under general supervision, provides working level technical support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic.

**Entry Qualifications**

High school diploma or GED AND One year of experience required at the lower level Transportation Tech 1 (TRT050) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT052	Transportation Tech 3	Technician	Technician/Uncertified	Technicians	SWD	G

**Job Summary**

Under broad supervision, provide advanced-level technical support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic.

**Entry Qualifications**

High school diploma or GED AND Two years of experience required at the lower level Transportation Tech 2 (TRT051) or position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
TRT053	Transportation Tech 4	Technician	Technician/Uncertified	Technicians	SWD	H

**Job Summary**

Under limited supervision, provides professional support in one or more of the following areas: OMAT, maintenance, construction, intermodal, planning, utilities, surveying, environmental or traffic. May also serve in a lead role.

**Entry Qualifications**

High school diploma or GED AND Three years of experience required at the lower level Transportation Tech 3 (TRT052) or position equivalent.