

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM010	Mgr, Probation/Parole	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LM

Job Summary

Manages all probation or parole activities for a district or assigned area. Responsible for administrative functions of district or area and for coordinating and providing quality parole and/or supervision services. Manages subordinate managers and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of experience required at lower level (PSP012) or position equivalent. Note: Positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM011	Sr Mgr, Probation/Parole	Front Line Mgr	Senior Manager	Protective Service	LAW	LN

Job Summary

Directs all probation or parole activities for a district or assigned area. Responsible for administrative functions of district or area and for coordinating and providing quality probation or parole services. Directs subordinate managers and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience required at lower level (PSP013) or position equivalent OR One year of experience required at lower level (PSM010) of position equivalent. Note: Positions require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM012	Regional Director Probation and Parole	Mid Level Mgr	Law Enforcement Director	Officials and Administrators	LAW	LN

Job Summary

Oversees all probation, parole or community supervision activities for a district or assigned area. Responsible for administrative functions of district or area and for coordinating and providing quality probation, parole and community supervision services. Provides leadership to subordinate managers and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two year's experience required at lower level (PSM011) or position equivalent. Note: positions require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM020	GSP Sergeant First Class	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LO

Job Summary

Directs and serves as the Assistant Troop Commander and/or as a Commander of a specialty unit. Directs the day-to-day operations of assigned Troop or Unit, as well as the Troop Communications Center. Performs administrative duties and patrols roads and highways to enforce traffic and criminal laws. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer and AND One year experience as a GSP Sergeant First Class AND currently hold rank of GSP Sergeant First Class AND successful participation in the promotional process as described by policy AND completion of Accident Reconstruction Level III or approved alternative.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM021	GSP Lieutenant	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LP

Job Summary

Plans and is responsible for the overall operation of a troop. Performs administrative duties and patrols roads and highways to enforce traffic and criminal laws. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND successful participation in any selection procedure established by the Commissioner for appointment of the position.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM022	GSP Captain	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LQ

Job Summary

Plans and assists and is responsible for the overall operation of a division within the agency. Performs administrative duties and patrols roads and highways to enforce traffic and criminal laws. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND successful participation in any selection procedure established by the Commissioner for appointment of the position.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM030	Mgr, Public Safety Training	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LM

Job Summary

Manages professional staff in the development, review, and revision of statewide public safety training programs. Supervises training development and delivery of instruction. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND One year of experience in planning, developing and implementing training programs, establishing program goals and objectives, and delivering training as a P.O.S.T-certified instructor OR Four years of experience assisting in the planning, development, and implementation of training programs and assisting with establishing programs goals and objectives with at least one year of experience in delivering training as a P.O.S.T. certified instructor. Note: Eligibility to obtain state instructor certification under applicable profession. Certain positions are peace officers by law.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM031	Sr Mgr, Public Safety Training	Front Line Mgr	Senior Manager	Professionals	LAW	LN

Job Summary

Directs professional staff in the development, review, and revision of statewide public safety training programs. Supervises training development and delivery of instruction. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Five years of experience, including two years at the supervisory or project leader level in planning, developing and delivering diversified peace officer, corrections, fire service, EMS, or rescue training applicable to the area of assignment. Note: Eligibility to obtain state instructor certification under applicable profession. Certain positions are peace officers by law.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM032	Dir, Public Safety Training	Mid Level Mgr	Manager (1,2,3)	Officials and Administrators	LAW	LO

Job Summary

Oversees professional staff in the development, review, and revision of statewide public safety training programs. Supervises training development and delivery of instruction. Provides leadership to subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Six years of experience, including three years at the supervisory or project leader level in planning, developing and delivering diversified peace officer, corrections, fire service, EMS, or rescue training applicable to the area of assignment. Note: Eligibility to obtain state instructor certification under applicable profession. Certain positions are peace officers by law.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM040	Conservation Lieutenant	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LO

Job Summary

Plans and manages the enforcement of state laws, rules, and regulations provided for the conservation and protection of natural resources. Developments and implements conservation policies and procedures. Manages subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND One year of experience as a Conservation Sergeant or position equivalent.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM041	Conservation Captain	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LP

Job Summary

Plans and assists with directing the enforcement of state laws, rules, and regulations provided for the conservation and protection of natural resources. Developments and implements conservation policies and procedures. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND One year of experience as a Conservation Sergeant or Lieutenant or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM042	Conservation Major	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LQ

Job Summary

Oversees the enforcement of state laws, rules, and regulations provided for the conservation and protection of natural resources. Developments and implements conservation policies and procedures. Provides leadership to subordinate managers and staff. Oversees field and/or Special Operations.

Entry Qualifications

High school diploma or GED AND One year of experience as a Conservation Lieutenant or Conservation Captain or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM050	Mgr, Firefighting & Prevention	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Manages and supervises personnel in fire control and prevention activities. Develops operating procedures policies and regulations. Directs subordinate supervisors and staff.

Entry Qualifications

Three years of experience in a supervisory/management level. Note: Some positions require certifications and/or meet NIMS qualifications.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM051	Sr Mgr, Firefight/Prevention	Front Line Mgr	Senior Manager	Professionals	SWD	N

Job Summary

Directs multiple statewide fire control and prevention programs. Provides input on budget and personnel issues. Assists with the evaluation of program for compliance with established rules and regulations. Helps establish goals and objectives for program areas and ensures implementation. Responsible for direct management of at least one program area. Develops operating procedures policies and regulations. Directs subordinate manager and staff.

Entry Qualifications

High school diploma or GED AND Six years of management experience in area of assignment. Note: Some positions require certifications and/or meet NIMS qualifications.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM052	Sr Mgr 2, Fire & Prevention	Mid Level Mgr	Manager (1,2,3)	Professionals	SWD	O

Job Summary

Plans operation of multiple statewide fire control and prevention programs. Prepares budget, supervises personnel and ensures programs align with agency mission and objectives. Ensures programs meet all compliance requirements. Serves as agency leader and represents agency to external stakeholders.

Entry Qualifications

High school diploma or GED AND Eight to nine years of management experience in area of assignment OR Two years experience required at lower level (PSM051) or position equivalent. Note: Some positions require certifications and/or meet NIMS qualifications.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM060	Correctional Captain	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LI

Job Summary

Plans and assists with custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. May develop and implement security policies and procedures. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND Two years experience at a level equivalent to a supervisory law enforcement position OR One year experience required at the lower level (PSP063) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM061	Correctional Unit Manager	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LI

Job Summary

Manages custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. May develop and implement security policies and procedures. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

High school diploma or GED AND Two years experience as a Correctional Lieutenant or a position equivalent OR One year experience required at lower level (PSM060) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM062	Correctional Sr. Mgr	Front Line Mgr	Senior Manager	Professionals	LAW	LN

Job Summary

Directs custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. May develop and implement security policies and procedures. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Two years experience at a level equivalent to a supervisory law enforcement position OR One year experience required at lower level (PSM061) or position equivalent.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM063	Correctional Dir	Mid Level Mgr	Law Enforcement Director	Officials and Administrators	LAW	LO

Job Summary

Oversees custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. Develops and implements security policies and procedures. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND One year experience at the lower level (PSM062).

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM070	Mgr, Investigations	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LM

Job Summary

Manages investigations of alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution. Develops and administers policies, procedures and plans and evaluates program activities. Directs subordinate supervisors and/or staff.

Entry Qualifications

High school diploma or GED AND Three years of supervisory experience in a law enforcement investigative unit OR Two years experience required at lower level (PSP093) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM071	Sr Mgr, Investigations	Front Line Mgr	Senior Manager	Professionals	LAW	LN

Job Summary

Directs investigations of alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution. Develops and administers policies, procedures and plans and evaluates program activities. Directs subordinate managers and/or staff.

Entry Qualifications

High school diploma or GED AND Three years of management experience in a law enforcement investigative unit OR Two years experience required at lower level (PSM070) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM072	Dir, Investigations	Mid Level Mgr	Manager (1,2,3)	Officials and Administrators	LAW	LO

Job Summary

Oversees investigations of alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution. Develops and administers policies, procedures and plans and evaluates program activities. Provides leadership to subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Five years of management experience in a law enforcement investigative unit OR One year experience required at lower level (PSM071) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM080	Mgr, Correctional Admin.	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LK

Job Summary

Manages the operation and administration of a correctional institution or unit. Develops and implements appropriate security and facility policies and procedures. Directs subordinate supervisors as well as other institutional staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Three years of closely related experience in a criminal justice or correctional system OR Three years of supervisory custodial experience in a criminal justice or correctional system with at least one year at a level equivalent to a manager in a law enforcement setting. Note: Some positions may require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM081	Mgr 2, Correctional Admin.	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LL

Job Summary

Leads the operation and administration of a correctional institution or unit. Develops and implements appropriate security and facility policies and procedures. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Four years of directly related experience in a criminal justice or correctional system with at least two years of management experience OR Four years of supervisory custodial experience in a criminal justice or correctional system with at least two years at a level equivalent to a manager in a law enforcement setting OR Four years of directly related experience in a criminal justice or correctional system with at least 18 months experience required at the lower level (PSM080) or position equivalent. Note: Some positions may require P.O.S.T. certification.

Comment n/a

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM082	Sr Mgr, Correctional Admin.	Front Line Mgr	Senior Manager	Protective Service	LAW	LN

Job Summary

Directs the operation and administration of a correctional institution or unit. Develops and implements appropriate security and facility policies and procedures. Directs subordinate managers as well as other institutional staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Five years of directly related experience in a criminal justice or correctional system with at least two years of management experience OR Five years of supervisory custodial experience in a criminal justice or correctional system with at least two years at a level equivalent to a manager in a law enforcement setting OR Five years of directly related experience in a criminal justice or correctional system with at least 18 months experience required at the lower level (PSM081) or position equivalent. Note: Some positions may require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM083	Dir, Correctional Admin.	Mid Level Mgr	Law Enforcement Director	Officials and Administrators	LAW	LO

Job Summary

Oversees the operation and administration of a correctional institution or unit. Develops and implements appropriate security and facility policies and procedures. Provides leadership to subordinate managers as well as other institutional staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Six years of directly related experience in a criminal justice or correctional system with at least two years of management experience OR Six years of supervisory custodial experience in a criminal justice or correctional system with at least two years at a level equivalent to a manager in a law enforcement setting OR Six years of directly related experience in a criminal justice or correctional system with at least 18 months experience required at the lower level (PSM082) or position equivalent. Note: Some positions may require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM090	Asst Special Agent-in-Charge	Front Line Mgr	Manager (1,2,3)	Professionals	LAW	LP

Job Summary

Plans and assists a Regional Office, Multi-Jurisdictional Task Force, Drug Enforcement office or other specialized unit of the Georgia Bureau of Investigation. Directs subordinate supervisors and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience required at lower level (PSP102) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM091	Special Agent-in-Charge	Front Line Mgr	Senior Manager	Professionals	LAW	LQ

Job Summary

Oversees a Regional Office, Multi-Jurisdictional Task Force, Drug Enforcement office or other specialized unit of the Georgia Bureau of Investigation. Directs subordinate managers and staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience required at lower level (PSM090) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM100	MCCD Sergeant First Class	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LM

Job Summary

Directs personnel in the enforcement of federal and state laws regulating commercial transportation on state highways. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Successful participation in the promotional process as described by department policy. Meet the training and experience required at lower level (PSP112) or position equivalent. Will currently hold the rank of MCCD Sergeant First Class.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM101	MCCD Lieutenant	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LN

Job Summary

Plans personnel for an assigned region or specialty unit in the enforcement of state laws, rules and regulations governing commercial vehicle safety and commercial transportation on state roadways. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Successful participation in any selection procedure established by the Commissioner for appointment to the position.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM102	MCCD Captain	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LP

Job Summary

Plans and assists with the overall operation of a region. Directs personnel in the enforcement of federal and state laws regulating commercial transportation on state highways. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Successful participation in any selection procedure established by the Commissioner for appointment to the position.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM110	Police Lieutenant	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LN

Job Summary

Plans and performs managerial and administrative duties necessary for the efficient security and law enforcement operation for the Capitol Hill area or other sector. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND Two years experience in law enforcement management or an equivalent position OR One year experience required at lower level (PSP123) or position equivalent. Note: Position requires P.O.S.T. certification as a peace officer.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM111	Police Captain	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LP

Job Summary

Plans and assists with managerial and administrative duties necessary for the efficient security and law enforcement operation for the Capitol Hill area or other sector. Directs subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Three years experience in law enforcement management or an equivalent position OR One year experience required at lower level (PSM110) or position equivalent. Note: Position requires P.O.S.T. certification as a peace officer

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM112	Police Major	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LQ

Job Summary

Oversees the performance of managerial and administrative duties necessary for the efficient security and law enforcement operation for the Capitol Hill area or other sector. Provides Leadership to subordinate managers and staff.

Entry Qualifications

High school diploma or GED AND Four years experience in law enforcement management or an equivalent position OR One year experience required at lower level (PSM110) or position equivalent. Note: Position requires P.O.S.T. certification as a peace officer.

Comment **Job added as part of JCCP Project**

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM120	Correctional Asst. Supt	Front Line Mgr	Assistant Director	Protective Service	LAW	LK

Job Summary

Manages and assists in the overall management and operation of the center/facility, and assumes responsibility for the operation or representation of the center/facility in the absence of the Superintendent. Manages directly and through subordinate supervisors, or participates in the management of, center/facility security functions and activities to maintain the custody and security of offenders. May oversee and/or conduct inspections, searches, and investigations/evaluations.

Entry Qualifications

High school diploma or GED AND One year of supervisory custodial experience in a criminal justice or correctional system OR Two years of professional experience in a criminal justice, correctional, healthcare or social services program/system in counseling, or institutional administration.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM121	Deputy Warden	Front Line Mgr	Manager (1,2,3)	Protective Service	LAW	LL

Job Summary

Leads and provides guidance in the administration and management of the center/facility and supervises center/facility staff. Oversees the business operations, and security functions of the center/facility. May oversee the offender and treatment programs.

Entry Qualifications

High school diploma or GED AND Two years of supervisory custodial experience in a criminal justice or correctional system, one year of which were at a level equivalent to Lieutenant, involving management of staff through subordinate supervisors or managers OR Two years of professional experience in a criminal justice, correctional , healthcare or social services program/system in counseling, or institutional administration.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM122	Correctional Superintendent	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LM

Job Summary

Directs and provides guidance in the administration and management of the center/facility and supervises center/facility staff. Oversees the business operations, and security functions of the center/facility. May oversee the offender and treatment programs.

Entry Qualifications

High school diploma or GED AND Three years of supervisory custodial experience in a criminal justice or correctional system, Two years of which were at a level equivalent to a Lieutenant, involving management of staff through subordinate supervisors or managers OR Three years of professional experience in a criminal justice, correctional , healthcare or social services program/system in counseling, institutional administration.

Comment Job added as part of JCCP Project

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM123	Warden 1	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LO

Job Summary

Plans and provides guidance in the administration and management of the institution. Supervises institution staff. Directs all personnel and administrative services functions. Directs all Security functions and Care and Treatment functions at the institution.

Entry Qualifications

High school diploma or GED AND Four years of supervisory custodial experience in a criminal justice or correctional system, Two years of which were at a level equivalent to Chief of Security, or Three years of which were at a level equivalent to a Lieutenant, involving management of staff subordinate supervisors or managers OR Four years of professional experience in a criminal justice, correctional , healthcare or social services program/system in counseling, institutional administration.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM124	Warden 2	Mid Level Mgr	Law Enforcement Director	Protective Service	LAW	LP

Job Summary

Plans and assists and provides guidance in the administration and management of the institution. Supervises institution staff. Directs all personnel and administrative services functions. Directs all Security functions and Care and Treatment functions at the institution.

Entry Qualifications

High school diploma or GED AND Five years of supervisory custodial experience in a criminal justice or correctional system, Three years of which were at a level equivalent to Chief of Security, or Three years of which were at a level equivalent to a Lieutenant, involving management of staff subordinate supervisors or managers OR Five years of professional experience in a criminal justice, correctional , healthcare or social services program/system in counseling, institutional administration.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM131	Asst. Chief Parole Officer	Front Line Mgr	Assistant Director	Protective Service	LAW	LL

Job Summary

Manages and provides support to District Chief in Personnel matters. Monitors workload assignments and performs administrative functions. Conducts field supervision of a limited, high-risk caseload. May provide training for assigned staff.

Entry Qualifications

High school diploma or GED AND Two years of experience as a parole officer with the Georgia State Board of Pardons and Paroles, with Six months of which must have been at the working level of Senior Parole Officer as defined by the board.

Comment Job added as part of JCCP Project

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM132	Chief Parole Officer	Mid Level Mgr	Manager (1,2,3)	Protective Service	LAW	LM

Job Summary

Leads and provides quality control for supervision of parolees and services delivered by professional level staff within district and sub-offices. Manages administrative functions and establishes and organizes objectives and priorities for district.

Entry Qualifications

High school diploma or GED AND Three years of experience as a parole officer with the Georgia State Board of Pardons and Paroles OR One year of experience required at lower level (PSM131) or position equivalent with the Georgia State Board of Pardons and Paroles.

Comment **Job added as part of JCCP Project**

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM140	Correctional Captain	Front Line Mgr	Law Enforcement MLE	Protective Service	LAW	LK

Job Summary

Plans and assists with custody and security of prisoners and other incarcerated offenders and maintains order in Close Secure Mission (CSM) correctional institutions and other places of detention. May develop and implement security policies and procedures. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND Two years experience at a level equivalent to a supervisory law enforcement position OR One year experience required at the lower level (PSP063) or position equivalent.

Comment **Job added as part of JCCP Project**

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSM141	Correctional Unit Manager	Mid Level Mgr	Law Enforcement Director	Officials and Administrators	LAW	LL

Job Summary

Manages custody and security of prisoners and other incarcerated offenders and maintains order in Close Secure Mission (CSM) correctional institutions and other places of detention. May develop and implement security policies and procedures. Directs subordinate supervisors and staff. Will manage large numbers of agency staff or have large scope of responsibility within agency.

Entry Qualifications

High school diploma or GED AND Two years experience as a Correctional Lieutenant or a position equivalent OR One year experience required at lower level (PSM060) or position equivalent.

Comment **Job added as part of JCCP Project**

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP010	Probation Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, investigates, counsels and provides continuous supervision for adult or juvenile probationers or parolees to assist in their social and personal adjustment.

Entry Qualifications

Bachelor's degree from an accredited college or university OR Two years of experience in researching criminal history records, examining court records for criminal proceedings and in preparing report of findings OR Two years of experience as a P.O.S.T. certified peace officer.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP011	Probation Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under general supervision, investigates, counsels and provides continuous supervision for adult or juvenile probationers to assist in their social and personal adjustment. Manages an assigned caseload.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Six to twelve months experience required at lower level (PSP010) or position equivalent. OR Associate's degree in criminal justice, psychology, sociology, or a directly related field from an accredited college AND Two years of related experience. OR Two years of experience at lower level (PSP010) or position equivalent. Note: Position requires eligibility for P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP012	Probation Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under broad supervision, investigates disciplinary infractions and writes up the reports. Counsels and provides continuous supervision for adult or juvenile probationers to assist in their social and personal adjustment. Manages an assigned caseload. May serve as lead worker.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience required at lower level (PSP011) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP013	Probation Ofc Spv	Supervisor	Supervisor	Protective Service	LAW	LK

Job Summary

Supervises and directs the work assignment of subordinate staff. Provides advice and guidance in the solution of complex, inter-related, open-ended and/or uncommon problems and situations. Investigates, counsels, and provides continuous supervision for adult or juvenile probationers to assist in their social and personal adjustment.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience required at lower level (PSP012) or position equivalent. OR Two years of experience required at lower level (PSP012) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP020	Trooper	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, patrols highways and state roads to enforce traffic and criminal laws, and ensures safety of general population.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Successful completion of Trooper school.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP021	Trooper First Class 1	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under general supervision, patrols highways and state roads to enforce traffic and criminal laws, and ensures safety of general population.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND 18 months of experience required at the lower level (PSP020) or position equivalent AND Supervisory recommendation for promotion AND Completion of Accident Reconstruction Level I or approved alternative.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP022	Trooper First Class 2	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under broad supervision, patrols highways and state roads to enforce traffic and criminal laws, and ensures safety of general population.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Three years of experience required at lower level (PSP021) or position equivalent AND Supervisory recommendation for promotion AND Completion of Accident Reconstruction Level II or approved alternative.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP023	Trooper First Class 3	Professional	Law Enforcement Supervisor	Protective Service	LAW	LL

Job Summary

Under limited supervision, patrols highways and state roads to enforce traffic and criminal laws, and ensures safety of general population. Provides guidance, direction and assistance to other Troopers.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Six years experience required in lower level (PSP021 and/or PSP022) or position equivalent AND Supervisory recommendation for promotion AND Completion of Accident Reconstruction Level III or approved alternative.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP024	GSP Corporal	Supervisor	Law Enforcement Supervisor	Protective Service	LAW	LM

Job Summary

Manages and serves as the Assistant Post/Unit Commander. Supervises unit personnel. Provides specialized training in classroom and/or in the field. Provides security for the Governor, Chief Justice, and other dignitaries. Monitors safety programs. Enforces traffic and criminal laws, and ensures safety of general population.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND One year experience required at lower level (PSP023) or position equivalent AND Currently hold rank of Trooper First Class 3 AND Successful participation in the promotional process as described by policy AND Completion of Accident Reconstruction Level III or approved alternative AND Passing score on the Physical Fitness Evaluation.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP025	GSP Sergeant	Supervisor	Professional Law Enforcement	Protective Service	LAW	LN

Job Summary

Leads and serves as Post/Unit Commander. Supervises unit personnel. Provides specialized training in classroom and/or in the field. Provides security for the Governor, Chief Justice, and other dignitaries. Monitors safety programs. Enforces traffic and criminal laws, and ensures safety of general population.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND One year experience at lower level (PSP024) or position equivalent AND Currently hold rank of GSP Corporal AND Successful participation in the promotional process as described by policy AND Completion of Accident Reconstruction Level III or approved alternative.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP030	Public Safety, Trainer 1	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under supervision, develops and instructs multiple courses of staff development and training established for enforcement/prevention. Provides specialized training in assigned fields.

Entry Qualifications

High school diploma or GED AND One year of work experience in law enforcement, corrections, firefighting, EMS, or rescue service, of which one year involved providing training applicable to area of assignment as an adjunct instructor or as a field training officer on special assignment.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP031	Public Safety, Trainer 2	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under general supervision, develops and instructs multiple courses of staff development and training established for enforcement/prevention. Provides specialized training in assigned fields.

Entry Qualifications

High school diploma or GED AND Two years of work experience in law enforcement, corrections, firefighting, EMS, or rescue service, of which One year involved providing training applicable to area of assignment as an adjunct instructor or as a field training officer on special assignment. In addition to regular peace officer, security officer, firefighter, EMS, or rescue duties eligibility to obtain state instructor certification under applicable profession. NOTE: Certain positions in this class are peace officers by law and will be so designated by special qualifications. In addition, due to the specialized nature of the work assigned, all positions in this class will have special qualifications reflective of the work assignment area.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP032	Public Safety, Trainer 3	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under broad supervision, serves as lead instructor for training personnel. Develops and instructs courses of staff development and training established for enforcement or prevention. Provides specialized training in assigned fields.

Entry Qualifications

High school diploma or GED AND Eighteen months of work experience as a full-time instructor in peace officer, correctional, fire service, EMS, or rescue topics applicable to area of assignment, one year of which was at a level equivalent to entry level of their job series OR Four years of work experience in law enforcement, corrections, firefighting, EMS, or rescue service, of which three years involved providing diversified training development and delivery applicable to the area of assignment as an adjunct instructor on special assignment. In addition to regular peace officer, firefighter, EMS, or rescue duties, (NOTE: Supervisory experience is preferred) eligibility to obtain state instructor certification under applicable profession. NOTE: Certain positions in this class are peace officers by law and will be so designated by special qualifications. Qualifications reflective of the work assignment area.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP033	Public Safety, Trainer Spv	Supervisor	Supervisor	Protective Service	LAW	LL

Job Summary

Supervises and directs the work assignment of subordinate staff. instructional staff. Manages safety program for training and day-to-day operations of assigned training region or programs. Prepares and administers budget for program. Develops and instructs courses of staff development and training established for enforcement or prevention. Provides specialized training in assigned fields.

Entry Qualifications

High school diploma or GED AND Three years of work experience as a full-time instructor in law enforcement a training program applicable to the area of assignment, One year of which was at a supervisor or lead trainer level OR Two years at the lower level. Note: Eligibility to obtain state instructor certification under applicable profession. Certain positions in this class are peace officers by law.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP040	Conservation Ranger 1	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources. This is the entry/training level of the Conservation and Wildlife job series.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university. NOTE: Certificates and/or accumulated hours from a technical college, without an Associate's degree, do not qualify. NOTE: Applicants must be at least 21 years of age and meet all requirements for certification as a Peace Officer by the Georgia Peace Officers Standards and Training (P.O.S.T.) Council.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP041	Conservation Ranger 2	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under general supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university AND One year of experience required at the lower level (PSP040) or position equivalent AND Completion of Ranger Academy AND FTO program.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP042	Conservation Ranger 1st Class 1	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under broad supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university AND Three years of experience required at lower levels (PSP040, PSP041) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP043	Conservation Ranger 1st Class 2	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under limited supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university AND Eight years of experience required at lower levels (PSP040, PSP041, PSP042) of position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP044	Conservation Corporal	Professional	Professional Law Enforcement	Protective Service	LAW	LM

Job Summary

Under minimal supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources, the Georgia boating safety act and environmental laws. Supervises in absence of Sergeant.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university AND One year of experience required at the lower levels (PSP042, PSP043) as a Conservation Ranger 1st Class or position equivalent.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP045	Conservation Sergeant	Supervisor	Professional Law Enforcement	Protective Service	LAW	LN

Job Summary

Supervises and plans work assignments of subordinate staff. Assists in the training and development of new employees, plans and conducts education and training sessions, conferences and professional meetings. Interprets and enforces the state/federal laws, rules and regulations provided for the conservation and protection of natural resources, the Georgia boating safety act and environmental laws.

Entry Qualifications

Associate's degree from an accredited college OR Completion of at least 90 quarter hours or 60 semester hours from an accredited college or university AND Six months of experience required at lower level (PSP044) or position equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP050	Fire Prevention Spec 1	Professional	Professional Law Enforcement	Protective Service	SWD	F

Job Summary

Under supervision, fights fires, carries out fire prevention maintenance and educational activities and responds to natural disasters or other public emergencies.

Entry Qualifications

High School diploma or GED AND Knowledge of fire fighting safety practices and procedures. Note: positions require area specific certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP051	Fire Prevention Spec 2	Professional	Professional Law Enforcement	Protective Service	SWD	G

Job Summary

Under general supervision, fights fires, carries out fire prevention maintenance and educational activities and responds to natural disasters or other public emergencies.

Entry Qualifications

High School diploma or GED AND One year of experience required at lower level (PSP050) or position equivalent. Note: Positions require area specific certification.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP052	Fire Prevention Spec 3	Professional	Professional Law Enforcement	Protective Service	SWD	H

Job Summary

Under broad supervision, coordinates fire suppression activities and training of employees, fights fires, carries out fire prevention maintenance and educational activities and responds to natural disasters or other public emergencies. May serve as lead worker.

Entry Qualifications

High School diploma or GED AND Two years experience at the lower level (PSP051) or position equivalent. Note: Positions require area specific certification.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP053	Fire Prevention Spec Spv	Supervisor	Supervisor	Protective Service	SWD	I

Job Summary

Supervises and plans work assignments of subordinate staff. May serve as District Safety Officer and/or Training Officer, fights fires, carries out fire prevention maintenance and educational activities and responds to natural disasters or other public emergencies.

Entry Qualifications

High School diploma or GED AND Three years of related experience, Two of which at shift supervisor level OR Two years at the lower level (PSP052) or position equivalent. Note: Positions require area specific certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP060	Correctional Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LF

Job Summary

Under supervision, maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention.

Entry Qualifications

High school diploma or GED AND Any combination of training and experience which would enable the applicant to meet the minimum standards of the Georgia Peace Officer Standards and Training Council.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP061	Correctional Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LG

Job Summary

Under general supervision, maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention.

Entry Qualifications

High school diploma or GED AND Two years of experience performing clerical work of moderate difficulty Note: Some positions require P.O.S.T. certification.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP062	Correctional Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under broad supervision, assists shift supervisor with administration of unit or program. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. Supervises subordinate staff as assigned.

Entry Qualifications

High school diploma or GED AND One year of experience at lower level (PSP061) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP063	Canine Handler/Transfer Ofc	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under broad supervision, performs advanced/specialized duties in the management of offenders. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. May train, handle, and care for dogs for security and public safety purposes such as tracking and apprehending escaped inmates and fugitives from justice, detecting contraband, performing security patrols, guarding and controlling inmates, and searching for missing persons. May receive, transport, and deliver offenders while maintaining their security, custody, and safety.

Entry Qualifications

High school diploma or GED AND One year experience required at lower level (PSP061) or position equivalent. Note: Positions requires P.O.S.T. certification. Note: Some positions require possession of a commercial driver's license

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP064	Correctional Sergeant	Professional	Law Enforcement Supervisor	Protective Service	LAW	LH

Job Summary

Under limited supervision, assists shift supervisor with administration of unit or program. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. Supervises subordinate staff as assigned.

Entry Qualifications

High School Diploma or GED AND Two years experience required at lower level (PSP061) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP065	Correctional Lieutenant	Supervisor	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Supervises and directs the work assignments of subordinate staff. Performs as shift supervisor of a unit or program. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in correctional institutions and other places of detention. Supervises and plans work of assigned staff.

Entry Qualifications

High School Diploma or GED AND Two years experience required at lower level (PSP064) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP070	Emergency Mgt Spec 1	Professional	Professional Law Enforcement	Protective Service	SWD	H

Job Summary

Under supervision, coordinates disaster response or crisis management activities, provides disaster preparedness training and prepares emergency plans and procedures.

Entry Qualifications

Bachelor's degree in public health, emergency management, or a closely related field from an accredited college or university AND One year of experience OR High school diploma or GED AND Two years of experience in emergency management.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP071	Emergency Mgt Spec 2	Professional	Professional Law Enforcement	Protective Service	SWD	I

Job Summary

Under general supervision, coordinates disaster response or crisis management activities, provides disaster preparedness training and prepares emergency plans and procedures.

Entry Qualifications

Bachelor's degree in public health, emergency management, or a closely related field from an accredited college or university AND Two years of experience OR High school diploma or GED AND Two years of experience in emergency management.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP072	Emergency Mgt Spec 3	Professional	Professional Law Enforcement	Protective Service	SWD	J

Job Summary

Under broad supervision, plans, develops, and implements emergency preparedness initiatives. Coordinates disaster response or crisis management activities, provides disaster preparedness training and prepares emergency plans and procedures. May supervise subordinate staff.

Entry Qualifications

Bachelor's degree in public health, emergency management, or a closely related field from an accredited college or university AND Three years of experience OR Two years of experience required at lower level (PSP071) or position equivalent.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP073	Emergency Mgt Spec Spv	Supervisor	Supervisor	Protective Service	SWD	L

Job Summary

Supervises and directs work assignments of subordinate staff. Performs planning, developing, and implementation of emergency preparedness initiatives. Coordinates the disaster response or crisis management activities, provides disaster preparedness training and prepares emergency plans and procedures. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree in public health, emergency management, or a closely related field from an accredited college or university AND Five years of experience OR Three years of experience required at lower level (PSP072) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP080	Complnc Investigator 1	Professional	Professional Law Enforcement	Protective Service	SWD	H

Job Summary

Under supervision, conducts investigations to obtain evidence of reported fraud, abuse, or violation of rules, regulations, or statutes, or locate missing persons.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Completion of two years of coursework (90 quarter hours or 60 semester hours) at an accredited college or university AND One year of directly related experience OR Two years of directly-related experience. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP081	Complnc Investigator 2	Professional	Professional Law Enforcement	Protective Service	SWD	I

Job Summary

Under general supervision, conducts investigations to obtain evidence of reported fraud, abuse, or violation of rules, regulations, or statutes, or locate missing persons.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university. OR Completion of two years of coursework (90 quarter hrs. or 60 semester hours) at an accredited college or university AND One year of directly related experience OR Two years of directly related experience OR One year experience required at lower level (PSP080) or position equivalent. Note: Some positions may require a valid driver's license Note: Some positions may require P.O.S.T. certification or eligibility

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP082	Complnc Investigator 3	Professional	Professional Law Enforcement	Protective Service	SWD	J

Job Summary

Under broad supervision, assists in the operations of a unit, developing and administering policy, procedures & plans, and performs special projects as delegated. Conduct investigations to obtain evidence of reported fraud, abuse, or violation of rules, regulations, or statutes, or locate missing persons. May supervise subordinate staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Three years of related law enforcement experience with at least one year as a supervisor OR Associate's degree in a related field from an accredited college AND Five years of directly related experience with at least Two years as a supervisor OR Five years of directly related experience in the area of assignment with at least Two years as a supervisor OR One year experience required at lower level (PSP082) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP083	Complnc Investigator Spv	Supervisor	Supervisor	Protective Service	SWD	K

Job Summary

Supervises and directs work assignment for subordinate staff. Handles operations of a unit, develops and administers policy, procedures & plans, assists in employee selection, budget preparation and performs special projects as delegated. Conduct investigations to obtain evidence of reported fraud, abuse, or violation of rules, regulations, or statutes, or locate missing persons. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Three years of related law enforcement experience with at least One year as a supervisor OR Associate's degree in a related field from an accredited college AND Five years of directly related experience with at least Two years as a supervisor OR Five years of directly related experience in the area of assignment with at least Two years as a supervisor OR One year experience required at lower level (PSP082) or position equivalent. Note: Some positions may require a valid driver's license. Note: Some positions may require P.O.S.T. certification or eligibility.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP090	Criminal Investigator 1	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under supervision, trains to investigate alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution or to report findings to the appropriate jurisdictional authority for their action.

Entry Qualifications

Bachelor's Degree in a related field from an accredited college or university OR Two years experience in law enforcement or related field
Note: Some positions require Peace Officers Standards and Training (P.O.S.T.) certification.
Note: Some positions may require incumbent to have a valid Class C Driver's License.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP091	Criminal Investigator 2	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under general supervision, investigates alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution or to report findings to the appropriate jurisdictional authority for their action.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of related experience OR Three years of experience in law enforcement or related field OR One year of experience at lower level (PSP090) or position equivalent
Note: Some positions require Peace Officers Standards and Training (P.O.S.T.) certification. Note: Some positions may require incumbent to have a valid Class C Driver's License.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP092	Criminal Investigator 3	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under broad supervision, organizes and manages caseloads. Investigates alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution or to report findings to the appropriate jurisdictional authority for their action. May supervise subordinate staff.

Entry Qualifications

Bachelor's degree in any related field from an accredited college or university AND Two years experience in a related field OR Four years of experience in law enforcement or related field OR One year of experience required at lower level (PSP091) or position equivalent. Note: Some positions require Peace Officers Standards and Training (P.O.S.T.) certification Note: Some positions may require incumbent to have a valid Class C Driver's License.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP093	Criminal Investigator Spv	Supervisor	Supervisor	Protective Service	LAW	LL

Job Summary

Supervises and directs work assignments of subordinate staff. Assists in planning, and coordination of the activities of a statewide investigation programs. Investigates alleged or suspected violations of Federal, state, or local laws, rules and regulations to determine if evidence is sufficient to recommend prosecution or to report findings to the appropriate jurisdictional authority for their action. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree in any related field from an accredited college or university AND Three years of experience in a related field OR Five years of experience in law enforcement or related field OR Two years of experience required at lower level (PSP092) or position equivalent. Note: Some positions require Peace Officers Standards and Training (P.O.S.T.) certification Note: Some positions may require incumbent to have a valid class C driver's license.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP100	Special Agent 1	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under supervision, performs felony investigations, including murder, narcotics, and white-collar crime. Assists local law enforcement in criminal investigations.

Entry Qualifications

Bachelor's degree from an accredited college or university Note: Incumbents in this job are by law considered to be peace officers. Applicants must meet the standards prescribed by the Georgia Peace Officer Standards and Training Council (P.O.S.T.)

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP101	Special Agent 2	Professional	Professional Law Enforcement	Protective Service	LAW	LL

Job Summary

Under general supervision, assists in training new special agents. Processes crime scenes. Performs felony investigations, including murder, narcotics, and white-collar crime. Assists local law enforcement in criminal investigations.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Eighteen months of experience required at lower level (PSP100) or position equivalent.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP102	Special Agent 3	Professional	Professional Law Enforcement	Protective Service	LAW	LN

Job Summary

Under broad supervision, develops and implements training programs for investigative personnel. May serve as a medical examiner investigator. Performs felony investigations, including murder, narcotics, and white-collar crime. Assists local law enforcement in criminal investigations. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of experience required at lower level (PSP101) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP103	Special Agent 4	Supervisor	Law Enforcement Supervisor	Protective Service	LAW	LO

Job Summary

Supervises and directs work assignments of subordinate staff. Develops and implements training programs for investigative personnel. May serve as a medical examiner investigator. Performs felony investigations, including murder, narcotics, and white-collar crime. Assists local law enforcement in criminal investigations. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Four years of experience required at lower level (PSP102) or position equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP110	MCCD Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, enforces state laws and rules regulating commercial transportation on state highways.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP111	MCCD Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under general supervision, enforces federal and state laws regulating commercial transportation on state highways.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Completion of North American Standard Training 1A & B AND Eighteen months of experience required at lower level (PSP110) or position equivalent.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP112	MCCD Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under broad supervision, enforces federal and state laws regulating commercial transportation on state highways. Assists in the performance of management responsibilities and projects.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Completion of basic HAZMAT, Cargo Tank and Bulk Packaging certification AND Four years of sworn service with the Motor Carrier Compliance Division.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP113	MCCD Corporal	Supervisor	Law Enforcement Supervisor	Protective Service	LAW	LK

Job Summary

Under limited supervision, supervises unit personnel. Enforces federal and state laws regulating commercial transportation on state highways. Supervises and plans work of assigned staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Meets the training and experience required at lower level (PSP112) or position equivalent AND Successful participation in the promotional process as described by department policy.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP114	MCCD Sergeant	Supervisor	Law Enforcement Supervisor	Protective Service	LAW	LL

Job Summary

Supervises and directs work assignments of subordinate staff. Serves as Assistant Unit Commander. Supervises unit personnel. Enforces state laws, rules and regulations governing commercial vehicle safety and commercial transportation on state roadways. Supervises and plans work of assigned staff.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND Meets the training and experience required at lower level (PSP113) or position equivalent AND Meets the length of service requirement as described in the promotion & transfers policy AND Successful participation in the promotional process as described by department policy.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP120	Police Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, performs a full-range of assigned law enforcement duties to maintain security and order in the Capitol Hill area or other location.

Entry Qualifications

High school diploma or GED AND Successful completion of Basic Mandate Law Enforcement Training.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP121	Police Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under general supervision, performs a full-range of assigned law enforcement duties to maintain security and order in the Capitol Hill area or other location.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification as a peace officer AND 18 months experience required at lower level (PSP120) or position equivalent AND Successful completion of agency specific required training.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP122	Police Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under broad supervision, performs a full-range of assigned law enforcement duties to maintain security and order in the Capitol Hill area or other location.

Entry Qualifications

High school diploma or GED AND Four years of experience required at lower levels (PSP120 and/or PSP121) or position equivalent AND Successful completion of agency specific required training.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP123	Police Sergeant	Supervisor	Supervisor	Protective Service	LAW	LM

Job Summary

Supervises and directs work assignments of subordinate staff. Enforces state laws, rules and regulations governing safety and security in the Capitol Hill area or other location. Supervises and plans work of assigned staff.

Entry Qualifications

High school diploma or GED AND Five years of law enforcement experience as a uniformed officer OR One year of experience required at lower level (PSP122) or position equivalent. Note: Positions require P.O.S.T. certification as a peace officer.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP130	Criminal Intelligence Anlys 1	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under supervision, 1nalyzes evidence, crime reports, and databases to assist agents, law enforcement officers and prosecutors in the investigation and successful prosecution of crime.

Entry Qualifications

Bachelor's degree from an accredited college or university.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP131	Criminal Intelligence Anlys 2	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under general supervision, analyzes evidence, crime reports, and databases to assist agents, law enforcement officers and prosecutors in the investigation and successful prosecution of crime.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience required at lower level (PSP130) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP132	Criminal Intelligence Anlys 3	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under general supervision, acts a lead intelligence analyst in major case assignments. Analyzes evidence, crime reports, and databases to assist agents, law enforcement officers and prosecutors in the investigation and successful prosecution of crime.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years experience required at lower level (PSP131) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP133	Crim Intelligence Anlys Spv	Supervisor	Supervisor	Protective Service	LAW	LL

Job Summary

Supervises and directs the work assignments of subordinate staff. Supervises operation of an intelligence section of a work unit. Supervises lower level analysts. Processes incoming intelligence data, special projects and directs the management of sensitive material. Analyzes evidence, crime reports, and databases to assist agents, law enforcement officers and prosecutors in the investigation and successful prosecution of crime.

Entry Qualifications

Bachelor's degree from and accredited college or university AND Two years experience required at lower level (PSP132) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP140	Criminal Just Training Spec 1	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under supervision, provides training, technical, and consultative support for criminal justice agencies in the use of GCIC programs.

Entry Qualifications

High school diploma or GED AND Completion of 90 quarter hours/30 semester hours in criminal justice or a closely related field Note: Work experience in training may substitute for education if evaluated as equivalent.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP141	Criminal Just Training Spec 2	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under general supervision, provides training, technical, and consultative support for criminal justice agencies in the use of GCIC programs.

Entry Qualifications

High school diploma or GED AND Completion of 90 quarter hours/30 semester hours in criminal justice or a closely related field AND Two years of experience in the use of criminal justice information systems OR One year of experience required at lower level (PSP140) or position equivalent. Note: Work experience in training may substitute for education if evaluated as equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP142	Criminal Just Training Spec 3	Professional	Professional Law Enforcement	Protective Service	LAW	LK

Job Summary

Under broad supervision, provides training, technical, and consultative support for criminal justice agencies in the use of GCIC programs. Owns assigned tasks. May serve as a lead or train staff.

Entry Qualifications

High school diploma or GED AND Completion of 90 quarter hours/30 semester hours in criminal justice or a closely related field AND Three years of experience in the use of criminal justice information systems OR One year of experience at lower level (PSP141) or position equivalent. Note: Work experience in training may substitute for education if evaluated as equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP143	Crim Just Training Spec Spv	Supervisor	Supervisor	Protective Service	LAW	LL

Job Summary

Supervises and directs work assignments of subordinate staff. Provides training, technical, and consultative support for criminal justice agencies in the use of GCIC programs. Supervises and plans work of assigned staff.

Entry Qualifications

High school diploma or GED AND Completion of 90 quarter hours/30 semester hours in criminal justice or a closely related field AND Four years of experience in the use of criminal justice information systems AND One year experience as a P.O.S.T. certified instructor OR One year of experience at lower level (PSP142) or position equivalent AND One year of experience as a P.O.S.T. certified instructor Note: Work experience in training may substitute for education if evaluated as equivalent.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP150	Civil Intelligence Analyst 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, analyzes fact patterns, databases, reports and evidence in the identification of and/or investigation of improper/illegal behavior and the pursuit of action to address the improper activity.

Entry Qualifications

Bachelor's degree from an accredited college or university.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP151	Civil Intelligence Analyst 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, analyzes fact patterns, databases, reports and evidence in the identification of and/or investigation of improper/illegal behavior and the pursuit of action to address the improper activity.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience at lower level (PSP150) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP152	Civil Intelligence Analyst 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, analyzes fact patterns, databases, reports and evidence in the identification of and/or investigation of improper/illegal behavior and the pursuit of action to address the improper activity. Owns assigned tasks. May serve as a lead or train staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years of experience at lower level (PSP151) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP153	Civil Intelligence Analyst Spv	Supervisor	Supervisor	Professionals	SWD	L

Job Summary

Supervises and directs work assignments of subordinate staff. Analyzes fact patterns, databases, reports and evidence in the identification of and/or investigation of improper/illegal behavior and the pursuit of action to address the improper activity. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Three years of experience at lower level (PSP152) or position equivalent.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP160	Parole Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LH

Job Summary

Under supervision, supervises a full caseload of parolees providing case planning and classification for purposes of tailoring supervision to an individual, conducts interviews with parolees, family members, referral counselors and law enforcement personnel to determine compliance with parole conditions. Investigates allegations of parole violations including both technical and criminal elements. Requests and serve warrants as the situation dictates. Completes supervision reports.

Entry Qualifications

Bachelor's degree from an accredited college or university. Note: Positions require applicants to be at least 21 years of age, a valid driver's license and meet the legal requirements for peace officers as prescribed by the Georgia.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP161	Parole Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under general supervision, supervises a full caseload of parolees providing case planning and classification for purposes of tailoring supervision to an individual, conducts interviews with parolees, family members, referral counselors and law enforcement personnel to determine compliance with parole conditions. Investigates allegations of parole violations including both technical and criminal elements. Requests and serve warrants as the situation dictates. Completes supervision reports.

Entry Qualifications

Bachelor's degree from an accredited college or university AND Two years experience required at lower level (PSP160) or position equivalent Note: Positions require applicants to be at least 21 years of age, a valid driver's license and meet the legal requirements for peace officers as prescribed by the Georgia Peace Officer Standards Training Council.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP162	Parole Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LJ

Job Summary

Under broad supervision, supervises a full caseload of parolees providing case planning and classification for purposes of tailoring supervision to an individual, conducts interviews with parolees, family members, referral counselors and law enforcement personnel to determine compliance with parole conditions. Investigates allegations of parole violations including both technical and criminal elements. Requests and serve warrants as the situation dictates. Completes supervision reports. Owns assigned tasks. May serve as a lead or train staff.

Entry Qualifications

Bachelor's degree from an accredited college or university AND One year of experience at the lower level (PSP161) or position equivalent Note: Positions require applicants to be at least 21 years of age, a valid driver's license and meet the legal requirements for peace officers as prescribed by the Georgia.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP163	Parole Ofc Spv	Supervisor	Supervisor	Protective Service	LAW	LK

Job Summary

Supervises and directs work assignments of subordinate staff. Supervises a full caseload of parolees providing case planning and classification for purposes of tailoring supervision to an individual, conducts interviews with parolees, family members, referral counselors and law enforcement personnel to determine compliance with parole conditions. Investigates allegations of parole violations including both technical and criminal elements. Requests and serve warrants as the situation dictates. Completes supervision reports. Supervises and plans work of assigned staff

Entry Qualifications

Bachelor's from an accredited college or university AND One year of experience required at lower level (PSP162) or position equivalent. Note: Positions require applicants to be at least 21 years of age, a valid driver's license and meet the legal requirements for peace officers as prescribed by the Georgia.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP170	Ranger 1	Professional	Professional Law Enforcement	Protective Service	SWD	F

Job Summary

Under supervision, responsible for suppressing wildfires, constructing fire lines and performing related fire control and administrative duties. Performs maintenance and repairs on equipment and informs supervisor of any equipment problems. Promotes reforestation programs. Constructs, maintains and inspects district and county buildings and grounds.

Entry Qualifications

High school diploma or GED AND Minimum score of 80 on the Ranger 1 Written Examination AND Ability to obtain a Commercial Driver's license within 12 weeks of hire date.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP171	Ranger 2	Professional	Professional Law Enforcement	Protective Service	SWD	G

Job Summary

Under general supervision, responsible for suppressing wildfires, constructing fire lines and performing related fire control and administrative duties. Performs maintenance and repairs on equipment and informs supervisor of any equipment problems. Promotes reforestation programs. Constructs, maintains and inspects district and county buildings and grounds.

Entry Qualifications

High school diploma or GED AND One year of experience required at the lower level (PSP170) or position equivalent AND Obtained Fire Fighter Type 2 certification AND Prescribed burning certification.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP172	Ranger 3	Professional	Professional Law Enforcement	Protective Service	SWD	H

Job Summary

Under broad supervision, suppresses wildfires, constructs fire lines and performs related fire control and administrative duties. Perform maintenance and repairs on equipment and informs supervisor of any equipment problems. Promotes reforestation programs. May construct, maintain and inspect district and county buildings and grounds. Owns assigned tasks. May delegate work to, and monitor, subordinates and serve as lead or train staff.

Entry Qualifications

High school diploma or GED AND Two years experience required at lower level (PSP171) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP173	Chief Ranger 1	Professional	Professional Law Enforcement	Protective Service	SWD	I

Job Summary

Under limited supervision, coordinates and conducts fire suppression activities, training of employees, pre-suppression breaks and smoke management within county forestry unit. Provides assistance and coordinates forest management activities with Resource Management Forester. Performs administrative duties to support forestry programs in designated area.

Entry Qualifications

High school diploma or GED AND Three years experience at lower levels (PSP171, PSP172) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP174	Chief Ranger 2	Supervisor	Law Enforcement Supervisor	Protective Service	SWD	J

Job Summary

Under minimal supervision, coordinates and conducts fire suppression activities, training of employees, pre-suppression breaks and smoke management within county forestry unit. Provides assistance and coordinates forest management activities with Resource Management Forester. Performs administrative duties to support forestry programs in designated area. Provides assistance and coordinates forest management activities with Resource Management Forester. Serves as district wide coordinator, forester, or forest tech. May serve as mentor for chief rangers.

Entry Qualifications

High school diploma or GED AND Two years experience required in lower level (PSP173) or position equivalent AND Strike team leader qualified.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP175	Chief Ranger 3	Professional	Professional Law Enforcement	Protective Service	SWD	K

Job Summary

Supervises and directs the work assignments of subordinate staff. Coordinates and conducts fire suppression activities, training of employees, pre-suppression breaks and smoke management within county forestry unit. Provides assistance and coordinates forest management activities with Resource Management Forester. Performs administrative duties to support forestry programs in designated area. Provides assistance and coordinates forest management activities with Resource Management Forester. Is district wide coordinator or M410 qualified instructor. May serve as mentor to chief rangers and/or chief ranger 2.

Entry Qualifications

High school diploma or GED AND 18 months of experience required at lower level (PSP174) or position equivalent AND NWCG advanced leadership role.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP180	POST Auditor 1	Professional	Professional Law Enforcement	Professionals	LAW	LJ

Job Summary

Under supervision, protects assets by ensuring compliance with internal P.O.S.T. control procedures, and regulations.

Entry Qualifications

Bachelors' degree from an accredited college or university AND Georgia POST general instructor certification AND Georgia POST peace officer certification. Note: Work experience in compliance auditing may substituted for education if evaluated as equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP181	POST Auditor 2	Professional	Professional Law Enforcement	Professionals	LAW	LK

Job Summary

Under general supervision, protects assets by ensuring compliance with internal P.O.S.T. control procedures, and regulations.

Entry Qualifications

Bachelors' degree from an accredited college or university AND Two years experience required at lower level (PSP180) or position equivalent AND Georgia POST general instructor certification AND Georgia POST peace officer certification. Note: Work experience in compliance auditing may substituted for education if evaluated as equivalent.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP183	POST Auditor Spv	Supervisor	Supervisor	Professionals	LAW	LL

Job Summary

Supervises and directs work assignments of subordinate staff. Protects assets by ensuring compliance with internal P.O.S.T. control procedures, and regulations. Supervises and plans work of assigned staff

Entry Qualifications

Bachelors' degree from an accredited college or university AND Three years experience required at lower level (PSP181) or position equivalent AND Georgia POST general instructor certification AND Georgia POST peace officer certification. Note: Work experience in compliance auditing may substituted for education if evaluated as equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP190	Correctional Ofc 1	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under supervision, maintains custody and security of prisoners and other incarcerated offenders and maintains order in Close Secure Mission (CSM) correctional institutions and other places of detention.

Entry Qualifications

High school diploma or GED AND Any combination of training and experience which would enable the applicant to meet the minimum standards of the Georgia Peace Officer Standards and Training Council.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP191	Correctional Ofc 2	Professional	Professional Law Enforcement	Protective Service	LAW	LG

Job Summary

Under general supervision, maintains custody and security of prisoners and other incarcerated offenders and maintains order in CSM correctional institutions and other places of detention.

Entry Qualifications

High school diploma or GED AND Two years of experience performing clerical work of moderate difficulty Note: Some positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP192	Correctional Ofc 3	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under broad supervision, assists shift supervisor with administration of unit or program. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in CSM correctional institutions and other places of detention. Supervises subordinate staff as assigned.

Entry Qualifications

High school diploma or GED AND One year of experience at lower level (PSP061) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP193	Canine Handler/Transfer Ofc	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under broad supervision, performs advanced/specialized duties in the management of offenders. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in CSM correctional institutions and other places of detention. May train, handle, and care for dogs for security and public safety purposes such as tracking and apprehending escaped inmates and fugitives from justice, detecting contraband, performing security patrols, guarding and controlling inmates, and searching for missing persons. May receive, transport, and deliver offenders while maintaining their security, custody, and safety.

Entry Qualifications

High school diploma or GED AND One year experience required at lower level (PSP061) or position equivalent Note: Positions requires P.O.S.T. certification. Some positions require possession of a commercial driver's license.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PSP194	Correctional Sergeant	Professional	Professional Law Enforcement	Protective Service	LAW	LI

Job Summary

Under limited supervision, assists shift supervisor with administration of unit or program. Maintains custody and security of prisoners and other incarcerated offenders and maintains order in CSM correctional institutions and other places of detention. Supervises subordinate staff as assigned.

Entry Qualifications

High School Diploma or GED AND Two years experience required at lower level (PSP061) or position equivalent. Note: Some positions require P.O.S.T. certification.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST010	Probation Aide	Technician	Technician - Uncertified	Protective Service	SWD	D

Job Summary

Under supervision, monitors the conditions of the sentence of probationers or parolees in compliance with an established assessment and supervision plan.

Entry Qualifications

Associate's degree in legal, customer service, bookkeeping or related area from an accredited college OR Two years of experience in areas related to collections, interviewing or legal.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST013	Probation/Parole Tech Spv	Supervisor	Supervisor	Protective Service	LAW	LG

Job Summary

Supervises and directs the work assignments of subordinate staff. Monitors the conditions of the sentence of probationers or parolees in compliance with an established assessment and supervision plan. Plans and supervises work of assigned staff.

Entry Qualifications

Associate's degree in legal, customer service, bookkeeping or related area from an accredited college OR Two years of experience in areas related to collections, interviewing or legal OR Two years experience required at lower level (PST010) or position equivalent.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST030	Public Safety Cadet 1	Technician	Technician - Uncertified	Protective Service	LAW	LG

Job Summary

Under supervision, attends a training academy or otherwise trains to assume professional law enforcement duties. Work is performed according to detailed instructions or clearly established practices and is closely monitored.

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST032	Trooper Cadet 1	Technician	Technician - Uncertified	Protective Service	LAW	LH

Job Summary

Under supervision attends the Georgia State Patrol Trooper Academy to assume professional law enforcement duties. Completes advanced training in the areas of driving, firearms and accident investigation in addition to the basic law enforcement training required of all Cadets. Work is performed according to detailed instructions or clearly established practices and is closely

Entry Qualifications

High school diploma or GED AND P.O.S.T. certification eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST040	Emergency Mgt Tech 1	Technician	Technician - Uncertified	Protective Service	SWD	G

Job Summary

Under supervision, coordinates the communications systems related to emergency preparedness policies and procedures.

Entry Qualifications

High School Diploma or GED.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST041	Emergency Mgt Tech 2	Technician	Technician - Uncertified	Protective Service	SWD	I

Job Summary

Under general supervision, coordinates the communications systems related to emergency preparedness policies and procedures.

Entry Qualifications

High School Diploma or GED AND Two years of experience in emergency management.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST042	Emergency Mgt Tech 3	Technician	Technician - Uncertified	Protective Service	SWD	J

Job Summary

Under broad supervision, coordinates the communications systems related to emergency preparedness policies and procedures. May supervise and/or train subordinate staff.

Entry Qualifications

High School Diploma or GED AND Three years of experience in emergency management.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST043	Emergency Mgt Tech Spv	Supervisor	Supervisor	Protective Service	SWD	K

Job Summary

Supervises and directs the work assignments of subordinate staff. Coordinates the communications systems related to emergency preparedness policies and procedures. Plans and supervises work of assigned staff.

Entry Qualifications

High School Diploma or GED AND Four years of experience in emergency management.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST050	Facility Security Ofc 1	Technician	Technician - Uncertified	Protective Service	LAW	LD

Job Summary

Under supervision, guards, patrols, or monitors premises, facilities and other areas to prevent theft, violence, and infractions of rules. Secures and protects facility in case of fires, natural disasters, or other hazardous events.

Entry Qualifications

High school diploma or GED.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST051	Facility Security Ofc 2	Technician	Technician - Uncertified	Protective Service	LAW	LE

Job Summary

Under general supervision, guards, patrols, or monitors premises, facilities and other areas to prevent theft, violence, and infractions of rules. Secures and protects facility in case of fires, natural disasters, or other hazardous events.

Entry Qualifications

High school diploma or GED AND One year of related experience. Note: Some positions may require P.O.S.T. certification or eligibility. Note: Some positions may require area specific certifications or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST052	Facility Security Ofc 3	Technician	Technician - Uncertified	Protective Service	LAW	LF

Job Summary

Under broad supervision, guards, patrols, or monitors premises, facilities and other areas to prevent theft, violence, and infractions of rules. Secures and protects facility in case of fires, natural disasters, or other hazardous events. May serve as lead worker.

Entry Qualifications

High school diploma or GED AND Two years of related experience. OR One year experience required at lower level (PST051) or position equivalent. Note: Some positions may require P.O.S.T. certification or eligibility. Note: Some positions may require area specific certifications or eligibility.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST053	Facility Security Ofc Spv	Supervisor	Supervisor	Protective Service	LAW	LG

Job Summary

Supervises and directs work assignments of subordinate staff. Develops, oversees, and evaluates a variety of administrative tasks including budget, performance, disciplinary actions, and secures and protects facility in case of fires, natural disasters, or other hazardous events. Supervises and plans work of assigned staff.

Entry Qualifications

High school diploma or GED AND Three years of related experience with at least One year in a supervisory role OR One year experience required at lower level (PST052) or position equivalent. Note: Some positions may require P.O.S.T. certification or eligibility. Note: Some positions may require area specific certifications or eligibility.

Comment n/a

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST060	Weight Inspector 1	Technician	Technician - Uncertified	Skilled Craft	SWD	E

Job Summary

Under supervision, engages in weighing, measuring, and inspecting trucks and other heavy equipment to enforce laws governing their weight, dimensions, load security, license plates and registrations.

Entry Qualifications

High school diploma or GED AND A valid driver's license.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST061	Weight Inspector 2	Technician	Technician - Uncertified	Skilled Craft	SWD	F

Job Summary

Under general supervision, engages in weighing, measuring, and inspecting trucks and other heavy equipment to enforce laws governing their weight, dimensions, load security, license plates and registrations.

Entry Qualifications

High school diploma or GED AND A valid driver's license. AND Two years of experience in commercial motor vehicle inspection.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST062	Weight Inspector 3	Technician	Technician - Uncertified	Skilled Craft	SWD	G

Job Summary

Under broad supervision, engages in weighing, measuring, and inspecting trucks and other heavy equipment to enforce laws governing their weight, dimensions, load security, license plates and registrations. May serve as lead worker.

Entry Qualifications

High school diploma or GED AND A valid driver's license AND Two years of experience in commercial motor vehicle inspection AND Successful completion of Level II Weight Inspector Certification Examination.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST063	Weight Inspector Spv	Supervisor	Supervisor	Skilled Craft	SWD	H

Job Summary

Supervises and directs the work assignment of subordinate staff. Engages in weighing, measuring, and inspecting trucks and other heavy equipment to enforce laws governing their weight, dimensions, load security, license plates and registrations. Plans and supervises work of assigned staff.

Entry Qualifications

High school diploma or GED AND A valid driver's license AND Three years of experience in commercial motor vehicle inspection AND Successful completion of Level II Weight Inspector Certification Examination.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST070	Facilities Police Corporal	Technician	Technician - Uncertified	Protective Service	LAW	LE

Job Summary

Under supervision, patrols assigned areas to detect and prevent crime, responds to emergency situations. Conducts or assists in conducting investigations involving criminal activity in the facility or institution. Operates and inspects emergency vehicles in the performance of routine and specialized duties.

Entry Qualifications

High school diploma or GED AND One year of experience as a law enforcement or security officer Note: Incumbents in some positions in this job are by law considered to be peace officers. Applicants for these positions must be eligible to be certified as peace officers by the Georgia Peace Officer Standards and Training Council.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST071	Facililites Police Sergeant	Technician	Technician - Uncertified	Protective Service	LAW	LF

Job Summary

Under general supervision, patrols assigned areas to detect and prevent crime, responds to emergency situations. Conducts or assists in conducting investigations involving criminal activity in the facility or institution. Operates and inspects emergency vehicles in the performance of routine and specialized duties. Supervises, assigns and reviews the work of shift security staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Six to twelve months experience required at lower level (PST070) or position equivalent OR Associate's degree in criminal justice, psychology, sociology, or a directly related field from an accredited college AND Two years of related experience OR Two years experience required at lower level (PST070) or position equivalent.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST072	Facilities Police Lieutenant	Technician	Technician - Uncertified	Protective Service	LAW	LG

Job Summary

Under broad supervision, responsible for supervising the operation of the patrol and security division during routine and emergency conditions. Manages departmental supply and equipment program, including vehicle maintenance and replacement plans. Ensures reports are prepared on all responses to criminal activity or requests for police assistance. Owns assigned tasks. May serve as lead or train staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of experience at the lower level (PST071) or position equivalent OR One year of full-time supervisory experience in law enforcement or security equivalent to (PST071). Note: incumbents in some positions in this job are by law considered to be peace officers. Applicants for these positions must be eligible to be certified as peace officers by the Georgia Peace Officer Standards and Training Council.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST073	Facilities Police Captain	Supervisor	Law Enforcement Supervisor	Protective Service	LAW	LH

Job Summary

Supervises and directs the work assignment of subordinate staff. Directs the planning, development, scheduling and implementation of the security and personal safety programs for the institution/facility. Analyzes investigation and other reports on criminal activity for adjudication and/or disposition. Coordinates operational plans and developments with local and other law enforcement agencies. Supervises and plans work of assigned staff.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of experience at the lower level (PST072) or position equivalent OR Two years of full-time supervisory experience in law enforcement or security equivalent to (PST072). Note: incumbents in some positions in this job are by law considered to be peace officers. Applicants for these positions must be eligible to be certified as peace officers by the Georgia Peace Officer Standards and Training Council.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST080	Firefighter	Technician	Technician - Uncertified	Protective Service	SWD	E

Job Summary

Under supervision, responds to fire alarms, structural fires, and emergency rescue situations. Maintains emergency response vehicles and fire fighting equipment.

Entry Qualifications

High school diploma or GED AND Six months of experience at a level equivalent to a Firefighter Trainee AND Required licenses and certificates AND A current Georgia Commercial Driver's License. Note: Adherence to the Georgia Firefighter Standards and Training Act required.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST081	Firefighter Sergeant	Technician	Technician - Uncertified	Protective Service	SWD	F

Job Summary

Under general supervision, responds to fire alarms, fires, emergency rescue situations, hazardous material spills and other ground and structural emergencies. Manages shift operations, makes routine duty assignments and conducts inspections on vehicles, equipment, fire station and personnel. Prepares records and reports, manages supply and equipment inventories.

Entry Qualifications

High school diploma or GED AND One year of experience required at lower level (PST080) or position equivalent. AND required licenses and certificates AND a current Georgia Commercial Driver's License. Note: Adherence to the Georgia Firefighter Standards and Training Act required.

Comment Job added as part of JCCP Project

Job Code Catalog: Law Enforcement

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST082	Firefighter Captain	Technician	Technician - Uncertified	Protective Service	SWD	H

Job Summary

Supervises and directs the work assignments of subordinate staff. Directs the total fire fighting and rescue operations at a state and/or general aviation facility or institution. Ensures all fire fighting vehicles and equipment are maintained in accordance with published guidelines and manufacturer's recommendations. Owns assigned tasks. May serve as lead or train staff.

Entry Qualifications

High school diploma or GED AND One year of experience at lower level (PST081) or position equivalent with experience supervising a shift of firefighters AND Required licenses and certificates AND A current Georgia Commercial Driver's License Note: Adherence to the Georgia Firefighter Standards and Training Act required.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST090	Parole Investigator 1	Professional	Professional Law Enforcement	Protective Service	LAW	LG

Job Summary

Under supervision, researches and gathers case information from various sources and will conduct in-depth personal interviews with individuals offering varying degrees of cooperation. Writes investigations based on information gathered and interviews conducted and provides complete report of findings.

Entry Qualifications

High school diploma or GED AND 90 quarter hours of study at an accredited college or university OR Two years of experience in researching criminal history records, examining court records for criminal proceedings, and in preparing report of findings OR Two years of work experience.

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
PST100	Probation Surveillance Off 2	Professional	Professional Law Enforcement	Protective Service	LAW	LF

Job Summary

Under general supervision, monitors probationer's compliance with applicable rules and regulations as established. Performs various administrative, law enforcement, and court-related duties.

Entry Qualifications

High school diploma or GED AND One year of full-time experience as a police officer in a field setting with a recognized law enforcement agency or unit, OR Two years of full-time experience as a uniformed officer in a correctional setting OR Two years of full-time experience in a law enforcement field.

Comment Job added as part of JCCP Project