



May 6, 2019

MEMORANDUM

To: Agency Heads
HR Leaders

From: Alex Atwood, Commissioner 
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

Re: **May 2019 / State Personnel Board Meeting Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and State Personnel Board (SPB) meetings will convene on Tuesday, May 14, 2019 in Conference Room 1816 A/B, West Tower, Floyd Veterans Memorial Building at 10:00 a.m.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Vice Chair Monirah Womack
2. **Introduction of Employee Benefit Plan Council Member** by Vice Chair Monirah Womack
 - Chris Wells / Division Director at Governor's Office of Planning and Budget
- **3. **Council vote** on the Approval of the EBPC November 13, 2018 Meeting minutes
4. Presentation of a Status Update for the Flexible Benefits RFPs
5. Presentation of the Statewide Benefits Plan Contracts for Flexible Benefits Vendors
6. Presentation of the Open Enrollment Metrics for Plan Year 2019
7. Presentation of the Open Enrollment Change Planned for Plan Year 2020 and other updates
- ** 8. **Council vote** on Approval of the Proposed Open Enrollment Change

9. **Other Business** the Members May Wish to Bring Before the Council

****10. Adjournment**

State Personnel Board Meeting

1. Call to Order by the Chair Jewelle Johnson
- **2. Approval of Minutes** of the SPB March 12, 2019 meeting
3. Presentation of Merit-Based Pay Increases Implementation Policy
- **4. Board Vote** on adoption of the Merit-Based Pay Increases Implementation Policy
5. Presentation of the final version of proposed modifications to *State Personnel Board Rule 478-1-.03, Antidiscrimination*
- **6. Board vote** to adopt final version of proposed modifications to *State Personnel Board Rule 478-1-.03*
7. Presentation of the final version of proposed modifications to *State Personnel Board Rule 478-1-.20, Employee Complaint Resolution Procedure.*
- **8. Board vote** to adopt final version of proposed modifications to *State Personnel Board Rule 478-1-.20*
9. Presentation of rule modifications to release for Public Comment: *State Personnel Board Rule 478-1-.17, Leave Donation*
- **10. Board vote** on SPB Rule 478-1-.17, *Leave Donation*
11. **Other business** the members may wish to bring before the Board
- **12. Adjournment**

** Indicates review and Board action require