



Nathan Deal
Governor

Sid Johnson
Commissioner

December 4, 2015

MEMORANDUM

To: Agency Heads
HR Leaders

From: Sid Johnson, Commissioner
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

Re: **December 2015 / Employee Benefits Plan Council and State Personnel Board**

Please be advised that the meeting of the **State Personnel Board** will convene on **Tuesday, December 15, 2015** at **10:00 a.m.** in 512 (West) Boardroom of the Floyd Veterans Memorial Building.

The December meeting of the **Employee Benefits Plan Council** is cancelled.

If you have any questions or concerns about the proposed agenda items below, please contact (404) 657-0590.

Thank you.

State Personnel Board

1. Call to Order by the Chair
2. Approval of the November 10, 2015 SPB Minutes
3. Presentation of State Personnel Board Rule Modifications / Final Version
478-1-.20 / Employee Complaint Resolution Procedure
4. Board Vote to Adopt the Final Version of SPB Rule 478-1-.20 Modifications
5. Employee Complaint Resolution Procedure - FY15 Activity Report
6. Presentation of the Job Classification and Career Path (JCCP) Project Public Comments
7. Board Vote to Adopt the Final Job Classification & Pay Structures
8. Employee Appeals:

Georgia Department of Revenue (Appellant) v. Greg Elton (Appellee)
OSAH-SPB-DIS-1550866-48-Schroer

Dwayne W. Tarber (Appellant) v. Georgia Department of Transportation (Appellee)
OSAH-SPB-DIS-1548536-44-Woodard
9. Board Vote on Employees' Appeals
10. Commissioner's Report
11. Other Business the members may wish to bring before the Board
12. Adjournment