



Department of
Administrative Services

Customer Focused, Performance Driven

Nathan Deal
Governor

Sid Johnson
Commissioner

May 30, 2014

MEMORANDUM

TO: Agency Heads
HR Leaders

FROM: Sid Johnson, Commissioner
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

RE: **June 2014 Meetings of the Employee Benefits Plan Council and State Personnel Board**

The meetings of the **Employee Benefits Plan Council (EBPC)** and **State Personnel Board (SPB)** will convene on **Tuesday, June 10, 2014 at 10:00 a.m.** in 512 (West) Boardroom of the Floyd Veterans Memorial Building.

If you have any questions about any of the proposed agenda items, please contact (404) 657-0590.

Thank you.

Employee Benefits Plan Council

1. Call to Order by the Vice Chair
2. Approval of the Minutes of the May 13, 2014 EBPC Meeting
3. Presentation of Flexible Benefit Plans/Operational Update
4. Council Vote to Adopt Specified Illness Contract
5. Commissioner's Report
6. Other Business the members may wish to bring before the Council
7. Adjournment

State Personnel Board

1. Call to Order by the Chair
2. Approval of the Minutes of the May 13, 2014 SPB Meeting
3. Presentation of Final Version of the SPB Proposed Rules Modifications:
 - 478-1-.04 / Employer-Employee Relations*
 - 478-1-.15 / Changes to Employment Status*
 - 478-1-.20 / Employee Complaint Resolution Procedure*
 - 478-1-.24 / Working Test and Permanent Status for Classified Employees*
 - 478-1-.25 / Reduction in Force for Classified Employees*
 - 478-1-.26 / Adverse Actions for Classified Employees*
 - 478-1-.27 / Appeals and Hearings for Classified Employees*
 - 478-1-.28 / Voluntary Separations for Classified Employees*
4. Board Vote to Adopt the Final Version of Rules Modifications
5. Presentation of Job Classification and Pay Structure
6. Commissioner's Report
7. Other Business the members may wish to bring before the Board
8. Adjournment