
MINUTES [UNOFFICIAL COPY]¹
STATE PERSONNEL BOARD MEETING
May 10, 2016 – 10:00 a.m.
200 Piedmont Avenue
Boardroom 512 (West Tower)
James Floyd Veterans Memorial Building, Atlanta, GA

On Tuesday, May 10, 2016, a quorum was established and the meeting of the State Personnel Board (SPB) was called to order by Chairperson Jewelle Johnson.

Board members present:

Jewelle Johnson, Chair
Robert Joseph, Member
Taylor Hanson Haley, Member (via audio conference)

Board members absent:

James Rogers, Vice Chair
Paul Babaz, Member

Additional attendees: Commissioner Sid Johnson, Board Executive Secretary; Rebecca Sullivan, DOAS General Counsel; Candy Sarvis, DOAS-HRA Deputy Commissioner; Bryan Webb, Assistant Attorney General, Georgia Law Department; Nicole Long, Director, DOAS Compensation and Benefits Administration; and Katy Townsend, Director, DOAS Policy & Compliance.

Approval of Minutes by Executive Secretary:

There being no corrections or changes requested by the members present, Mr. Sid Johnson, Executive Secretary, made a motion to approve the February 9, 2016 State Personnel Board Minutes as presented. The motion was moved by Mr. Joseph, seconded by Ms. Haley and carried unanimously.

Board Vote on 2016 Chair and Vice Chair:

Ms. Johnson called for a motion to nominate a Board Chair. Mr. Joseph moved to nominate Ms. Jewelle Johnson to continue as the current Chair. There being no further nominations, Ms. Haley seconded the motion which carried unanimously.

Next, Ms. Johnson called for a motion to nominate a Board Vice Chair. Ms. Johnson moved to nominate Ms. Taylor Haley as Vice Chair. There being no further nominations, Mr. Joseph seconded the motion which carried unanimously.

Presentation of Merit-Based Pay Increases Implementation Policies:

Ms. Candy Sarvis, DOAS-HRA Deputy Commissioner presented a draft of the Policies to Implement Merit-Based Pay Increases for FY 2016. This draft was distributed for the Board's review in advance of the meeting.

Summary Recommendation:

Ms. Sarvis proposed the draft policies, without revision, for the Board's vote.

Board Vote:

Ms. Johnson entertained a motion for the Board to adopt the 2017 Merit-Based Pay Increases Implementation Policies. The motion was moved by Mr. Joseph, seconded by Ms. Haley and carried unanimously.

¹ Pending approval by the Board at the next regularly scheduled State Personnel Board meeting.

Presentation of the SPB Rule 478-1-.02 / Terms and Definitions:

Next, Ms. Katy Townsend, Director, DOAS Policy and Compliance presented the proposed changes to SPB Rule 478-1-.02 titled Terms and Definitions for the Board's consideration. This rule drives common understanding of certain terms that are used in the context of state employment. The proposed modifications were distributed for the Board's review in advance of the meeting.

Summary Recommendation:

Ms. Townsend called for the Board's approval to post for public comment the proposed modifications to Rule 478-1-.02.

Board Vote:

Ms. Johnson entertained a motion for the Board's approval to release SPB Rule 478-1-.02 proposed modifications for a 30-day public comment period. The motion was moved by Ms. Haley, seconded by Mr. Joseph and carried unanimously.

Presentation of the HR Annual Assessment Report:

Next, Ms. Katy Townsend presented to the Board the HR Annual Assessment Report. No Board action required.

Presentation of the 2015-2016 State Charitable Contribution Program Results:

The 2015-2016 SCCP campaign results was presented to the Board by Ms. Nicole Long, Director, DOAS Compensation and Benefits Administration Division. No Board action required.

Commissioner's Report: No report.

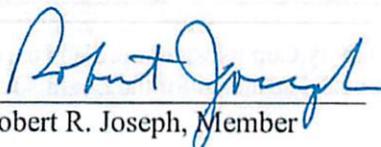
Other Business / Adjournment:

With no further business, Ms. Johnson made a motion to adjourn the State Personnel Board meeting. The motion was moved by Ms. Haley, seconded by Mr. Joseph and carried unanimously.

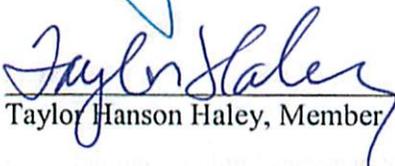
READ AND APPROVED ON 12th of July, 2016 by:



Jewelle Johnson, Chair



Robert R. Joseph, Member



Taylor Hanson Haley, Member