

---

## MINUTES

STATE PERSONNEL BOARD MEETING  
200 Piedmont Avenue  
Boardroom 512 (West Tower)  
James Floyd Veterans Memorial Building, Atlanta, GA  
September 9, 2014

---

The meeting of the State Personnel Board (SPB) was called to order by Chairman Robert Joseph on Tuesday, September 9, 2014 at 10:20 a.m.

**The following Board members present were:**

Robert R. Joseph, Chair  
Jewelle Johnson, Vice Chair  
Jim Rogers

**Board members absent:**

Taylor Haley Hanson  
Paul Babaz

Additional attendees were Commissioner Sid Johnson, Board Executive Secretary; Candy Sarvis, Deputy Commissioner, DOAS-HRA; Rebecca Sullivan, General Counsel, DOAS; Bryan Webb, Asst. Attorney General, Georgia Law Department; and Katy Townsend, Director, DOAS-HRA Policy & Compliance Unit.

**Approval of Minutes:**

Executive Secretary Sid Johnson presented for the Board's approval the Minutes of the June 10, 2014 State Personnel Board meeting which was circulated to the Board. There were no corrections or changes requested by the members present. A Motion was made by Mr. Joseph to approve the Minutes as presented. The Motion was moved by Mr. Jim Rogers, seconded by Ms. Jewelle Johnson and received unanimous approval.

**Presentation and Board Vote to Approve SPB Rule 478-1-.23 Proposed Modifications for Public Comment Period:**

Ms. Katy Townsend, Director, DOAS-HRA Policy & Compliance Unit summarized for the Board's action an overview of the proposed changes to Rule 478-1-.23/Family and Medical Leave which was made available for Board review previous to the meeting.

**Summary Recommendations:**

- Vice Chair Johnson recommended the state consider placing a time limit on retroactive FMLA designation.
- Ms. Townsend called for the Board's approval to post the proposed modifications to Rule 478-1-.23 as presented for a 30-day Public Comment period and present final recommendations to the Board at the next scheduled SPB meeting.

**Board Vote:**

Mr. Joseph entertained a Motion to approve the release of SPB Rule 478-1-.23 proposed modifications as presented for a 30-day Public Comment Period. The Motion was moved by Ms. Johnson, seconded by Mr. Rogers and carried unanimously.

**Commissioner's Report:**

No current update to report.

**Other Business / Adjournment:**

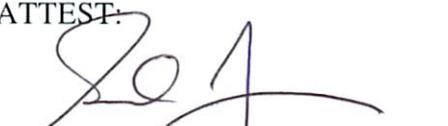
With no further business, Mr. Joseph made a Motion for adjournment. The Motion to officially adjourn the State Personnel Board meeting was moved by Ms. Johnson, seconded by Mr. Rogers and carried unanimously.

READ AND APPROVED ON 9<sup>th</sup> of December 2014 by:

  
Robert R. Joseph, Chair

  
Jewelle Johnson, Vice Chair

  
Jim Rogers, Member

ATTEST:  
  
Sid Johnson  
Executive Secretary  
State Personnel Board