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**MINUTES**  
**STATE PERSONNEL BOARD MEETING**  
**September 8, 2015 – 10:00 a.m.**  
200 Piedmont Avenue  
Boardroom 512 (West Tower)  
James Floyd Veterans Memorial Building, Atlanta, GA

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On Tuesday, September 8, 2015, a quorum was established and the meeting of the State Personnel Board (SPB) was called to order by Chairperson Jewelle Johnson.

**Board members present:**

Jewelle Johnson, Chair  
James Rogers, Vice Chair  
Robert Joseph, Member  
Taylor Hanson Haley, Member  
Paul Babaz, Member

Additional attendees: Commissioner Sid Johnson, Board Executive Secretary; Candy Sarvis, Deputy Commissioner, DOAS; Bryan Webb, Assistant Attorney General, Georgia Law Department; Jill Fike, Policy Analyst, OPB; Katy Townsend, Director, DOAS Policy & Compliance Unit; and parties to Board appeals.

**Approval of Minutes:**

There being no corrections or changes requested by the members present, a motion was made by Ms. Johnson to approve the July 30, 2015 State Personnel Board Minutes as presented. The motion was moved by Mr. Rogers, seconded by Mr. Joseph and carried unanimously.

**State Personnel Board Rules Modification:**

Ms. Katy Townsend, Director, DOAS Policy & Compliance Unit, presented the final versions of the modifications to State Personnel Board Rules 478-1-.23/Family and Medical Leave: Spouse Definition and 478-1-.19/Military Leave: Ordered Military Duty Definition. The final versions of the Rules were provided for the Board's consideration.

**Summary Recommendation:**

Ms. Townsend called for the Board's approval to adopt the final versions of the proposed modifications of Rules #23 and #19.

**Board Vote:**

Ms. Johnson entertained a motion to adopt the final versions of State Personnel Board Rules 478-1-.23 and 478-1-.19 as presented. The motion was moved by Mr. Babaz, seconded by Ms. Haley and carried unanimously.

**Employee Appeals:**

**Thilander R. Lett (Appellant) v. Georgia Department of Revenue (Appellee)**

Appellant / pro se.

Appellee / Represented by Ms. Katherine Powers Stoff, Assistant Attorney General, Georgia Law Department.

**Michael Craig Sewell (Appellant) v. Georgia Department of Transportation (Appellee)**

Appellant / pro se.

Appellee / Represented by Attorney Kisa Pangburn.

**Ray Stanelle (Appellant) v. Georgia Department of Corrections (Appellee)**

Appellant / pro se.

Appellee / Represented by Attorney Bryan S. Wilson.

Per Mr. Stanelle's request, this appeal before the State Personnel Board has been stayed pending the completion of his action before the Georgia Commission on Equal Opportunity.

Next, Ms. Johnson recited the Board hearing procedural guidelines and the appeal parties presented their cases.

**Discussion/Deliberation**

Upon conclusion of the appeal arguments, Ms. Johnson made a motion to close the meeting and enter into Executive Session in accordance with the Open Meeting Act (O.C.G.A. 50-14-1 et seq.) to conduct deliberations on the employees appeal matters. The motion was moved by Ms. Haley, seconded by Mr. Rogers and the carried unanimously.

**Reconvene Meeting and Voting on Employee Appeal**

Ms. Johnson reconvened the public meeting and called motions on the following appeals:

**Thilander R. Lett v. Georgia Department of Revenue.**

Mr. Joseph moved "*It is the decision of the Board, effective this date, that the Application for Review is dismissed as untimely.*" The Motion was seconded by Mr. Rogers, and unanimously adopted.

**Michael Craig Sewell v. Georgia Department of Transportation.**

Mr. Babaz moved "*It is the Board's decision, effective this date, that the Initial Decision of the Administrative Law Judge is affirmed.*" The Motion was seconded by Mr. Rogers and unanimously adopted.

**Other Business / Adjournment:**

With no further business, Ms. Johnson made a motion for adjournment. The motion to adjourn the State Personnel Board meeting was moved by Mr. Joseph, seconded by Ms. Haley and carried unanimously.

READ AND APPROVED ON 13<sup>th</sup> of October, 2015 by:

10/13-10/14  
(absent)  
\_\_\_\_\_  
Jewelle Johnson, Chair

James Rogers  
\_\_\_\_\_  
James Rogers, Vice Chair

Robert R. Joseph  
\_\_\_\_\_  
Robert R. Joseph, Member

Taylor Hanson Haley  
\_\_\_\_\_  
Taylor Hanson Haley, Member

10/13-10/14  
(absent)  
\_\_\_\_\_  
Paul Babaz, Member