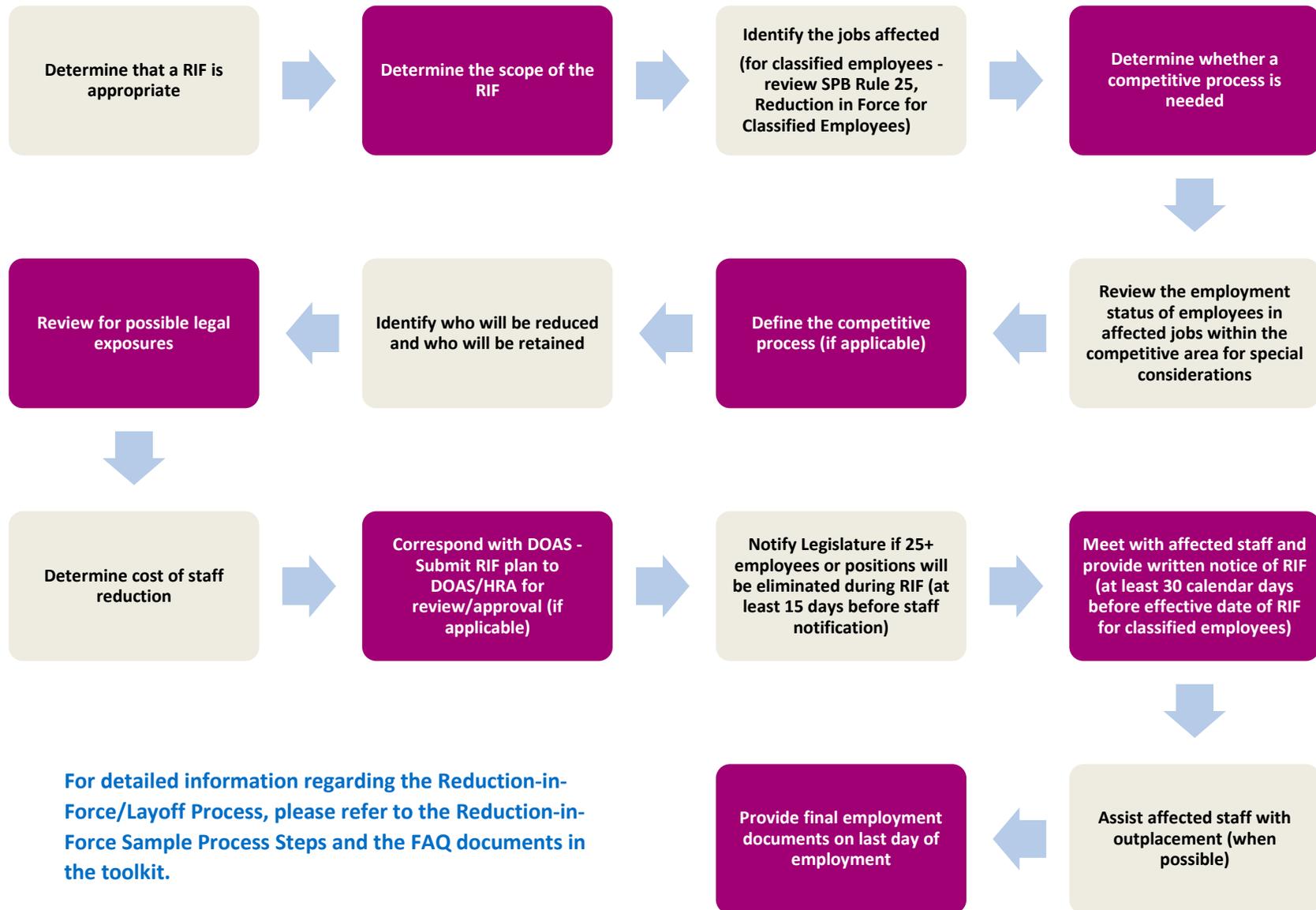


Reduction-in-Force – Layoff

Process Flow Chart



For detailed information regarding the Reduction-in-Force/Layoff Process, please refer to the Reduction-in-Force Sample Process Steps and the FAQ documents in the toolkit.