



State of Georgia
Department of Administrative Services
State Purchasing Division

Official Announcement #18-02

FROM: Lisa Eason, Deputy Commissioner, DOAS

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DATE: February 14, 2018

TO: State of Georgia Procurement Professionals

RE: Fiscal Year Cut-Off Dates

Each year, purchasing personnel throughout the State work diligently to meet their customers' needs to process requests while meeting agency or university operational requirements. We are approaching the end of the fiscal year and are confronted again with the realities of processing times.

The State Purchasing Division (SPD) must receive the following requests **no later than Friday, March 9, 2018:**

- Entity Request for Proposals (RFPs) or any other competitive solicitations to be conducted by SPD to be encumbered with State Fiscal Year (SFY) 2018 funds; and
- Proposed Sole Sources with an estimated value of \$500,000 or more to be encumbered with SFY 2018.

If there are any questions or concerns about this deadline, please contact:
processimprovement@doas.ga.gov.