



**State of Georgia
Department of Administrative
Services
State Purchasing**

Official Announcement #04-15

FROM: Leslie Lowe
Deputy Commissioner

DATE: June 29, 2015

TO: Purchasing Directors, Agency and University Procurement Officers (APOs/CUPOs);
State Procurement Staff

RE: Revised GPM Policy Changes Effective July 1, 2015

The State Purchasing Division is providing the **Revised GPM Policy Supplement** to announce all policy changes to the Georgia Procurement Manual (GPM) to be effective July 1, 2015. This is an update to the supplement that was shared by State Purchasing during the webinars held in April.

An overview of the changes indicated on the attached supplement are provided below:

- Definitions for Minority, Small, GA Resident, and GA Resident Small Businesses are now provided in the Introduction section of the manual
- Any reference to Sole Source Notices throughout the manual is now updated to include the new process for posting a Consortia/Cooperative Purchase Notice
- Third-Party Consulting section provides additional clarification
- A new agreement form is required when using Third-Party Consultants: SPD-SP040 Consultant Confidentiality and Disclosure Agreement Form
- Added "Challenge to Consortia/Cooperative Purchase Notices" to the Types of Challenges section
- Form numbers for the following are now changed to
SPD-NI007 Notice to Utilize Consortium Contract or Cooperative Purchase Agreement,
and SPD-PS021 Fast Track RFP Request for Approval

Additionally, the Checklist for Bid Posting Times and Protest Filings, SPD-SP014, is updated and attached for your information.

For all questions regarding this Official Announcement, please contact:
ProcessImprovement@doas.ga.gov.