



Nathan Deal
Governor

Shawn Ryan
Commissioner

COMMUNICATIONS ALERT

May 3, 2018

The Georgia Department of Administrative Services, State Purchasing Division, announces a new statewide contract for **Hospitality and Personal Paper Products (99999-SPD-SPD0000151-0001)** with **Southeastern Paper Group**. This contract replaces **99999-SPD0000061**. This contract will be available as a **Mandatory Contract** for all state entities and for other governmental entities, such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions within the state of Georgia from **June 1, 2018** through **May 31, 2019**. The supplier's information is below:

Southeastern Paper Group

2400 Sullivan Road
College Park, GA. 30337

Contract Administrator

Ben Westmoreland
Telephone: (404) 348-3815
Email: bwestmoreland@sepapergroup.com

Please ensure that all Requisitions under statewide contract 99999-SPD0000061 are sourced to a PO and dispatched by Monday, May 15th no later than 5:00 p.m.

This contract is currently established within Team Georgia Marketplace™. Contract information, including the Information and Benefit Sheet, can be found on the Supplier's Contract Summary Page located within Team Georgia Marketplace™ found on the DOAS State Purchasing Website.

For direct access to the site, [click here](#) and login using the Guest Credentials: **tgmguest**. Proceed to the **Catalog and Contracts** (located in the Menu Bar) **Search for Contract** [Enter Contract Number or Supplier Name]. Additionally, if you are:

- A Registered State Agency User you can access this information using the Virtual Catalog link located within PeopleSoft.
- A Registered Technical College Shopper can access this information by [clicking here](#) and entering their login credentials.
- A Registered Window Shopper can access this information by [clicking here](#) and entering the credentials provided during registration.

QUESTIONS: If you have any questions, please contact the contract administrator:

Czarina Woods

Contract Specialist Manager, State Purchasing Division
Email: czarina.woods@doas.ga.gov
Telephone: (404) 656-5452

For Team Georgia Marketplace™ question(s), please contact the help desk:

Procurement Help Desk

Telephone: (404) 657-6000
Fax: (404) 657-8444
Email: procurementhelp@doas.ga.gov