Office Supplies

Statewide Contract Webinar
Title: Associate Category Manager

Experience: 20+ years of Procurement/Contracting Experience

Contact Information: carl.hall@doas.ga.gov
404-657-4254
Purpose of this Webinar

The purpose of this webinar is to:

- **Explain** the purpose of the Statewide Contract
- **Review** the benefits of the Statewide Contract
- **Highlight** specific details related to the Statewide Contract
- **List** the steps you follow to find the Statewide Contract on the SPD website
- **Discuss** FAQs related to the Statewide Contract
- **Describe** the procedures for obtaining more information about the Statewide Contract.
The purpose of the Statewide Contract for Office Supplies is to:

Provide a broad product range of Paper, Toner & General Office Supplies to State Agencies, Universities/Colleges and Municipal Users at the overall most competitive price & terms.
Statewide Contract Details

About Statewide Contract #90805:

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the Contract Number?</td>
<td>Statewide Contract #90805</td>
</tr>
<tr>
<td>Is it a Renewal?</td>
<td>No</td>
</tr>
<tr>
<td>Does it Replace an Existing Contract?</td>
<td>No</td>
</tr>
<tr>
<td>What is the Contract Term?</td>
<td>05/22/2009 - 08/01/2010</td>
</tr>
<tr>
<td>Implementation “Go-Live Date”</td>
<td>07/15/2009</td>
</tr>
<tr>
<td>Does it Allow the Use of the P-Card?</td>
<td>Yes</td>
</tr>
<tr>
<td>Who is the Person to Contact with Questions:</td>
<td>Carl A. Hall</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Carl.hall@doas.ga.gov">Carl.hall@doas.ga.gov</a></td>
</tr>
<tr>
<td></td>
<td>404-657-4254</td>
</tr>
</tbody>
</table>
The Office Supplies Contract provides the following benefits:

- Deep Discounts on nearly 800 Core and thousands of Non-Core Items
- Next-Day Delivery & No Shipping Charges
- Accepts P-Card
- Offers Remanufactured & Original Equipment Manufacturer’s Toners
- Custom State of Georgia Information Portal
- Accepts Phone and Fax Orders
- On-Line Ordering available on Team Georgia Marketplace and StaplesLink.com
- Access to Staples Retail Stores
- Efficient returns & warranty process
- Dedicated Staples Account Management and Customer Service Team
- Access to numerous environmentally friendly green-based product offerings
- No Minimum Order Requirements
CUSTOMER ACCOUNT MANAGEMENT
HIGHLIGHTS

Mr. Jon Chester
Staples Business Advantage
It's your Staples Advantage® program

Want to know anything or everything about your exclusive State of Georgia contract? This is the place! You'll discover how quick and easy it is to order supplies - from the ordinary to the unexpected.

Your program benefits include:
- One Source Provider - so you can get absolutely everything you want, including expert help when you need it
- Easy online ordering - to get special pricing on thousands of products
- Fast and FREE delivery - with next-business-day service throughout the state
- World-class customer service - awarded the J.D. Power and Associates Certification in Customer Service Excellence™

Need to register to begin ordering?
Simply click here to register and a dedicated account manager will contact you to get you set up.

Tell Us About Your Recent Order  |  Terms & Conditions  |  Privacy Policy
© 2009 Staples Inc. All Rights Reserved.
1. Customers transitioned onto Team Georgia Marketplace should follow the instructions outlined in the Team Georgia Marketplace training materials.

2. Customers not on Team Georgia Marketplace can place orders by either of the following methods:
   a. On-line via **Stapleslink.com** (To register, type the following link in your browser: [http://staplesadvantage.com/stateofga/](http://staplesadvantage.com/stateofga/))
   
   b. Phone orders may be placed by dialing 1-888-593-0146
   
   c. Purchase Orders may be faxed to 1-888-222-8618
Where to Find this Statewide Contract

The contract is available for use through the State Purchasing Statewide Contract Index Listing under **Office Supplies**.

Here is the link to the Statewide Contract Index:

[http://ssl.doas.state.ga.us/PRSapp/PR_StateWide_contract_menu.jsp](http://ssl.doas.state.ga.us/PRSapp/PR_StateWide_contract_menu.jsp)
Where to Find this Statewide Contract

Here is how you access the State Purchasing Statewide Contract Index Listing without the link:

1. Display the State Purchasing Division website
2. Click on State Purchasing Division
3. Click on Contracts
Where to Find this Statewide Contract

Here is how you access the State Purchasing Statewide Contract Index Listing:

4. Once the Statewide Contracts Index page displays, you can choose one of the methods available to access the statewide contracts.
For More Information

If you have questions about this Statewide Contract:

Submit Questions to:

Email Address: carl.hall@doas.ga.gov
Person to Contact: Carl A. Hall, C.P.M., CPPB
Phone Number: 404-657-4254

Vendor Contact Information:

Email Address: Lamar Huff@staples.com
Person to Contact: Lamar Huff

Email Address: Jon.Chester@staples.com
Person to Contact: Jon Chester
Questions?