Sexual Harassment Prevention Training for Employees

Module One Attestation Statements

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| I understand Sexual harassment is a destructive behavior that can result in lost productivity and the creation of a hostile work environment, and it is prohibited by State of Georgia Executive Order 01.14.19.02, the Statewide Sexual Harassment Prevention Policy and is against the law. |  |

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| I understand I should not engage inanyphysical, verbal, or other conduct that is either directed toward an individual or reasonably offensive to an individual because of his or her sex, including unwanted sexual attention, sexual advances, requests for sexual favors, sexually explicit comments, or other conduct of an expressed or obviously implied sexual nature. |  |

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| I understand I should not engage in conduct that is hostile, threatening, derogatory, demeaning, or abusive or intended to insult, embarrass, belittle, or humiliate an individual *because of his or her sex*. |  |

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| I understand I should not engage in physical forms of sexual harassment, such as assault or abuse or more covert physical touching in a manner not generally considered appropriate social touching. |  |

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| I understand I should not engage in verbal forms of sexual harassment, such as disparaging remarks about a person’s gender, comments or jokes of a sexual nature, requests for sexual favors or unwelcome sexual advances. |  |

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| I understand I should not engage in visual forms of sexual harassment, such as facial expressions, suggestive gestures, leering and vocal forms, such as making sounds or whistling. |  |

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| I understand I should not engage in online/electronic forms of sexual harassment, such as sharing sexually suggestive comments or media through posts in social media platforms, emailing, texting, calling, etc. |  |

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| I understand I should not engage in offsite forms of sexual harassment, such as work-related social events, business travel or unwelcome visits to a person’s home or hotel room. |  |

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|  I understand I should not engage in denying, or threatening to deny, either directly or indirectly, an employment benefit or employment-related opportunity to an employee for refusing to comply with a sexually oriented request. |  |

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| I understand I should not engage in providing or promising to provide, either directly or indirectly an employment benefit or employment-related opportunity to an employee in exchange for complying with a sexually oriented request. |  |

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| I understand I should not engage in sexually explicit or suggestive physical contact, including touching another employee in a way that is unwelcome or restricting an employee’s movement; displaying or transmitting pornographic or sexually-oriented materials such as photographs, posters, cartoons, drawings, or other images or storing or accessing such materials on State-owned equipment for personal use or consumption; engaging in indecent exposure; making obscene gestures (i.e., hand or bodily gestures); making romantic advances toward and persisting despite rejection of the advances; using sexually-oriented language or making sexually-related propositions, jokes, or remarks, including graphic verbal commentary about an individual’s body or clothing; sending sexually suggestive or obscene messages by mail, in person, telephone, or electronic communication. |  |