



Nathan Deal
Governor

Shawn Ryan
Commissioner

November 6, 2018

Memorandum

To: Agency Heads
HR Leaders

From: Shawn Ryan, Commissioner *SR*
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

Re: **November 2018 / State Personnel Board and Employee Benefit Plan Council Meetings Notice**

Please be advised that the State Personnel Board (SPB) and the Employee Benefit Plan Council (EBPC) will convene on Tuesday, November 13, 2018 in Conference Room 1816 A/B, West Tower, Floyd Veterans Memorial Building. The Employee Benefit Plan Council meeting will begin at 10:00am with the State Personnel Board meeting immediately following.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to order** by the Vice Chair Monirah Womack
2. Approval of the Minutes of EBPC July 10, 2018 meeting minutes
- **3. **Council vote** on the approval of the EPBC July 10, 2018 meeting minutes
4. Review of 2019 calendar
- **5. **Council vote** on 2019 calendar
6. Presentation on Alight contract renewal
- **7. **Council vote** on Alight contract renewal
8. Request to proceed with Flexible Benefits Vendors RFP Project
 - i. Current Benefits: Dental, Vision
 - ii. Possible New Benefit: Pet Insurance

- **9. **Council vote** on approval to proceed with Flexible Benefits Vendors RFP Project
- 10. **Announcement** of new Council Member and reappointment of three current members
- 11. **Adjournment**

State Personnel Board

- 1. **Call to order** by the Chair Jewelle Johnson
- ** 2. **Approval of Minutes** of the SPB July 10, 2018 meeting minutes
- 3. Review of 2019 calendar regarding meeting dates
- ** 4. **Board vote** on 2019 calendar regarding meeting dates
- 5. Presentation of the final version of proposed modifications to State Personnel Board Rule 478-1-.21, Drug and Alcohol Free Workplace Program
- ** 6. **Board vote** to adopt final version of proposed modifications to State Personnel Board Rule 478-1-.21
- 7. Presentation of rule modifications to release for Public Comment: State Personnel Board Rule 478-1-.09, Records
- ** 8. **Board vote** on *SPB Rule 478-1-.09* to release for Public Comment
- 9. Review of 2019 calendar regarding the reporting of modifications to the Classification Plan
- 10. **Other business** the members may wish to bring before the Board
- 11. **Adjournment**

** Indicates review and Board action required