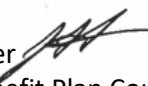




August 26, 2021

MEMORANDUM

To: Agency Heads
HR Leaders

From: J. Alexander Atwood, Commissioner 
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

Re: **September 2021 Special-Called Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Thursday, September 2, 2021. Below are agenda items for the meetings, as well as information to register for and join the meetings.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Vice Chair Monirah Womack
- **2. **Council vote** on the approval of the EBPC July 13, 2021 meeting minutes
3. Presentation on the Flexible Benefits Program Eligibility Rule Change for Plan Year 2022
- **4. **Council vote** to approve the Flexible Benefits Program Eligibility Rule Change for Plan Year 2022
5. Presentation on the 2022 Summary Plan Description (SPD) Amendments (Short-Term and Long-Term Disability)
- **6. **Council vote** to approve the 2022 Summary Plan Description (SPD) Amendments (Short-Term and Long-Term Disability)
7. **Other Business** the Council members may wish to bring before the Council
- **8. **Adjournment**

State Personnel Board

1. Call to Order by the Chair Jewelle Johnson
- ** 2. **Approval of Minutes** of the SPB July 13, 2021 special-called meeting
3. Presentation of rule modifications to release for Public Comment: State Personnel Board Rule 478-1-.16, *Absence from Work*
- ** 4. **Board vote** on SPB Rule 478-1-.16, *Absence from Work*
5. **Other business** the Board members may wish to bring before the Board
6. **Adjournment**

** Indicates review and Board action required.

Please register for Employee Benefit Plan Council and State Personnel Board Meetings on
Sep 2, 2021 1:30 PM EDT at:

<https://attendee.gotowebinar.com/register/2221673612234360591>

After registering, you will receive a confirmation email containing information about
joining the webinar.