



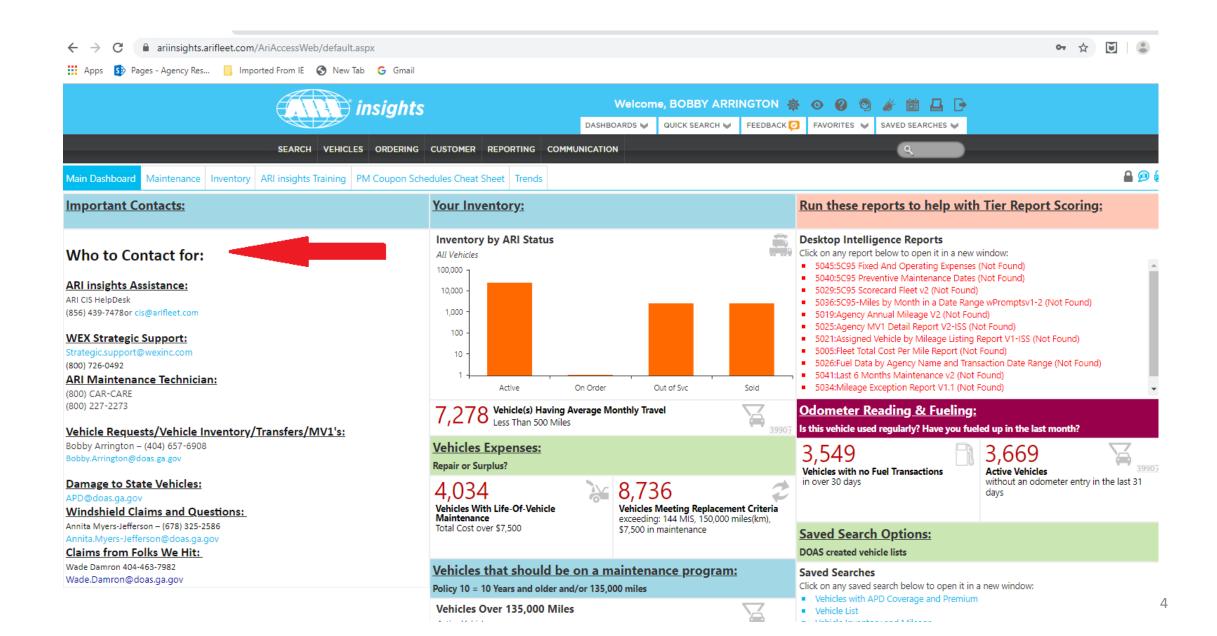
# Bobby Arrington

### Fleet Days Atlanta

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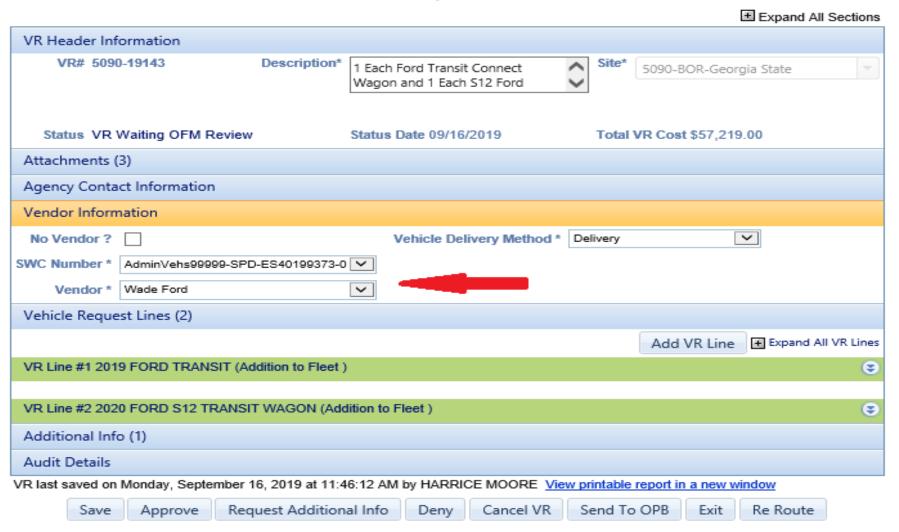
- ARI insights Main Dashboard
- VR's using Same Vendor
- Missing VR Data (Vendor Order Sheet)
- · Funding Source
- Team Georgia Marketplace (<a href="http://doas.ga.gov/state-purchasing/team-georgia-marketplace">http://doas.ga.gov/state-purchasing/team-georgia-marketplace</a>)
- VR Compliance Issues (No Fuel List/No annual Maintenance Event)
- New Regents Vehicle Acquisition Process
  As a reminder, USG institutions must now include approvals from the institution's Chief Business Officer and the USG Budget Office before submitting a motor vehicle request in ARI. Requests will not be considered by the Office of Planning and Budget without this approval. Instructions were sent to each institution's CBO and fleet manager earlier this summer. The instructions included the steps necessary to document the extra approvals, as ARI is not currently configured to include additional electronic workflows. If you need to receive a copy of the instructions, or have any questions about the procedure, please email the USG budget director at jason.matt@usg.edu
- Asset Creation Form (use correct Site/Location ID, use correct VR, input correct fuel capacity, primary use, book value, vendor info, vehicle contact info)
- Inventory Update Form (Annual Book Values Update)
- MV1's (What are Commute Miles)
- Surplusing Vehicles (OFM and Surplus Property)

### **ARI** insights Main Dashboard



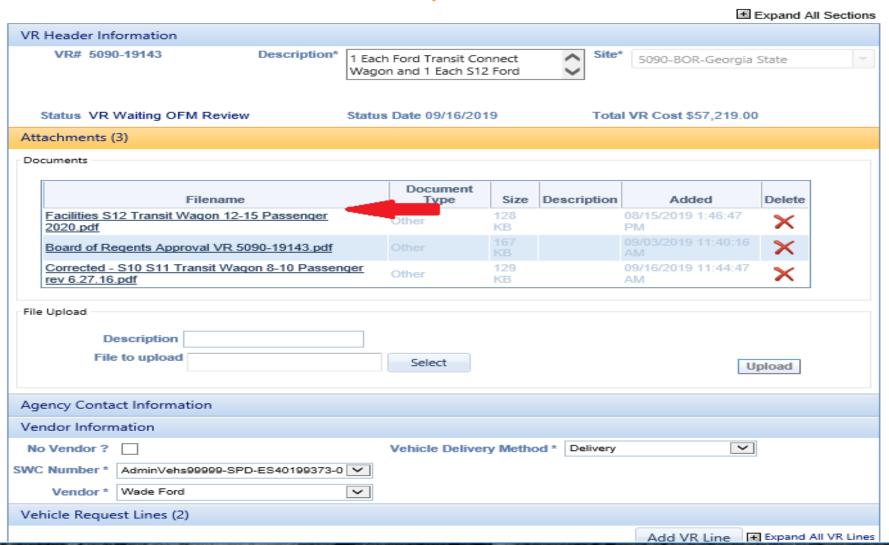
### VR using same Vendor

#### Vehicle Request Form 🖨

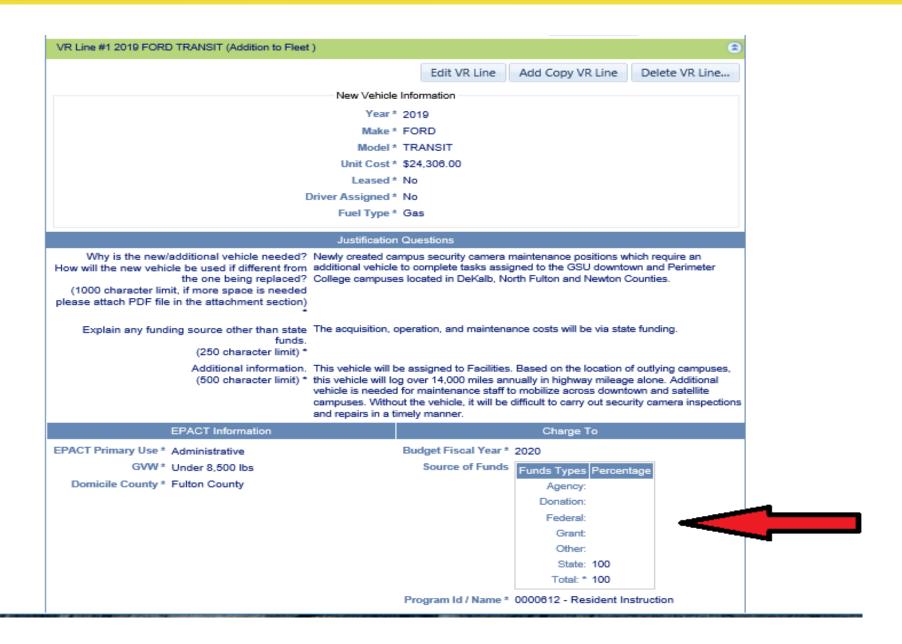


### Missing Vendor Order Sheet

#### Vehicle Request Form



### **Funding Source**



### Team Georgia Marketplace

#### TEAM GEORGIA MARKETPLACE

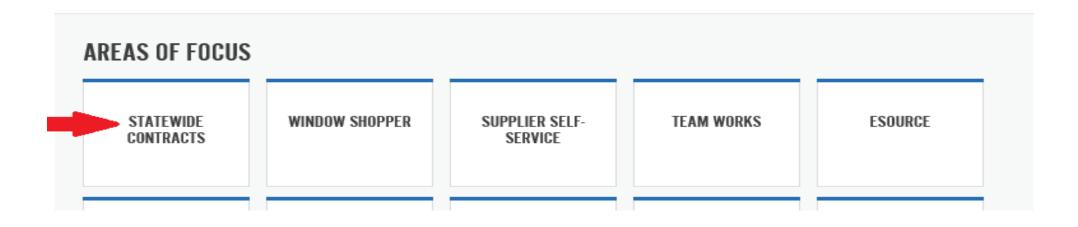
The Team Georgia Marketplace™ is a set of state-of-the-art electronic PeopleSoft procurement tools including virtual catalogs provided by SciQuest. Together these applications are designed to be the backbone of the State purchasing system of the 21st century. These tools will make many purchasing tasks easier and so much more!

Team Georgia Marketplace™ is a bustling community that includes you and state employees who request goods and services to do their jobs as well as supervisors who approve requests. TGM also includes hundreds of procurement professionals across the state who manages the purchasing of goods and services that are needed to operate the business of government. Of course, Team Georgia Marketplace™ must include the businesses, large and small, who sell goods and services to the state.

This vibrant community of people comes together using the computer software that is available 24 hours a day, seven days a week to request goods and services as well as approve the requests, manage the purchases and the contracts associated with the transactions between the State and the suppliers.

#### CONTACT





### New Regents VR Process

RE: Vehicle Request # 5090-19143 - Georgia State University

motor.vehicles < motor.vehicles@usg.edu>

Tue 9/3/2019 7:23 AM

To: Harrice Moore <hmoore@gsu.edu>

Good morning, these vehicles are approved.

Jason Matt
Executive Budget Director
Board of Regents - University System of Georgia
270 Washington Street, SW
Atlanta, Georgia 30334
404-962-3212
jason.matt@usg.edu

From: Harrice Moore <a href="mailto:kmoore@gsu.edu">kmoore@gsu.edu</a>
Sent: Wednesday, August 21, 2019 12:39 PM
To: motor.vehicles <a href="mailto:kmotor.vehicles@usg.edu">kmotor.vehicles@usg.edu</a>
Subject: Vehicle Request # 5090-19143 - Georgia State University

Please see attached Vehicle Request signed by Jerry J Rackliffe, Senior VP for Finance & Administration, Georgia State University.

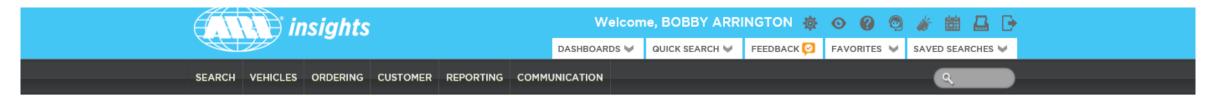
Thanks,

Harrice (Horace) Moore Assistant Director Business Services & Purchasing

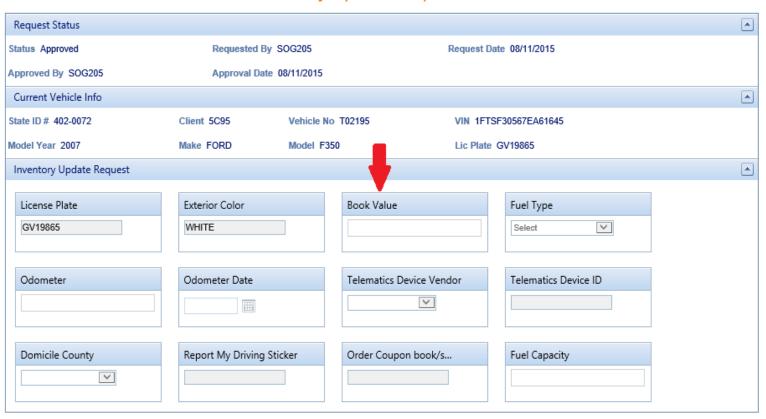
### **Asset Creation Form**

Asset Creation Form 🖨 😡									
VIN Enter 1st digit here>							Expand All Sections		
(Please note that several fields below have default values, you may update the field if needed)									
NAC Status Information									
NAC# 2390-16994	Completed	Status Date 09/17/2019							
Site/Agency Information									
Site/Agency Name 2390-GEORGIA E		EMERGENCY MAN - Site/Lo		LocationID 1		1	~		
Division 61		Location Name				GEORGIA EMERGENCY MANAGEMENT AGENCY			
Requested By	OTTO MCCONIC	CONICO (SOG4229)		ed Date		09/16/2019	09/16/2019		
Vehicle Request Info									
VR Number 19125		VR Description				New Vehicle Lease			
New Vehicle Info - VIN DECODED									
New Vehicle VIN	1FMSK7BH7LGA55955								
Year	2020	Make	FC	RD		Model	EXPLORER		
GVWR	9001	Fuel Type	Ga	S	~	Client	5C95	~	
State ID#	239- 5955	ARI Vehicle	G	5955		License Plate			
Delivery Date	09/16/2019	Book Value	32877			Risk Premium		328.77	
APD	Yes	RMS Customer#		4	2200000	RMS Customer Location#		6	
Fuel Card Required?	Yes-Ship Overnight	WEX Account#	04	98002425577	7	Vehicle Type	Truck	~	
Report My Driving Sticker	? No 🔻	Fleet Asset Type	FL	EET	~	Asset Type	Sport Utility	~	
Vendor	Enterprise 🔻	Primary Use	Ad	ministrative	~	PM Schedule	5K	~	
Maintenance	ARI Maint	Agencies	61	26	~	Fuel Capacity	22		
Vehicle Contact Info									
First Name STEPHEN		Last Name STIERWALT E		E-m	mail Address STEPHEN.STIERWALT@GEMA.GA.GOV				
Address Line 1 PO BOX 18055		Address Line 2 BLDG #5		935 E. Address Line 3 CONFEDERATE AVE SE					
City ATLANTA		State GA				Zip Code 30316			
Phone 4042103011									
Additional Information									

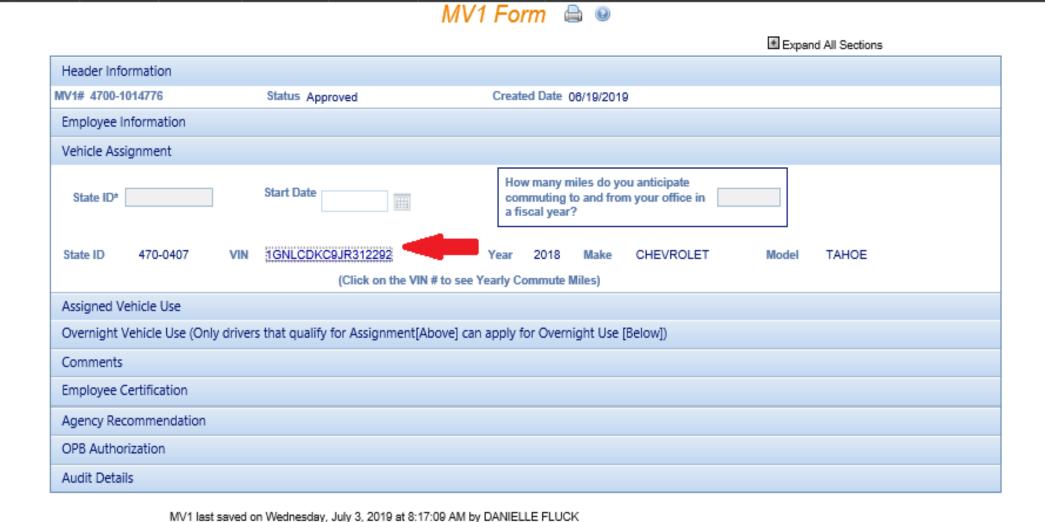
### **Inventory Update Form**



#### Inventory Update Request Form



### MV1 Form

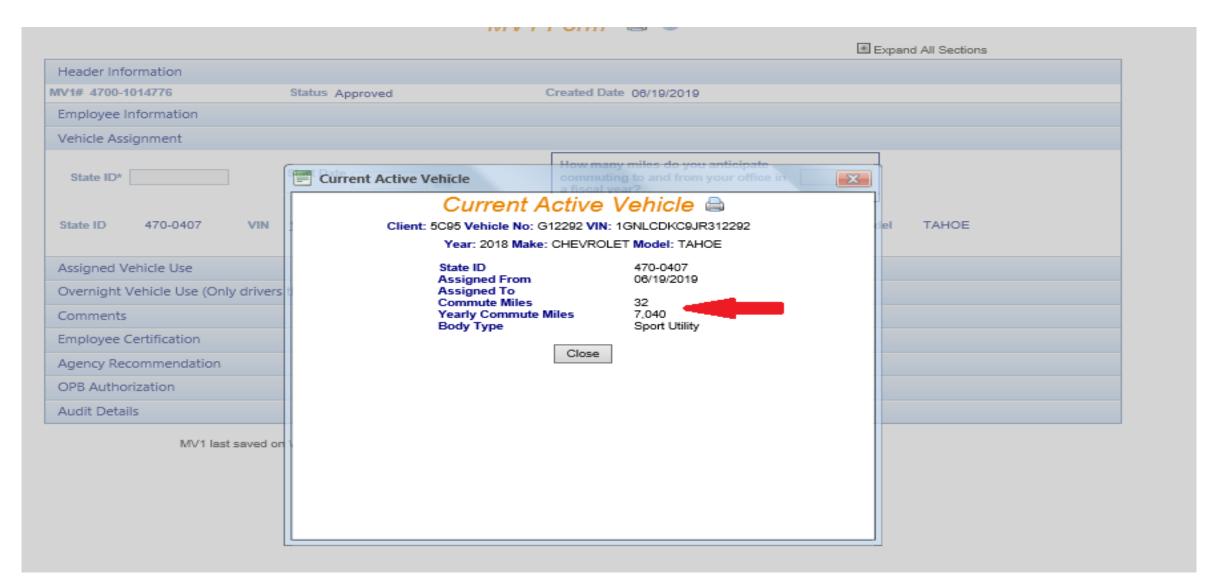


Exit

Close

12

### **MV1 Commute Miles**



## Michael Marsh