

Log into ARI Insights (also called VITAL) with your viewing credentials. Some of the screenshots might look a little bit different compared to your screen. This is probably due to modifications I've made or what ARI made to what I see when I need to work with data from all state agencies. Click on Search in the black menu ribbon then select General Vehicle.

insights Welcome, MICHAEL MARSH

DASHBOARDS QUICK SEARCH FEEDBACK FAVORITES SAVED SEARCHES

SEARCH VEHICLES ORDERING CUSTOMER REPORTING COMMUNICATION

Main Dashboard Maintenance

Vehicle Information Tracking A
VITAL
Powered by ARI in

Who to Contact:
ARI insights Ass
ARI CIS HelpDes
(856) 439-7478 or ari@ari.com
WEX Strategic Support:
Strategic.support@wexinc.com
(800) 726-0492
ARI Maintenance Technician:

Accident Management Market Value Pricing
Additional Addresses Memo
Billing Mfg Recalls
Component Information New Order Status
Documents Odometer History
Driver Changes PO Search
Equipment Order Search Registration Tracking
Fuel Sales Benchmarking
General Vehicle Service History
Inventory Management Vehicle Documents - upload
Location/Prefix Address Vehicle Sales Status
Maintenance Parameters Vendor Locator

Inventory:
Inventory by ARI Status
Vehicles

| ARI Status | Count |
|------------|-------|
| Active | ~15 |
| Out of Svc | ~10 |
| Sold | ~12 |

Run These Reports to Help with Tier Report Scoring:
Desktop Intelligence Reports
Click on any report below to open it in a new window:

- 5C95 Fixed And Operating Expenses
- 5C95 Preventive Maintenance Dates
- 5C95 Scorecard Fleet v2
- 5C95-Miles by Month in a Date Range wPromptsV1-2
- Agency Annual Mileage V2
- Last 6 Months Maintenance v1-2
- Mileage Exception Report V1.1
- SOG PM Overdue and Coming Due (1)

Vehicle Expenses:
Repair or Surplus?

Odometer Reading Info:
Is this vehicle used regularly?

Look for the Vehicle search parameter box and insert your vehicle number. You can use the State ID# or the ARI vehicle number. I've placed a random State ID# in this screenshot for demonstration purposes. Click on Search after you've entered the vehicle number.


The screenshot shows a web application interface with a navigation bar at the top containing tabs for SEARCH, VEHICLES, ORDERING, CUSTOMER, REPORTING, and COMMUNICATION. Below the navigation bar is a search bar with a magnifying glass icon. The main content area is titled "General Vehicle Search" and includes an "Add Fields" dropdown menu. The search criteria are organized into a grid of fields:

| | | | | | |
|-------------------------------|----------------------------|---|----------------------------------|---------------------------|-----------------------|
| Client Select Options | Vehicle 518-94619 | VIN (last 8) Enter Text | Status Select Options | From [Calendar Icon] | To [Calendar Icon] |
| Site-LocationID Enter Text | Division Select Options | VIN Enter Text | ARI Maintenance [Input Field] | Agency Name Enter Text | |
| Location Name Enter Text | | Asset Type Asset Type Select Options | Sub-Type Select an option | Class Select an option | |
| Agencies | Report My Driving Sticker | Contact | Program ID/Name | | |

Two red arrows are overlaid on the image: one pointing down to the "Vehicle" input field containing "518-94619", and another pointing right to the "Search" button.

The vehicle's General Vehicle Information screen will appear. Look for the Fuel Entry tab (grey button) and click on it.

| | | | | | | | | |
|----------------------|---------|----------------|-------------|----------------|----------|-------------------|--------------|------------------|
| Additional Addresses | Billing | Component Info | Documents | Driver Updates | Expenses | Fuel Card History | Fuel Entry | Fuel Trans |
| General Info | History | Inventory Mgmt | Maintenance | Memos | Odometer | Order Detail | Registration | TimeDowntimeView |


General Vehicle Information 

Client : 5C95 ARI Vehicle : T06908 State ID # : 518-94619 Lic Plate : GV25828
2006 FORD F-250

[Customize](#)

| General | | | | |
|--------------|--------------------|----------------------|------------------|---------------------------|
| Division: 89 | Agencies: 8907 | Status: Active | Assigned Status: | Cust Status: |
| Status Date: | Car / Truck: Truck | Asset Type: Truck LD | Sub-Type: | CSS/ FAP Name: Maria Diaz |

| Description | Lease | Order |
|---|--|---|
| Model Year: 2006 Make: FORD Model: F250 Model Line: 00 VIN: 1FTNF20516EB34698 VIN Model: F-250 Exterior: Interior: | Type: NON-ARI Vendor: OWNED Residual: \$0.00 Purchase Price: \$17,705.00 Months/Miles/KM: 0/ 0 MIS: 153 Lease Start Date: Lease End Date: | Order Date: Exp. Deliv. Date: Delivery Date: 10/06/2005 On-Road Date: Order Type: Previous Vehicle: Who Will License: |



Required fields (Date, Time, Product Name, Units, Unit Cost, and Odometer) have a small, red asterisk by near the data field. You can leave the default time that is automatically entered for you OR enter the transaction's actual time. This is up to you. The Fuel Station information at the bottom is optional. You can assign a name for your bulk site and enter it in the Name box (example – *Headquarters fuel tank*). Click on the small grey Submit button after you've entered the data.

Fuel Entry

Client: 5C95 ARI Vehicle: T06908 State ID #: 518-94619

Fuel Trans

| | | | | | |
|-------------|----------------------|----------------|--|---------|-------------------------------------|
| Date: * | <input type="text"/> | Time: * | <input type="text" value="11:16:30 AM"/> | | |
| Brand Name: | <input type="text"/> | Product Name:* | <input type="text" value="v"/> | | |
| Units: * | <input type="text"/> | Unit Cost: * | <input type="text"/> | Amount: | <input type="text" value="\$0.00"/> |
| Odometer: * | <input type="text"/> | | | | |

Fuel Station

| | | | | | |
|----------|----------------------|-----------------|--------------------------------|-------------------|----------------------|
| Name: | <input type="text"/> | | | | |
| Address: | <input type="text"/> | | | | |
| City: | <input type="text"/> | State/Province: | <input type="text" value="v"/> | ZIP/ Postal Code: | <input type="text"/> |

Submit

