



Nathan Deal
Governor

Shawn Ryan
Commissioner

July 2, 2018

MEMORANDUM

To: Agency Heads
HR Leaders

From: Shawn Ryan, Commissioner 
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

Re: **July 2018 / State Personnel Board and Employee Benefit Plan Council Meetings Notice**

Please be advised that the State Personnel Board (SPB) and the Employee Benefit Plan Council (EBPC) will convene on Tuesday, July 10, 2018 in Conference Room 1816 A/B, West Tower, Floyd Veterans Memorial Building. The Employee Benefit Plan Council meeting will begin at 10:00am with the State Personnel Board meeting immediately following.

If you have any questions or concerns about the proposed agenda, please contact Evelyn Hamilton at (404) 657-0590 or via email at evelyn.hamilton@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Vice Chair Monirah Womack
2. **Introduction of New Board/Council Member** by Vice Chair Monirah Womack
 - **State Personnel Board and Employee Benefit Plan Council Member**
 - Amy Auffant / Senior Employment Counsel at National Vision, Inc.
- **3. **Approval of the Minutes** of EBPC May 8, 2018 meeting minutes
4. **Presentation on Pre-Paid Legal RFP Contract Award**
- **5. **Council Vote to approve the Pre-Paid Legal RFP Contract Award**
6. **Presentation: Statewide Benefit Plan Contracts Update**
7. **Other Business** the members may wish to bring before the Council
- **8. **Adjournment**

State Personnel Board

1. **Call to Order** by the Chair Jewelle Johnson
- **2. **Approval of Minutes** of the SPB May 8, 2018 meeting minutes
3. **Presentation of the final version of proposed modifications to State Personnel Board Rule 478-1-.4, Reduction in Force**
- **4. **Board Vote to adopt the final version of proposed modifications to State Personnel Board Rule 478-1-.4**
5. **Presentation of final recommendation to repeal State Personnel Board Rule 478-1-.25, Reduction in Force for Classified Employees**
- ** 6. **Board Vote to repeal State Personnel Board Rule 478-1-.25**
7. **Presentation of State Personnel Board Rule 478-1-.21, Drug and Alcohol Free Workplace Program to release for Public Comment**
- ** 8. **Board Vote on SPB Rule 478-1-.21, Drug and Alcohol Free Workplace to Release for Public Comment**
9. **Other Business** the members may wish to bring before the Board
- ** 10. **Adjournment**

** Indicates review and Board action required