
MINUTES
STATE PERSONNEL BOARD MEETING
May 14, 2019 – 10:00 a.m.
200 Piedmont Avenue
Room 1816 (West Tower)
James Floyd Veterans Memorial Building, Atlanta, GA

On Tuesday, May 14, 2019, a quorum was established and the meeting of the State Personnel Board (SPB) was called to order by Chairperson Jewelle Johnson.

Board members present:

Jewelle Johnson, Chair
Amy Auffant, Member
Robert Joseph, Member
Glianny Fagundo, Member
Taylor Hanson Haley, Member (Via Conference Call)

Board members absent:

none

Additional attendees: J. Alexander Atwood, Executive Secretary, DOAS Commissioner; Al Howell, Deputy Commissioner, DOAS-HRA; Autumn Cole, HRA General Counsel; Carla Gracen, Director, DOAS-HRA Policy, Compensation and Benefits Unit.

Approval of Minutes:

Alex Atwood, Executive Secretary, presented the minutes from the March 12, 2019, meeting of the State Personnel Board for the Board's approval. There being no corrections or changes requested by the members present, Ms. Johnson called for a motion to approve the minutes. The motion was moved by Ms. Auffant, seconded by Mr. Joseph and carried unanimously.

Presentation of Merit-Based Pay Increases Implementation Policy:

Al Howell, Deputy Commissioner, DOAS-HRA, presented the proposed Merit-Based Pay Increases Implementation Policy.

Summary Recommendation:

Mr. Howell asked for the Board to adopt the Merit-Based Pay Increases Implementation Policy.

Board Vote on Merit-Based Pay Increases Implementation Policy

Ms. Johnson called for a vote to adopt the Merit-Based Pay Increases Implementation Policy. The motion was moved by Ms. Fagundo, seconded by Mr. Joseph and carried unanimously.

Presentation of State Personnel Board Rule for Adoption:

Latatia West, Policy and Compliance Manager for DOAS-HRA, presented proposed SPB Rule 478-1-.03, *Antidiscrimination*.

Summary Recommendation:

After Board discussion, Ms. West asked that the Board defer vote on Rule 478-1-.03, *Antidiscrimination*.

Presentation of State Personnel Board Rule for Adoption:

Latatia West, Policy and Compliance Manager for DOAS-HRA, presented proposed SPB Rule 478-1-.20, *Employee Complaint Resolution Procedure*.

Summary Recommendation:

Ms. West asked for the Board to adopt Rule 478-1-.20, *Employee Complaint Resolution Procedure*.

Board Vote:

Ms. Johnson called for a vote to adopt Rule 478-1-.20, *Employee Complaint Resolution Procedure*. The motion was moved by Ms. Auffant, seconded by Mr. Joseph and carried unanimously.

Presentation of SPB Proposed Rule Modification for Public Comment:

Ms. West presented proposed changes to SPB Rule 478-1-.17, *Leave Donation*. The proposed modifications were distributed for the Board's review in advance of the meeting.

Summary Recommendation:

Ms. West asked for the Board to release for public comment the proposed modifications to SPB Rule 478-1-.17, *Leave Donation*.

Board Vote:

Ms. Johnson called for a motion for the Board's approval to release the SPB rule modification for public comment as presented. The motion was moved by Ms. Fagundo, seconded by Mr. Joseph and carried unanimously.

Other Business / Adjournment:

With no further business, Board Chair Jewelle Johnson called for a motion to adjourn the March 12, 2019, meeting of the State Personnel Board. The motion was moved by Ms. Auffant, seconded by Ms. Haley and carried unanimously.

READ AND APPROVED ON 9th of July, 2019 by:

* Absent *

Jewelle Johnson, Chair



Robert Joseph, Member



Gianni Fagundo, Member

* Absent *

Amy Auffant, Member

(Via Conference Call)

Taylor Hanson Haley, Member