Job Code	Job Title	Salary Plan	Grade	
REM010	Mgr, Property Insurance	SWD	М	
Min Salary	Mid	Salary	Max Salary	
\$53,310.72	\$70,	677.24	\$88,043.76	
Job Summary	v.	Entry Quali	fications	
Manages and is responsible	e for property insurance policies, Manages property program	Master's degree in risk mana related field from an accredi Three years of risk managem experience, One year of whi management/supervisory le	ted college or university AND nent property insurance ch was in a	
Job Code	Job Title	Salary Plan	Grade	
REM011	Sr Mgr, Property Insuranc	e SWD	Ν	
Min Salary	Mid	Salary	Max Salary	
, \$59,331.12		955.29	\$98,579.45	
Job Summary		Entry Quali	fications	
Job Summary Directs and coordinates the property, assets, liabilities, and insurance programs of property management. Develops, interprets, reviews and revises property insurance policies, procedures and standards. Manages property program specialists and contractors.		Master's degree in risk management, insurance or a related field from an accredited college or university AND Five years of risk management property insurance experience, Three years of which was in a management/supervisory level.		
Job Code	Job Title	Salary Plan	Grade	
REM012	Dir, Property Insurance	SWD	0	
Min Salary	Mid	Salary	Max Salary	
\$66,134.16	\$88,	309.47	\$110,484.78	
Job Summary	v	Entry Quali	fications	
Oversees the property, asso programs of property mana reviews and revises proper	ets, liabilities and insurance agement. Develops, interprets, ty insurance policies, Manages property program	Master's degree in risk mana related field from an accredi Seven years of risk managen experience, Five years of wh management/supervisory le	ted college or university AND nent property insurance ich was in a	
Job Code	Job Title	Salary Plan	Grade	
REM020	Mgr, Right of Way Svcs	SWD	М	
Min Salary \$53,310.72		l Salary 677.24	Max Salary \$88,043.76	
Job Summary		Entry Quali	fications	
Manages and coordinates right of way program activities. Supervises and directs the work assignments of right of way staff. Directs subordinate supervisors and staff.		Bachelor's degree in a related area from an accredited college or university AND Four years of related experience, Two years of experience in a supervisory position OR Two years of experience at the lower level Right of Way Spec Spv 2 (REP024). Note: Some positions may require state certification as an appraiser.		

or field services staff while performing routine personnel duties for assigned staff. Ensures that proper program

guidelines and procedures are followed.

Job Code	Job Title	Salary Plan	Grade
REM021	Sr Mgr, Right of Way Svcs	SWD	Ν
Min Salary \$59,331.12	Mid \$ \$78,9	Salary 55.29	Max Salary \$98,579.45
Job Summary Directs right of way program activities. Supervises a branch office and directs the work of assigned staff. Directs subordinate managers and staff.		Entry Qualifications Bachelor's degree in a related area from an accredited college or university AND Four years of related managerial experience OR Two years of experience at the lower level Mgr, Right of Way Svcs (REM020). Note: Some positions may require state certification as an appraiser.	
Job Code	Job Title	Salary Plan	Grade
REM022	Dir, Right of Way Svcs	SWD	Р
Min Salary \$73,821.60	Mid \$ \$98,8	Salary 79.70	Max Salary \$123,937.80
- ·		Entry Qualifi Bachelor's degree in a related college or university and two lower level Sr Mgr, Right of W equivalent position. Note: Son state certification as an appra	l area from an accredited (2) years of experience at the /ay Svcs (REM021) or me positions may require
Job Code	Job Title	Salary Plan	Grade
REM030	Mgr, Housing	SWD	М
Min Salary \$53,310.72	Mid \$ \$70,6	Salary 77.24	Max Salary \$88,043.76
Job Summary Manages the daily responsibilities of office. Monitors budget revenues and expenses for the office. Supervises the execution of functions necessary for the administration of housing programs. Responsible for maintaining efficient work-in-process. Acts as direct supervisor of office support		Entry Qualifi Bachelor's degree from an ac AND Two years of related exp OR Six years progressive expe housing program or public as	credited college or university perience in a lead worker role prience in administration of a

Job Code	Job Title	Salary Plan	Grade
REM031	Mgr 2, Housing	SWD	Ν
Min Salary \$59,331.12		Salary 955.29	Max Salary \$98,579.45
Job Summary		Entry Qualificatio	ns
Job Summary Leads the daily responsibilities of the office. Develop and monitor budget revenues and expenses for the office. Supervise the execution of functions necessary for the administration of housing programs. Responsible for maintaining efficient work-in-process. Manages supervisors, office support, and/or field services staff while performing routine personnel duties for assigned staff. Ensures that proper program guidelines and procedures are followed.		Bachelor's degree from an accredit AND Four years of experience as an Administrator OR Eight years of ex federal housing programs, social se housing, or a related field.	ed college or university n Area Housing perience involved with
Job Code	Job Title	Salary Plan	Grade
REM032	Sr Mgr, Housing	SWD	0
Min Salary \$66,134.16		Salary 809.47	Max Salary \$110,484.78
Job Summary		Entry Qualifications	
and monitors budget revent Strategically plans the exect the administration of housir maintaining efficient work-in to managers of office suppo	bilities of the office. Develops ues and expenses for the office. Aution of functions necessary for ang programs. Responsible for n-process. Provides leadership ort or field services staff. In guidelines and procedures	Bachelor's degree in a related area college or university AND Four yea experience OR Two years of experi lower level Mgr 2, Housing (REMOS equivalent.	rs of related manageria ence required at the
Job Code	Job Title	Salary Plan	Grade
REP010	Real Estate Appraiser 1	SWD	I
Min Salary \$36,973.63		Salary 213.74	Max Salary \$59,453.85
Job Summary		Entry Qualifications	
Under supervision, learns to review and/or appraise real estate property to determine its value for purchase, sales, investment, mortgage, or loan purposes.		Associate degree and two (2) years related experience as a real estate School diploma/GED and four (4) y related experience as a real estate positions may require state certific	appraiser; or High ears of professional jok appraiser.Note: Some

Job Code	Job Title	Salary Plan	Grade
REP011	Real Estate Appraiser 2	SWD	J
		0112	
Min Salary		1id Salary	Max Salary
\$39,970.99	\$5	52,335.11	\$64,699.23
Job Summary		Entry Qual	
	reviews and/or appraises real ne its value for purchase, sales, pan purposes.	accredited college or univer experience in inspection and directly related area. Note: state certification as an app combination of education a provided the knowledge, ex	d appraisal practices or a Some positions may require a raiser. Note: An equivalent nd job specific experience that perience and competencies form the job at the level listed
Job Code	Job Title	Salary Plan	Grade
REP012	Real Estate Appraiser 3	SWD	К
Min Salary	N	1id Salary	Max Salary
\$43,268.09	\$5	56,868.62	\$70,469.15
Job Summary	,	Entry Qual	ifications
estate property to determin investment, mortgage, or lo	eviews and/or appraises real ne its value for purchase, sales, oan purposes. Assists in the ppraisers. May serve in a lead	accredited college or univer experience in inspection and directly related area. Note: state certification as an app combination of education a provided the knowledge, ex	d appraisal practices or a Some positions may require a raiser. Note: An equivalent nd job specific experience that perience and competencies form the job at the level listed
Job Code	Job Title	Salary Plan	Grade
REP013	Real Estate Appraiser Sp	ov SWD	L
Min Salary \$47,982.94		1id Salary 53,351.55	Max Salary \$78,720.15
Job Summary	,	Entry Qual	ifications
Supervises, guides, and/or i	nstructs the work assignments ses the appraisal of real estate alue for purchase, sales,	accredited college or univer experience in inspection and directly related area OR Two lower level Real Estate Appr equivalent. Note: Some pos certification as an appraiser combination of education a provided the knowledge, ex	d appraisal practices or a o years of experience at the raiser 3 (REP012) or position itions may require a state . Note: An equivalent nd job specific experience that perience and competencies form the job at the level listed

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Joh Codo		Colory Dian	Cuada
Job Code	Job Title	Salary Plan	Grade
REP020	Right of Way Spec 1	SWD	Н
Min Salary	Mic	l Salary	Max Salary
\$34,248.75	\$44,	467.04	\$54,685.32
Job Summary	1	Entry Quali	fications
Under supervision, provides	s real estate services for the of property for right of way.	Bachelor's degree in a relate college or university OR One performing related real esta	year of related experience
Job Code	Job Title	Salary Plan	Grade
REP021	Right of Way Spec 2	SWD	I
Min Salary	Mic	l Salary	Max Salary
\$36,973.63		213.74	\$59,453.85
Job Summary	Entry Qualifications		fications
	provides real estate services for ion of property for right of way. estimates and assists with	OR State Registered Real Pro	ne year of related experience operty Appraiser or State operty Appraiser AND One year e year of experience at the
Job Code	Job Title	Salary Plan	Grade
REP022	Right of Way Spec 3	SWD	J
Min Salary \$39,970.99		l Salary 335.11	Max Salary \$64,699.23
Job Summary	1	Entry Qualifications	
Under broad supervision, responsible for providing real estate services for the settlement, acquisition, or condemnation of property for right of way. Negotiates and closes complex property settlements and appraisals.		Bachelor's degree in a related area from an accredited college or university AND Two years of related experience OR State Registered Real Property Appraiser or State Certified Residential Real Property Appraiser AND Two years of related experience OR One year of experience at the lower level Right of Way Spec 2 (REP021) or position	

equivalent.

Job Code	Job Title	Salary Plan	Grade
REP023	Right of Way Spec Spv 1	SWD	К
Min Salary \$43,268.09		Salary 368.62	Max Salary \$70,469.15
Job Sumn	nary	Entry Qualifi	cations
Supervises, guides, and, of subordinate staff. Su specialists and/or mana of real property for righ necessary to initiate and justifies counter offer of appeal contact on parce obtained an option. Att applicants. Complies, ap certification reports, pa	/or instructs the work assignments pervises a team of right of way ages consultants in the acquisition at of way. Performs functions d complete projects. Approves and options. Makes a final administrative els for which the negotiator has not cends meetings and interviews job pproves, and submits status reports, ayrolls, leave requests and May also serve in a lead role.	Bachelor's degree in a related area from an accredite college or university in a related area AND Three yea related experience OR State Certified General Real Property Appraiser AND Three years of related exper OR One year of experience at the lower level Right of Spec 3 (REP022) or position equivalent.	
Job Code	Job Title	Salary Plan	Grade
REP024	Right of Way Spec Spv 2	SWD	L
Min Salary \$47,982.94		Salary 351.55	Max Salary \$78,720.15
of subordinate staff. Su services for the settlem	/or instructs the work assignments pervises the provision of real estate ent, acquisition, or condemnation way. Negotiates and closes complex	Entry QualificationsentsBachelor's degree in a related area from an accrestatecollege or university AND Four years of related ecionOR State Certified General Real Property Apprais	
Job Code	Job Title	Salary Plan	Grade
REP030	Housing Loan Spec 1	SWD	Н
Min Salary \$34,248.75		Salary 67.04	Max Salary \$54,685.32
Job Summary Under supervision, evaluates, authorizes, or recommends approval of loans. Advises borrowers on financial status and methods of payments.		Entry Qualifications Bachelor's degree in business administration, real estate, or a directly related field from an accredited college or university OR Four years of experience in real estate or directly related experience.	

Job Code	Job Title	Salary Plan	Grade
REP031	Housing Loan Spec 2	SWD	J
Min Salary		Mid Salary	Max Salary \$64,699.23
\$39,970.99	Ş!	52,335.11	Ş04,099.23
Job Summary		Entry Qualifications	
Under general supervision, recommends approval of lo financial status and methoo	oans. Advises borrowers on	Bachelor's degree in business or a directly related field from university AND One year of dir Five years of experience in rea experience OR One year of exp Housing Loan Spec 1 (REP030)	an accredited college or ectly related experience OR I estate or directly related perience at the lower level
Job Code	Job Title	Salary Plan	Grade
REP032	Housing Loan Spec 3	SWD	L
Min Salary \$47,982.94		Иid Salary 63,351.55	Max Salary \$78,720.15
Job Summary	J	Entry Qualific	cations
Under broad supervision, e recommends approval of lo financial status and method	valuates, authorizes, or oans. Advises borrowers on	Bachelor's degree in business or a directly related field from university AND Two years of d Six years of experience in real experience OR One year of exp Housing Loan Spec 2 (REP031)	an accredited college or irectly related experience OR estate or directly related perience at the lower level
Job Code	Job Title	Salary Plan	Grade
REP033	Housing Loan Spec Spv	SWD	Μ
Min Salary \$53,310.72		Лid Salary 70,677.24	Max Salary \$88,043.76
Job Summary Supervises, guides, and/or i of subordinate staff. Overse authorization, or recomme Advises borrowers on finan payments.	instructs the work assignments ees the evaluation, ndation approval of loans.	Entry Qualific Bachelor's degree in business or a directly related field from university AND Three years of OR Seven years of experience related experience OR One yea level Housing Loan Spec 3 (REF	administration, real estate, an accredited college or directly related experience in real estate or directly ar of experience at the lower

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Job Code	Job Title	Salary Plan	Grade
REP040	Property Mgt Spec 1	SWD	I
Min Salary \$36,973.63		id Salary 3,213.74	Max Salary \$59,453.85
Job Summary Under supervision, plans, directs, or coordinates activities related to the management and rental of investment property and real estate management.		Entry Qualifications Associate's degree in business or a related field from an accredited college or university OR High school diploma or GED AND One year of experience in commercial real estate, space management or space allocation.	
Job Code	Job Title	Salary Plan	Grade
REP041	Property Mgt Spec 2	SWD	J
Min Salary \$39,970.99		id Salary 2,335.11	Max Salary \$64,699.23
Job Summary Under general supervision, plans, directs, or coordinates activities related to the management and rental of investment property and real estate management.		Entry Qualifications Bachelor's degree in business or a related field from an accredited college or university OR Two years of experience in commercial real estate, space management or space allocation.	
Job Code	Job Title	Salary Plan	Grade
REP042	Property Mgt Spec 3	SWD	К
Min Salary \$43,268.09		id Salary 6,868.62	Max Salary \$70,469.15
Job Summary Under broad supervision, pl activities related to the mar investment property and re also serve as a lead worker.	lans, directs, or coordinates nagement and rental of al estate management. May	Entry Qualif Bachelor's degree in busines accredited college or univers experience in the area of ass experience in commercial rea	s or a related field from an ity AND Three years of

experience in the area of assignment OR Four years of experience in commercial real estate, space management or space allocation OR Two years of experience at the lower level Property Mgt Spec 2 (REP041) or position equivalent.

property ownership changes, and other issues. May start

to learn about task involving field casework.

Job Coue Catalog. Real Estate			
Job Code	Job Title	Salary Plan	Grade
REP043	Property Mgt Spec Spv	SWD	L
Min Salary \$47,982.94		Salary 351.55	Max Salary \$78,720.15
Joh Summan		Entry Qualifi	cations
of subordinate staff. Superv coordination of activities re	nstructs the work assignments vises the planning, direction, or lated to the management and rty and real estate management.	Bachelor's degree in business accredited college or universi experience in the area of assi experience in commercial rea or space allocation OR Two ye lower level Property Mgt Spe equivalent.	or a related field from an ty AND Four years of gnment OR Six years of I estate, space management, ears of experience at the
Job Code	Job Title	Salary Plan	Grade
REP060	Housing Processor 1	SWD	G
Min Salary \$31,771.59		Salary 060.94	Max Salary \$50,350.29
Job Summary		Entry Qualifications	
the public, processes and a substantiate housing eligibi initial inquiries, administeri completed applications for verification of income, citiz composition, preference sta documentation. May proce substantiating changes in fa	ng waiting lists, collecting assistance, third party enship status, family atus, and obtaining sses documentation	Bachelor's degree from an ac OR Associate's degree from a university AND One year of re years of related experience.	n accredited college or
Job Code	Job Title	Salary Plan	Grade
REP061	Housing Processor 2	SWD	I
Min Salary \$36,973.63		Salary 213.74	Max Salary \$59,453.85
Job Summary	1	Entry Qualifi	cations
Under general supervision, processes and accumulates documentation to substantiate housing eligibility. May involve evaluating initial inquiries, administering waiting lists, collecting completed applications for assistance, third party verification of income, citizenship status, family composition, preference status, and obtaining documentation. Processes documentation substantiating changes in family status, lease terms, subsidy payments, property evany status, because and other issues. May start		Bachelor's degree from an ac AND Six months of related ex related experience.	credited college or university

Job Code	Job Title	Salary Plan	Grade	
REP062	Housing Counselor 1	SWD	J	
Min Salary \$39,970.99		Ліd Salary 52,335.11	Max Salary \$64,699.23	
Job Summa		Entry Qualifi	cations	
provide rental subsidies to qualified participants. accession acce		Master's degree in a social set accredited college or universi- an accredited college or unive experience OR Associate's deg college or university AND Thre	Master's degree in a social services field from an accredited college or university OR Bachelor's degree from an accredited college or university AND One year of related experience OR Associate's degree from an accredited college or university AND Three years of related experience OR Four years of related experience.	
Job Code	Job Title	Salary Plan	Grade	
REP063	Housing Couselor 2	SWD	L	
Min Salary \$47,982.94		Лid Salary 53,351.55	Max Salary \$78,720.15	
Job Summa	arv	Entry Qualifications		
Under limited supervision provide rental subsidies t Responsibilities include p casework, inspecting hou conducting briefing/train landlords, and completing incumbents are considered	n, performs tasks necessary to o qualified participants.	Master's degree in a social set accredited college or universit experience OR Bachelor's deg college or university AND Two OR Associate's degree from an university AND Four years of r years of related experience.	ty AND One year of related ree from an accredited years of related experience n accredited college or	
Job Code	Job Title	Salary Plan	Grade	
RET010	Real Estate Tech 1	SWD	G	
Min Salary \$31,771.59		Ліd Salary 41,060.94	Max Salary \$50,350.29	
Job Summa	Summary Entry Qualifications		cations	
Under direct supervision, leans to plan or coordinate selling, buying, leasing, or governance activities of commercial or residential real estate properties.		Associate's degree in business or a related field from an accredited college or university OR High school diploma or GED AND One year of experience in commercial real estate, space management, or space allocation.		

Job Code	Job Title	Salary Plan	Grade
RET011	Real Estate Tech 2	SWD	Н
Min Salary \$34,248.75		1id Salary 14,467.04	Max Salary \$54,685.32
Job Summar	v	Entry Qual	ifications
	, plans or coordinates selling, ance activities of commercial or perties.	a closely related area from	iploma or GED AND Two years Il real estate, space
Job Code	Job Title	Salary Plan	Grade
RET012	Real Estate Tech 3	SWD	I
Min Salary	N	1id Salary	Max Salary
\$36,973.63	\$4	8,213.74	\$59,453.85
coordination of selling, buy activities of commercial or properties. May also serve	esponsible for the planning or ying, leasing, or governance residential real estate as a lead worker.	a closely related area from university AND One year of estate OR High school diplo experience in commercial re or space allocation OR Two lower level Real Estate Tech equivalent.	ss administration, real estate or an accredited college or experience in commercial real ma or GED AND Four years of eal estate, space management, years of experience at the n 2 (RET011) or position
Job Code	Job Title	Salary Plan	Grade
RET013	Real Estate Tech Spv	SWD	J
Min Salary		1id Salary	Max Salary \$64,699.23
\$39,970.99	Ş5	52,335.11	
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the planning or coordination of selling, buying, leasing, or governance activities of commercial or residential real estate properties.		Entry Qualifications Bachelor's degree in business administration, real estate or a closely related area from an accredited college or university AND Three years of experience in commercial real estate OR High school diploma or GED AND Eight years of experience in commercial real estate, space management, or space allocation OR Two years of experience at the lower level Real Estate Tech 3 (RET012) or position equivalent.	