



STATE ACCOUNTING OFFICE

Brian P. Kemp
Governor

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State Accounting Officer

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MEMORANDUM

TO: Agency Heads
Chief Financial Officers
Chief Information Officers
Human Resource Directors
Agency Procurement Officers

FROM: Rick Dunn, Director, Governor's Office of Planning and Budget
Gerda B. Hines, State Accounting Officer, State Accounting Office
Rebecca N. Sullivan, Commissioner, Department of Administrative Services
Shawnzia A. Thomas, Executive Director, Georgia Technology Authority ST





ST (Dec 3, 2024 13:14 EST)

RE: Enterprise Applications: Requests for Exception to Procure Independent Applications

DATE: December 4, 2024

As you may be aware SAO and DOAS, with support from GTA, are leading the NextGen Project which will replace TeamWorks, the state's current enterprise resource planning system (ERP). The new system, named GA@WORK will include financials, human capital management, and procurement modules as well as new modules such as grants management and learning management, among others. This project, in support of the Governor's goal to leverage technology to improve business processes, will update enterprise applications to improve operational efficiencies, safeguard the integrity of sensitive data, streamline reporting, reduce redundancy, and enhance the user experience.

The NextGen Project is well underway, with anticipated go live of all functionalities in calendar year 2025. GA@WORK will provide new and enhanced enterprise applications, with goals to implement common business processes across state agencies and provide a single data model for enterprise reporting and analytics, reducing the need and cost for redundant systems. **As such, and as a reminder, executive branch agencies considering procurement of any application that provides the same or similar business functionality as will be provided in GA@WORK should contact SAO to discuss planning and implementation of the new ERP system.** This is very important to limit redundancy in state applications as well as to ensure current and future applications will be able to transfer data and/or interface with GA@WORK.

As a related matter, it is important that agencies comply with OCGA 50-29-3(b) which provides all state agencies, boards, authorities, and commissions of the executive branch of state government shall provide a written business case for every information technology project that exceeds \$1 million



in value. Written business cases for covered projects shall be provided to the Georgia Technology Authority at least 30 days prior to the request of any state funds or the issuance of any procurement documents for the project.

The table below outlines the business functions provided by enterprise applications and by which agency they are supported.

| SAO | DOAS | GTA | OPB |
|---|--|---------------------|------------------|
| Human Capital Management HR Administration, Time & Labor, Payroll, Time Accrual Financial and Supply Chain Management Accounting (GL, AP, AR) Purchase Orders Commitment Control Project Costing Asset Management Grants Management Vendor Management Travel Expense Management | ePerformance Benefits (for Flex Benefits) Recruiting Requisitions/Purchase Orders Sourcing Electronic Catalog Contract Management Supplier Portal PCard Learning Management | Enterprise Data Bus | Budgeting (PBCS) |

For questions or to request a meeting to discuss the capabilities of the enterprise applications please contact SAO via email at stateaccountingoffice@sao.ga.gov.