



Brian P. Kemp  
Governor

Rebecca N. Sullivan  
Commissioner

June 28, 2024

## **MEMORANDUM**

**To:** Agency Heads  
HR Leaders

**From:** Rebecca N. Sullivan, Commissioner *RNS*  
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

**Re:** **July 2024 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and State Personnel Board (SPB) will convene on Tuesday, July 9, 2024. Below are agenda items for the meetings, as well as information for joining the meetings.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at [Latatia.West@doas.ga.gov](mailto:Latatia.West@doas.ga.gov).

Thank you.

### **Employee Benefit Plan Council**

1. **Call to Order** by the Chair Monirah Womack
- \*\*2. **Council vote** on the approval of the EBPC March 12, 2024 meeting minutes
3. Presentation on the Retroactive Change to the Disabled Dependent Enrollment Process Effective Plan Year 2024
- \*\*4. **Council vote** to approve the Retroactive Change to the Disabled Dependent Enrollment Process Effective Plan Year 2024
5. Presentation on the Proposed Plan Changes for Plan Year 2025
- \*\*6. **Council vote** to approve the Proposed Plan Changes for Plan Year 2025
7. Presentation on the Short-Term and Long-Term Disability plans Request for Proposal (RFP) Contract award
- \*\*8. **Council vote** to approve the Short-Term and Long-Term Disability plans Request for Proposal (RFP) Contract award

9. Presentation on the Flexible Spending Accounts (Health Care and Dependent Care) Request for Proposal (RFP) Contract award
- \*\*10. **Council vote** to approve the Flexible Spending Accounts (Health Care and Dependent Care) Request for Proposal (RFP) Contract award
11. Presentation on the Statewide Flexible Benefits Program Contract Extensions and Renewals for Plan Year 2025 (Vision, Dental HMO and PPO, Legal Plans, Life Insurance and Accidental Death & Dismemberment, Long Term Care, Critical Illness Insurance, Accident Insurance, Hospital Indemnity Insurance, Cancer Insurance, Eligibility and Enrollment System and Services, and Broker and Consultant Services)
- \*\*12. **Council vote** to approve the Statewide Flexible Benefits Program Contract Extensions and Renewals for Plan Year 2025 (Vision, Dental HMO and PPO, Legal Plans, Life Insurance and Accidental Death & Dismemberment, Long Term Care, Critical Illness Insurance, Accident Insurance, Hospital Indemnity Insurance, Cancer Insurance, Eligibility and Enrollment System and Services, and Broker and Consultant Services)
13. Presentation on the Proposed Changes to the Flexible Benefits Program Administrative Fees
- \*\*14. **Council vote** to approve the Proposed Changes to the Flexible Benefits Program Administrative Fees
15. **Other Business** the Council members may wish to bring before the Council
- \*\*16. **Adjournment**

### State Personnel Board

1. Call to Order by the Chair Jewelle Johnson
- \*\*2. **Approval of Minutes** of the May 14, 2024, meeting
3. Presentation of the final version of *State Personnel Board Rule 478-1-.16, Absence from Work*
- \*\*4. **Board vote** to adopt final version of *State Personnel Board Rule 478-1-.16, Absence from Work*
5. Presentation of final version of the Compensation Plan for cost-of-living/salary increases
- \*\*6. **Board vote** to adopt final version of the Compensation Plan for cost-of-living/salary increases
7. **Other business** the Board members may wish to bring before the Board
- \*\*8. **Adjournment**

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**\*\* Indicates review and Council or Board action required.**

July 2024 Employee Benefit Plan Council and State Personnel Board Meetings Notice

June 28, 2024

Page 3 of 3

**Please register for the Employee Benefit Plan Council and State Personnel Board Meetings on July 9, 2024,  
10:00 AM EDT at:**

<https://attendee.gotowebinar.com/register/6545990194623205728>

**After registering, you will receive a confirmation email containing information about joining the webinar.**

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