



Brian P. Kemp
Governor

Rebecca N. Sullivan
Commissioner

October 28, 2024

MEMORANDUM

To: Agency Heads
HR Leaders

From: Rebecca N. Sullivan, Commissioner *RNS*
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

Re: **Nov 2024 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Tuesday, November 12, 2024 via teleconference and the following in-person location: 200 Piedmont Ave, SE, 18th Floor, West Tower, Atlanta, Georgia 30334 (Sloppy Floyd Memorial Building - Conference Room 1816 A/B) at 10:00 a.m. Below are agenda items for the meetings, as well as information for joining virtually.

If you have any questions or concerns about the proposed agendas, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Chair Monirah Womack
- **2. **Council vote** on the approval of the EBPC July 9, 2024 meeting minutes
3. Nomination of the 2025 EBPC Vice Chair
- **4. **Council vote** of the 2025 EBPC Vice Chair
5. Presentation on the 2025 EBPC Meeting Calendar
- **6. **Council vote** on the 2025 EBPC Meeting Calendar
7. Presentation on the Alight Contract Service Level Agreement (SLA) Amendment
- **8. **Council vote** on the Alight Contract Service Level Agreement (SLA) Amendment
9. Presentation on the WageWorks/HealthEquity Contract Extension

- **10. **Council vote** on the WageWorks/HealthEquity Contract Extension
- 11. Presentation on a Supplier's Proposal to Participate in the Flexible Benefits Program
- 12. **Other Business** the Council members may wish to bring before the Council
- ** 13. **Adjournment**

State Personnel Board

- 1. Call to Order by the Chair Jewelle Johnson
- ** 2. **Approval of Minutes** of the SPB July 9, 2024 meeting
- 3. Nomination of 2025 SPB Chair and Vice Chair
- **4. **Board vote** on 2025 SPB Chair and Vice Chair
- **5. **Board vote** on 2025 SPB Meeting Calendar
- 6. Update on work related to State Personnel Board Rules 16, *Absence from Work* and 23, *Family and Medical Leave*
- 7. Update on work related to State Personnel Board Rule 21, *Drug and Alcohol-Free Workplace Program*
- 8. Presentation on FY2024 Workforce Report
- 9. **Other business** the Board members may wish to bring before the Board
- **10. **Adjournment**

** Indicates review and Council or Board action required.

Please register for Employee Benefit Plan Council and State Personnel Board Meetings on Nov 12, 2024
10:00 AM EDT at:

<https://attendee.gotowebinar.com/register/4864400411960284510>

After registering, you will receive a confirmation email containing information about joining the webinar.

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