Job Code	Job Title	Salary Plan	Grade	
REM010	Mgr, Property Insurance	SWD	М	
Min Salary \$56,310.72	Mid S \$73,67	•	Max Salary \$91,043.76	
Job Summary Manages and is responsible for property insurance policies, procedures and standards. Manages property program specialists and contractors.		Entry Qualifications Bachelor's degree and three (3) years of risk management property insurance experience, which includes one (1) yea in a managerial or supervisory role.		
Job Code	Job Title	Salary Plan	Grade	
REM011	Sr Mgr, Property Insurance	SWD	Ν	
Min Salary \$62,331.12	Mid S \$81,95	•	Max Salary \$101,579.45	
Job Summary	1	Entry Qualifica	tions	
Directs and coordinates the insurance programs of prop interprets, reviews and revi	property, assets, liabilities, and perty management. Develops, ises property insurance policies, Manages property program	Bachelor's degree and five (5) ye property insurance experience, a managerial or supervisory role	which includes three (3) in	
Job Code	Job Title	Salary Plan	Grade	
REM012	Dir, Property Insurance	SWD	0	
Min Salary	Mid S	alary	Max Salary	
\$69,134.16	\$91,30)9.47	\$113,484.78	
reviews and revises proper	ets, liabilities and insurance agement. Develops, interprets, ty insurance policies, Manages property program	Entry Qualificat Bachelor's degree and seven (7) property insurance experience, managerial or supervisory role.	years of risk management	
Job Code	Job Title	Salary Plan	Grade	
REM020	Mgr, Right of Way Svcs	SWD	М	
Min Salary \$56,310.72	Mid S \$73,67	•	Max Salary \$91,043.76	
-	ight of way program activities. work assignments of right of	Entry Qualificat High school diploma/GED and for experience, which includes two the lower level Right of Way Spe Some positions may require stat appraiser.	our (4) years of job-related (2) years of experience at c Spv 2 (REP024).Note:	

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Job Code	Job Title	Salary Plan	Grade	
REM021	Sr Mgr, Right of Way Svcs	SWD	Ν	
Min Salary	Mid	Salary	Max Salary	
\$62,331.12	\$81,	955.29	\$101,579.45	
Job Summa	rv	Entry Qualific	ualifications	
	am activities. Supervises a branch k of assigned staff. Directs	High school diploma/GED, which includes four (4) yea managerial role or two (2) years of experience at the level Mgr, Right of Way Svcs (REM020).Note: Some positions may require state certification as an apprais		
Job Code	Job Title	Salary Plan	Grade	
REM022	Dir, Right of Way Svcs	SWD	Р	
Min Salary	Mid	Salary	Max Salary	
\$76,821.60		879.70	\$126,937.80	
Job Summa	rv	Entry Qualifications		
Oversees right of way prog through subordinate perso	gram activities. Supervises onnel all units of the right of way o to subordinate managers and	Bachelor's degree in a related a college or university and two (2 lower level Sr Mgr, Right of Wa equivalent. Note: Some positio certification as an appraiser.	2) years of experience at the y Svcs (REM021) or position	
Job Code	Job Title	Salary Plan	Grade	
REM030	Mgr, Housing	SWD	Μ	
Min Salary	Mid	Salary	Max Salary	
\$56,310.72	\$73 <i>,</i>	677.24	\$91,043.76	
Job Summa	ry	Entry Qualific	ations	
Manages the daily response	sibilities of office. Monitors	High school diploma/GED and six (6) years progressive experience in administration of a bousing program or		

budget revenues and expenses for the office. Supervises the execution of functions necessary for the administration of housing programs. Responsible for maintaining efficient work-in-process. Acts as direct supervisor of office support or field services staff while performing routine personnel duties for assigned staff. Ensures that proper program guidelines and procedures are followed. High school diploma/GED and six (6) years progressive experience in administration of a housing program or public assistance program, which includes two (2) years in a lead worker, team leader, or supervisory role.

	J		
Job Code	Job Title	Salary Plan	Grade
REM031	Mgr 2, Housing	SWD	Ν
Min Salary \$62,331.12		Salary 955.29	Max Salary \$101,579.45
monitor budget revenue Supervise the execution administration of housir maintaining efficient wo	bilities of the office. Develop and es and expenses for the office. of functions necessary for the ng programs. Responsible for ork-in-process. Manages	Entry Qualifications High school diploma/GED and eight (8) years experier involved with federal housing programs, social service community housing, or a related field, which includes (3) years in a lead worker, team leader, or supervisory	
performing routine pers Ensures that proper pro are followed.	ort, and/or field services staff while onnel duties for assigned staff. gram guidelines and procedures		
Job Code REM032	Job Title Sr Mgr, Housing	Salary Plan SWD	Grade O
and monitors budget re- Strategically plans the e the administration of ho maintaining efficient wo to managers of office su Ensures that proper pro- are followed.	\$91, mary possibilities of the office. Develops venues and expenses for the office. execution of functions necessary for pusing programs. Responsible for ork-in-process. Provides leadership pport or field services staff. gram guidelines and procedures	fice. managerial experience or two (2) years of ex y for required at the lower level Mgr 2, Housing (R or position equivalent. ship	
Job Code	Job Title	Salary Plan	Grade
REP010	Real Estate Appraiser 1	SWD	I
Min Salary \$38,452.58		Salary 142.29	Max Salary \$61,832.00
	ns to review and/or appraise real mine its value for purchase, sales,		

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Job Code	Job Title	Salary Plan	Grade
REP011	Real Estate Appraiser 2	SWD	J
Min Salary	Mid	d Salary	Max Salary
\$41,569.83	\$54	,428.52	\$67,287.20
	, reviews and/or appraises real ine its value for purchase, sales,	Entry Qualif High school diploma/GED and in inspection and appraisal pr area.Note: Some positions m certification as an appraiser. I combination of knowledge, e experience, training, or certif necessary knowledge and ski job at the level listed may be	d two (2) years of experience ractices or a directly related ay require a state Note: An equivalent ducation, job or intern fications that provides the Ils to successfully perform the
Job Code	Job Title	Salary Plan	Grade
REP012	Real Estate Appraiser 3	SWD	К
Min Salary \$44,998.81		d Salary),143.37	Max Salary \$73,287.92
Job Summai	rv	Entry Qualif	ications
estate property to determ investment, mortgage, or	reviews and/or appraises real ine its value for purchase, sales, loan purposes. Assists in the appraisers. May serve in a lead	in inspection and appraisal pr area. Note: Some positions r certification as an appraiser.N combination of knowledge, e experience, training, or certif	may require a state lote: An equivalent ducation, job or intern ications that provides the Ils to successfully perform the
Job Code	Job Title	Salary Plan	Grade
REP013	Real Estate Appraiser Spv	swd	L
Min Salary \$50,982.94		d Salary 5,351.55	Max Salary \$81,720.15
	instructs the work assignments sees the appraisal of real estate value for purchase, sales,	intern experience, training, o	d five (5) years of experience ractices or a directly related rience at the lower level Real or position equivalent.Note: f knowledge, education, job or r certifications that provides d skills to successfully perform

year.

As of: 1/15/25

Job Code	Job Title	Salary Plan	Grade	
REP020	Right of Way Spec 1	SWD	Н	
Min Salary	Mid	Salary	Max Salary	
\$35,618.70		245.72	\$56,872.73	
Job Summa	ary	Entry Qualifi	ry Qualifications	
Under supervision, provid	des real estate services for the on of property for right of way.	High school diploma/GED; or one (1) year of job-relate experience performing related real estate services.		
Job Code	Job Title	Salary Plan	Grade	
REP021	Right of Way Spec 2	SWD	I	
Min Salary	Mid	Salary	Max Salary	
\$38,452.58		\$50,142.29 \$61,832.		
Job Summary		Entry Qualifications		
Under general supervisio the settlement and acqui	n, provides real estate services for sition of property for right of way. t estimates and assists with	High school diploma/GED; or experience or State Registere State Certified Residential Res (1) year of job-related experie experience at the lower level or position equivalent.	d Real Property Appraiser or al Property Appraiser and one	
Job Code	Job Title	Salary Plan	Grade	
REP022	Right of Way Spec 3	SWD	J	
Min Salary	Mid	Salary	Max Salary	
\$41,569.83	\$54 <i>,</i>	\$54,428.52 \$67,287.20		
Job Summa	ary	Entry Qualifications		
Under broad supervision, responsible for providing real estate services for the settlement, acquisition, or condemnation of property for right of way. Negotiates and		High school diploma/GED; or two (2) years of job-related experience or State Registered Real Property Appraiser or State Certified Residential Real Property Appraiser and one		

closes complex property settlements and appraisals.

Aligh school diploma/GED; or two (2) years of job-related experience or State Registered Real Property Appraiser or State Certified Residential Real Property Appraiser and one (1) year of job-related experience; or one (1) year of experience at the lower level Right of Way Spec 2 (REP021) or position equivalent.

Job Code	Job Title	Salary Plan	Grade
REP023	Right of Way Spec Spv 1	SWD	К
Min Salary \$44,998.81		Salary L43.37	Max Salary \$73,287.92
of subordinate staff. Supe specialists and/or manage real property for right of necessary to initiate and justifies counter offer opt appeal contact on parcels obtained an option. Atter applicants. Complies, app certification reports, payr	or instructs the work assignments ervises a team of right of way es consultants in the acquisition of way. Performs functions complete projects. Approves and cions. Makes a final administrative s for which the negotiator has not nots meetings and interviews job proves, and submits status reports,	Entry Qualifications High school diploma/GED; or and three (3) years of jo related experience or State Registered Real Property Appraiser or State Certified Residential Real Property Appraiser and three (3) years of job-related experience one (1) year of experience at the lower level Right of Spec 3 (REP022) or position equivalent.	
Job Code	Job Title	Salary Plan	Grade
REP024	Right of Way Spec Spv 2	SWD	L
Min Salary \$50,982.94		Salary 351.55	Max Salary \$81,720.15
of subordinate staff. Supe services for the settlement	or instructs the work assignments ervises the provision of real estate nt, acquisition, or condemnation ay. Negotiates and closes complex	Entry Qualifications High school diploma/GED; or four (4) years of job- experience or State Registered Real Property Appr State Certified Residential Real Property Appraiser	
Job Code	Job Title	Salary Plan	Grade
REP030	Housing Loan Spec 1	SWD	Н
Min Salary \$35,618.70		Salary 245.72	Max Salary \$56,872.73
	ates, authorizes, or recommends s borrowers on financial status	Entry Qualific High school diploma/GED and in real estate; or directly job-re	four (4) years of experience

Job Code	Job Title	Salary Plan	Grade
REP031	Housing Loan Spec 2	SWD	J
Min Salary	Μ	lid Salary	Max Salary
\$41,569.83	\$5	64,428.52	\$67,287.20
Job Summar Under general supervision, recommends approval of lo financial status and method	evaluates, authorizes, or bans. Advises borrowers on	Entry Qualif High school diploma/GED and in real estate; or directly job- year of experience at the low (REP030) or position equivale	d five (5) years of experience related experience; or one (1) rer level Housing Loan Spec 1
Job Code	Job Title	Salary Plan	Grade
REP032	Housing Loan Spec 3	SWD	L
Min Salary \$50,982.94		lid Salary 66,351.55	Max Salary \$81,720.15
Job Summar Under broad supervision, e recommends approval of lo financial status and method	valuates, authorizes, or bans. Advises borrowers on	Entry Qualif High school diploma/GED and real estate; or directly job-rel year of experience at the low (REP031) or position equivale	d six (6) years of experience in lated experience; or one (1) ver level Housing Loan Spec 2
Job Code	Job Title	Salary Plan	Grade
REP033	Housing Loan Spec Spv	SWD	М
Min Salary		lid Salary	Max Salary \$91,043.76
\$56,310.72 Job Summar		3,677.24 Entry Qualif	
Supervises, guides, and/or of subordinate staff. Overs authorization, or recomme	instructs the work assignments ees the evaluation,	High school diploma/GED and experience in real estate; or o experience; or one (1) year o Housing Loan Spec 3 (REP032	directly job-related f experience at the lower level
Job Code	Job Title	Salary Plan	Grade
REP040	Property Mgt Spec 1	SWD	I
Min Salary \$38,452.58		lid Salary 50,142.29	Max Salary \$61,832.00
		Entry Qualif	ications
Job Summar Under supervision, plans, c related to the managemen property and real estate m	lirects, or coordinates activities t and rental of investment	-	

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Job Code	Job Title	Salary Plan	Grade	
REP041	Property Mgt Spec 2	SWD	J	
Min Salary	Mic	d Salary	Max Salary	
\$41,569.83	\$54	,428.52	\$67,287.20	
Job Summa	rv	Entry Qualifications		
	, plans, directs, or coordinates anagement and rental of	High school diploma/GED and two (2) years of experi in commercial real estate, space management or spa allocation.		
Job Code	Job Title	Salary Plan	Grade	
REP042	Property Mgt Spec 3	SWD	К	
Min Salary	Mic	d Salary	Max Salary	
\$44,998.81		,143.37	\$73,287.92	
Job Summa	rv	Entry Qualifi	cations	
activities related to the ma	eal estate management. May	High school diploma/GED and in commercial real estate, spa allocation; or two (2) years of Property Mgt Spec 2 (REP041	ace management, or space experience at the lower level	
Job Code	Job Title	Salary Plan	Grade	
REP043	Property Mgt Spec Spv	SWD	L	
Min Salary	Mic	d Salary	Max Salary	
, \$50,982.94		,351.55	\$81,720.15	
Job Summa	Job Summary		Entry Qualifications	
Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the planning, direction, or coordination of activities related to the management and		High school diploma/GED and six (6) years of experience in commercial real estate, space management, or space allocation; or two (2) years of experience at the lower level		

coordination of activities related to the management and rental of investment property and real estate management.

allocation; or two (2) years of experience at the lower level Property Mgt Spec 3 (REP042) or position equivalent.

	· J		
Job Code	Job Title	Salary Plan	Grade
REP060	Housing Processor 1	SWD	G
Min Salary		Mid Salary	Max Salary \$52,364.30
\$33,042.45		\$42,703.38	
Job Summary Inder supervision, receives and addresses inquiries from he public, processes and accumulates documentation to ubstantiate housing eligibility. May involve evaluating nitial inquiries, administering waiting lists, collecting ompleted applications for assistance, third party erification of income, citizenship status, family omposition, preference status, and obtaining locumentation. May processes documentation ubstantiating changes in family status, lease terms, ubsidy payments, property ownership changes, and other ssues.		experience or two (2) years of job-related experience.	
Job Code	Job Title	Salary Plan	Grade
REP061	Housing Processor 2	SWD	I
Min Salary		Mid Salary	Max Salary
\$38,452.58		Mid Salary Max Salary \$50,142.29 \$61,832.00	
documentation to substan nvolve evaluating initial ir ists, collecting completed party verification of incom composition, preference s documentation. Processes changes in family status, le	, processes and accumulates tiate housing eligibility. May nquiries, administering waiting applications for assistance, thir e, citizenship status, family tatus, and obtaining documentation substantiating ease terms, subsidy payments, ges, and other issues. May start		
Job Code	Job Title	Salary Plan	Grade
REP062	Housing Counselor 1	SWD	J
Min Salary \$41,569.83		Mid Salary \$54,428.52	Max Salary \$67,287.20
Job Summary Under broad supervision, performs tasks necessary to provide rental subsidies to qualified participants. Responsibilities include performing tenant family casework, inspecting housing units for compliance, conducting briefing/training sessions for participants and landlords, and completing documentation.		Entry Qualifications Associate degree from an accredited college or university and three (3) years of job-related experience.	

Job Code	Job Title	Salary Plan	Grade
REP063	Housing Couselor 2	SWD	L
Min Salary \$50,982.94		Лid Salary 66,351.55	Max Salary \$81,720.15
Job Sumr	nary	Entry Qualific	ations
Under limited supervisi provide rental subsidies Responsibilities include casework, inspecting ho conducting briefing/tra landlords, and completi incumbents are conside	on, performs tasks necessary to s to qualified participants. performing tenant family busing units for compliance, ining sessions for participants and ng documentation. Position ered to be the highest-level Subject his job series and may also serve in	Associate degree from an accreated and four (4) years of job-relate	
Job Code	Job Title	Salary Plan	Grade
RET010	Real Estate Tech 1	SWD	G
Min Salary \$33,042.45		Лid Salary 42,703.38	Max Salary \$52,364.30
selling, buying, leasing,	nary n, leans to plan or coordinate or governance activities of ial real estate properties.	Entry Qualific High school diploma/GED and commercial real estate, space allocation.	one (1) year of experience in
Job Code	Job Title	Salary Plan	Grade
RET011	Real Estate Tech 2	SWD	Н
Min Salary \$35,618.70		Лid Salary 46,245.72	Max Salary \$56,872.73
Job Sumr	nary	Entry Qualific	ations
Under general supervis	ion, plans or coordinates selling, rnance activities of commercial or	High school diploma/GED and in commercial real estate, space allocation.	
Job Code	Job Title	Salary Plan	Grade
RET012	Real Estate Tech 3	SWD	I
Min Salary \$38,452.58		Лid Salary 50,142.29	Max Salary \$61,832.00
coordination of selling,	n, responsible for the planning or buying, leasing, or governance l or residential real estate	Entry Qualific High school diploma/GED and in commercial real estate, space allocation; or two (2) years of e Real Estate Tech 2 (RET011) or	four (4) years of experience ce management or space experience at the lower level

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Job Code	Job Title		Salary Plan	Grade
RET013	Real Estate Tech Spv		SWD	J
Min Salary		Mid Salary		Max Salary
\$41,569.83		\$54,428.52		\$67,287.20
Job Summary			Entry Qualificatio	ns

Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the planning or coordination of selling, buying, leasing, or governance activities of commercial or residential real estate properties. High school diploma/GED and five (5) years of experience in commercial real estate, space management or space allocation; or three (3) years of experience at the lower level Real Estate Tech 3 (RET012) or position equivalent.