
MINUTES
STATE PERSONNEL BOARD MEETING
VIA WEBINAR
March 14, 2023 – 10:00 a.m.

On Tuesday, March 14, 2023, a quorum was established, and the meeting of the State Personnel Board (SPB) was called to order by Chair Jewelle Johnson.

Board members present:

Jewelle Johnson, Chair
Matthew Almand, Member
Amy Auffant, Member
Robert Joseph, Member
Glianny Fagundo, Member

Board members absent:

N/A

Additional attendees: Rebecca N. Sullivan, Executive Secretary, DOAS Commissioner; Al Howell, Deputy Commissioner, DOAS-HRA; Autumn Cole, Assistant Commissioner and General Counsel, DOAS-HRA; Kori Woodward-Dickens, Attorney, DOAS-HRA, and Latatia West, Policy Manager, DOAS-HRA

Approval of Minutes:

Rebecca N. Sullivan, Executive Secretary, presented the minutes from the January 24, 2023, State Personnel Board special called meeting for the Board's approval. There being no corrections or changes requested by the members present, Ms. Johnson called for a motion to approve the minutes. The motion was moved by Mr. Joseph, seconded by Mr. Almand, and carried unanimously.

Presentation of the Final Version of Proposed Modifications to State Personnel Board (SPB) Rule 478-1-16. Absence from Work:

Latatia West, Policy Manager, DOAS-HRA, presented the final version of proposed modifications to State Personnel Board Rule 478-1-.16, Absence from Work. The final version was distributed for the board's review in advance of the meeting. Ms. West informed the board that when the rule was originally presented to the board for modification during the special called meeting in January, there were three reasons given for modifying the rule. The reasons were as follows: to require that agency policies imposes a specific order on use of compensatory time, deferred holiday time and accrued leave; to add provisions regarding to annual leave conversion to cash payout given the FY 23 Appropriations Act; and to update the state holidays time from 12 to 13 given the change to state statue O.C.G.A. § 1-4-1 last year, which added the Juneteenth holiday. Ms. West notified the board that of the three reasons mentioned to modify the rule, we will not be moving forward with recommending adoption of provisions identified in reason one due to the fact that currently that reason is still under consideration and should it be decided later to move forward with recommending adoption of those provisions it will be brought back before the board, as well of any public comments that were received in response. Ms. West began covering the proposed modifications that are being recommended for adoption, as well as the public comments that were received, which were provided to the board prior to the meeting for review.

Summary of Recommendation:

Ms. West asked for the board to approve the final version of proposed modifications to State Personnel Board Rule 478-1-.16, Absence from Work.

Board Vote:

Ms. Johnson called for a motion to approve final version of proposed modifications to State Personnel Board Rule 478-1-.16, Absence from Work. The motion was moved by Ms. Auffant, seconded by Ms. Fagundo, and carried unanimously.

Other Business/Adjournment:

With no further business, Board Chair Jewelle Johnson called for a motion to adjourn the March 14, 2023, meeting of the State Personnel Board. The motion was moved by Ms. Fagundo, seconded by Mr. Almand, and carried unanimously.

READ AND APPROVED ON 20th of June 2023 by:

Jewelle Johnson

Jewelle Johnson, Chair

Rob Joseph

Robert Joseph, Member

Glianny Fagundo

Glianny Fagundo, Member

Amy Auffant

Amy Auffant, Vice Chair

Matthew Almand

Matthew Almand, Member