



Brian P. Kemp  
Governor

Rebecca N. Sullivan  
Commissioner

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March 10, 2026

**MEMORANDUM**

**To:** Agency Heads  
HR Leaders

**From:** Rebecca N. Sullivan, Commissioner *RNS*  
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

**Re:** **March 2026 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Tuesday, March 24, 2026. You have the option to join virtually via GoToWebinar or in-person at Floyd Veterans Memorial Building, 200 Piedmont Ave SE, 18<sup>th</sup> Floor-West Tower (CR 1816 A/B), Atlanta, GA 30334.

Below are agenda items for the meetings and information for joining virtually.

If you have any questions or concerns about the proposed agendas, please contact Latatia West at (404) 463-1822 or via email at [Latatia.West@doas.ga.gov](mailto:Latatia.West@doas.ga.gov).

Thank you.

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**Employee Benefit Plan Council**

1. **Call to Order** by the Chair Monirah Womack
2. Introduction of the new Deputy Commissioner by Commissioner Rebecca N. Sullivan
  - Introduction of the new Deputy Commissioner of the Department of Administrative Services/Human Resources Administration, Carla Gracen
- \*\* 3. **Council vote** on the approval of the EBPC November 18, 2025, meeting minutes
4. Presentation on the Open Enrollment metrics for Plan Year 2026
5. Update on the Flexible Benefits Program Request for Proposal (Legal Plans)
6. **Other Business** the Council members may wish to bring before the Council
- \*\* 7. **Adjournment**

**State Personnel Board**

1. Call to Order by the Chair Jewelle Johnson
- \*\* 2. **Approval of Minutes** of the SPB November 18, 2025 meeting
3. HR Assessment Update
4. Update on work related to Enterprise Branding
5. **Other business** the Board members may wish to bring before the Board
- \*\* 6. **Adjournment**

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\*\* Indicates review and Council or Board action required.

**If you are attending virtually, please register for Employee Benefit Plan Council and State Personnel Board Meetings on Mar 24, 2026, 10:00 AM EDT at:**

<https://attendee.gotowebinar.com/register/8101774971611792223>

**After registering, you will receive a confirmation email containing information about joining the webinar.**