



State Personnel Board

Flexible Benefits Program Rules

Georgia Department of Administrative Services

478-2-10 Request for Plan Component Additions or Modifications. Amended.

- (1) **Product Providers.** Vendors, brokers, agents, or other product providers shall have an opportunity to file requests for plan component additions or modifications in accordance with these Regulations. The request(s) must be filed with the Administrator during the sixty (60) day period to begin on June 1 of each year. (07-30-86/ 08-08-86)
 - (a) The Administrator shall evaluate the requests for product inclusion and make a report to the Council during the month of October or November of each year. The Commissioner shall seek the advice and counsel of the various departments in the evaluation. (07- 30-86/08-08-86)

- (2) **Employees.** Employees shall have an opportunity to file requests for plan component additions or modifications during the sixty (60) day period to begin on July 1 of each year. Such requests shall be in writing, outlining the reasons for the requests and any other pertinent information that the employee wishes to submit. (07-30-86/08-08-86)
 - (a) The Administrator shall acknowledge the request and make an evaluation for requested changes prior to December 15 of each year. The Administrator is authorized to combine the requests at his discretion. The Administrator shall seek the advice and counsel of the various departments in the evaluation. (07-30-86/08-08-86)

- (3) **Report to the Council.** The Commissioner shall complete an evaluation report and present such to the Council no later than the Council meeting during the month of January. The Council shall make such disposition of the requests as it deems appropriate. (07- 30-86/08-08-86)

Note: Dates following each paragraph represent (approval/effective) dates.

Authority O.C.G.A. Sec. 45-18-51(g).

History. Original Rule 478-2-.09 entitled "Request for Plan Component Additions or Modifications" was renumbered to 478-2-.10. F. May 17, 1989; eff. Jan. 19, 1989, as specified by the Board.