



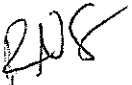
Brian P. Kemp  
Governor

Rebecca N. Sullivan  
Commissioner

February 28, 2023

**MEMORANDUM**

**To:** Agency Heads  
HR Leaders

**From:** Rebecca N. Sullivan, Commissioner   
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

**Re:** **March 2023 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Tuesday, March 14, 2023. Below are agenda items for the meetings, as well as information for joining the meetings.

If you have any questions or concerns about the proposed agendas, please contact Latatia West at (404) 463-1822 or via email at [Latatia.West@doas.ga.gov](mailto:Latatia.West@doas.ga.gov).

Thank you.

**Employee Benefit Plan Council**

1. **Call to Order** by the Chair, Monirah Womack
- \*\*2. **Council vote** on the approval of the EBPC October 11, 2022 meeting minutes
3. Nomination of the 2023 Vice Chair
- \*\*4. **Council vote** on the 2023 Vice Chair
5. Update on the Flexible Benefits Program Request for Proposals
6. Presentation of the Open Enrollment metrics for Plan Year 2023
7. **Other Business** the Council members may wish to bring before the Council
- \*\* 8. **Adjournment**

## State Personnel Board

1. Call to Order by the Chair Jewelle Johnson
- \*\* 2. **Approval of Minutes** of the special-called SPB January 24, 2023 meeting
3. Presentation of the final version of *State Personnel Board Rule 478-1-.16, Absence from Work*
- \*\* 4. **Board vote** to adopt final version of *State Personnel Board Rule 478-1-.16, Absence from Work*
5. **Other business** the Board members may wish to bring before the Board
- \*\* 6. **Adjournment**

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\*\* Indicates review and Council or Board action required.

Please register for Employee Benefit Plan Council and State Personnel Board Meetings  
on Mar 14, 2023 10:00 AM EDT at:

<https://attendee.gotowebinar.com/register/8000174575277863767>

After registering, you will receive a confirmation email containing information about joining the webinar.