



Brian P. Kemp  
Governor

J. Alexander Atwood  
Commissioner

October 31, 2019

**MEMORANDUM**

**To:** Agency Heads  
HR Leaders

**From:** J. Alexander Atwood, Commissioner  
Executive Secretary, Employee Benefits Plan Council and State Personnel Board

**Re:** November 2019 / State Personnel Board Meeting Notice

Please be advised that the Employee Benefit Plan Council (EBPC) and State Personnel Board (SPB) meetings will convene via GoToWebinar on Tuesday, November 12, 2019 at 10:00 a.m. Below are agenda items for the meeting, as well as information to register for and join the meeting.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at [Latatia.West@doas.ga.gov](mailto:Latatia.West@doas.ga.gov).

Thank you.

**Employee Benefit Plan Council**

1. **Call to Order** by the Vice Chair Monirah Womack
- \*\*2. **Council vote** on the Approval of the EBPC July 9, 2019 Meeting minutes
3. Nomination of 2020 Vice Chair
- \*\*4. **Council vote** on the 2020 Vice Chair
5. Presentation on the 2020 EBPC Meeting Calendar
- \*\*6. **Council vote** on 2020 EBPC Meeting Calendar
7. Presentation on Eligibility and Enrollment System and Services 2019 Contract
- \*\*8. **Council vote** on the Eligibility and Enrollment System and Services 2019 Contract

9. Status update on Requests for Proposals (Dental, Vision and Pet)
10. **Other Business** the Council members may wish to bring before the Council
- \*\* 11. **Adjournment**

**State Personnel Board Meeting**

1. Call to Order by the Chair Jewelle Johnson
- \*\* 2. **Approval of Minutes** of the SPB July 9, 2019 and August 21, 2019 meeting
3. Nomination of 2020 SPB Chair and Vice Chair
- \*\* 4. **Board vote** on 2020 SPB Chair and Vice Chair
5. Review of 2020 SPB Calendar Regarding Meeting Dates
- \*\* 6. **Board vote** on 2020 SPB Meeting Calendar
7. Presentation of rule modifications to release for Public Comment: *State Personnel Board Rule 478-1-.14,*
- \*\* *Performance Management*
8. **Board vote** on SPB Rule 478-1-.14, *Performance Management*
9. **Other business** the Board members may wish to bring before the Board
10. **Adjournment**

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\*\* Indicates review and Board action required

**Web Link and Conference Line Information**

**Web Link:** <https://attendee.gotowebinar.com/register/4662952250131741707>

After registering, you will receive a confirmation email containing information about joining the webinar.