



IT Temporary Staffing Project Based Award Justification Required for Engagements (\$500K to \$3M)

Instructions: Effective July 1, 2022, submission and approval of this form is required for all procurement request for Information Technology project-based work purchased under the IT Temporary Staffing statewide contract, SWC99999-001-0000149-0001, where the budgeted amount is between \$500K and \$3M. The Requestor must attach ALL the supplier Statement of Works (SOW) reviewed and provide the rationale for the supplier and SOW selected on this Justification form. A minimum of three (3) SOWs must be attached or attach the total number of SOWs received from the service provider, CAI, if less than three were provided.

REQUEST INFORMATION	
Date of Request:	(mm-dd-yy)
ENTITY INFORMATION	
State Entity Name:	
Procurement Officer (APO / CUPO) Name:	
Procurement Officer (APO / CUPO) Signature:	
APO / CUPO e-Mail Address:	Telephone: - -
Chief Information Officer (CIO) Name:	
Chief Information Officer (CIO) Signature:	
CIO e-Mail Address:	Telephone: - -
Request Submitted By	
Name:	
Title:	
e-Mail Address:	
Telephone: - -	
DETAILS OF REQUEST	
Selected Supplier Name:	Telephone: - -
Supplier Contact:	
Scope of Work	
Provide a detailed description of project and services to be provided:	
SUPPLIER STATEMENT OF WORK JUSTIFICATION AND RATIONALE	
Provide an explanation detailing why the selected SOW is superior to the others reviewed in terms of (1) quality and (2) value. If lowest priced proposal is not selected, please address that in your justification as well.	
The Selected supplier SOW and the other supplier SOWs reviewed must be attached (required) and submitted with this form to contract.management@doas.ga.gov	
<input type="checkbox"/> Indicate by checking the box if attached	