

# **Team Georgia Learning - Agency Designee Registration**

Agency Designees have been assigned to be the recipients of supervisors and managers completion reports for the Sexual Harassment Prevention for Supervisors and Managers online training course. This form allows the submission of the required data necessary for registration of the Agency Designee into Team Georgia Learning, the Department of Administrative Services (DOAS) Learning Management System (LMS). Registration into Team Georgia Learning is a requirement to receive the automatic reports from Team Georgia Learning regarding the list of supervisors and managers who completed the Sexual Harassment Prevention for Supervisors and Managers online training course. After clicking Submit, the Agency Designee will be registered in Team Georgia Learning. Upon registration in Team Georgia, the Agency Designee will receive an automatic registration email from Team Georgia Learning including the login credentials and instructions on how to login and launch the online training course.

Select to Add, Remove, or Update a Designee

Add Designee

Remove Designee

Update Designee

## **Your Contact (Person submitting request)**

**Name**

**Job Title**

**Email**

**Phone Number**

**Designee**

**Employee Id**

**First Name**

**Last Name**

**Email**

**Phone Number**

**Job Title**

**Agency Name**

Select your agency name

Other